

RESOLUTION NO. 09R-XX

RESOLUTION OF THE BOARD OF DIRECTORS
OF BIGHORN-DESERT VIEW WATER AGENCY
ADOPTING THE EMPLOYEE HANDBOOK FOR PURPOSES OF ESTABLISHING THE
RULES AND PROCEDURES FOR THE CONDUCT OF PERSONNEL/HUMAN
RESOURCE MATTERS AND AUTHORIZING THE MODIFICATION THEREOF
BY RESOLUTION OF THE BOARD OF DIRECTORS OF
THE BIGHORN-DESERT VIEW WATER AGENCY

WHEREAS, by Resolution No. 09R-08, the Board of Directors of the Bighorn-Desert View Water Agency ("Agency") adopted an Employee Handbook ("Employee Handbook") to govern and control the rules for employment of its employees and to specify the rules and procedures for the conduct of personnel/human resource matters pertaining to the Agency's staff; and

WHEREAS, the purpose of the Employee Handbook, and the rules and procedures set forth therein, is to provide a fair and equitable system for personnel management of all employees of the Agency; and

WHEREAS, the Employee Handbook previously adopted by the Resolution No. 09R-08 is in need of updating as a result of procedures and legal requirements applicable to the Agency; and

WHEREAS, an updated and corrected Employee Handbook has been prepared and reviewed by the Board of Directors of the Agency.

NOW, THEREFORE, BE IT RESOLVED by Board of Directors of the Agency as follows:

1. That the document attached to this Resolution entitled "Bighorn-Desert View Water Agency Employee Handbook" is hereby adopted by the Board of Directors of the Agency;
2. That the Employee Handbook shall apply to all Agency employees;
3. That the Employee Handbook shall become effective immediately upon adoption of the Resolution;
4. That Resolution No. 09R-08 is hereby rescinded and of no further force and effect;
5. That the Board of Directors of the Agency may, by resolution duly passed upon the affirmative vote of the majority of the members of the Board of Directors, modify and amend the Employee Handbook at any time and from time to time; and

6. That the President and Secretary of the Board of Directors, the General Manager, and the Agency staff are hereby authorized and directed to take such further steps as are reasonably necessary and appropriate to implement this Resolution.

PASSED, APPROVED AND ADOPTED by the Board of Directors of Bighorn-Desert View Water Agency this 17th day of November, 2009.

By _____
Judy Corl-Lorono, Board President

I, the undersigned, hereby certify that I am the duly-appointed and acting Secretary of the Board of Directors of the Bighorn-Desert View Water Agency, do certify that the foregoing is a full, true, and correct copy of Resolution No. 09R-XX as adopted by said Board at a regular meeting held on November 17, 2009, and has not been rescinded or amended since that date.

Joanne Keiter, Board Secretary

Pending Board Action