

## Bighorn-Desert View Water Agency

### Board of Directors

Terry Burkhart, President  
J. Larry Coulombe, Vice President  
Michael McBride, Director  
David Larson, Director  
Judy Corl-Lorono, Director



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Marina D West, PG, General Manager

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A Public Agency

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## BOARD OF DIRECTORS' REGULAR MEETING AGENDA

BOARD MEETING OFFICE  
1720 N. Cherokee Trail, Landers, CA 92285  
Tuesday, March 22, 2011 - 6:00 p.m.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PUBLIC PARTICIPATION

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

When giving your public comment, please first state your name and have your information prepared. Due to time constraints, a three-minute time limit may be imposed.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

## **CLOSED SESSION**

The Public is invited to comment on any item on the agenda during discussion of that item.

### **6. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Position title being reviewed: General Manager.

Designated Board Representative: Ad Hoc Committee of Larry Coulombe and Michael McBride.

Pursuant to Government Code Section 54957.

### **7. CONFERENCE WITH LABOR NEGOTIATORS**

Unrepresented Employee: General Manager.

Designated Board Representative: Ad Hoc Committee of Larry Coulombe and Michael McBride.

Pursuant to Government Code Section 54957.6

### **8. CLOSED SESSION REPORTS**

**DISCUSSION AND ACTION ITEMS** - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

### **9. PERFORMANCE EVALUATION OF THE GENERAL MANAGER**

Recommended Action:

Board to present the Board's performance evaluation of the General Manager.

### **10. EXTENSION OF GENERAL MANAGER'S EMPLOYMENT AGREEMENT BEYOND THE EXPIRATION DATE OF APRIL 30, 2011**

Recommended Action:

Motion to extend the existing General Manager Employment Agreement beyond April 30, 2011 during the period of active contract negotiations.

### **11. RESOLUTION 11R-XX CONGRATULATING AND SUPPORTING THE 75<sup>TH</sup> ANNIVERSARY OF THE JOSHUA TREE NATIONAL PARK**

Recommended Action:

Adopt Resolution 11R-XX congratulating the Joshua Tree National Park on its 75<sup>th</sup> Anniversary.

### **12. AGENCY BAD DEBT EXPENSES "WRITE-OFF" FOR THE PERIOD OF 2009 TO PRESENT**

Recommended Action:

Approval of Bad Debt expenses "write-off" in the amount of \$3,920.19 for the period 2009 to present.

### **13. DISBURSEMENTS FEBRUARY 2011**

Recommended Action:

Ratify/authorize payment of bills for February 2011.

- 14. CONSENT ITEMS** - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that an item be held for discussion or further action.

Recommended Action:

Approve as presented (Items a - k):

- a. Corrected Financial Statement (Disbursements Summary page only) January 2011
- b. Financial Statements, February 2011
- c. Corrected Consumption & Billing Comparison Report, January 2011
- d. Consumption & Billing Comparison Report, February 2011
- e. Service Order Report, February 2011
- f. Production Report, February 2011
- g. Special Board Meeting Minutes, February 8, 2011
- h. Regular Board Meeting Minutes, February 22, 2011
- i. Special Board Meeting Minutes, March 1, 2011
- j. Progress Report on the Ames/Reche Recharge Facility Project. Todd Engineers, January 2011
- k. Progress Report on the Ames/Reche Recharge Facility Project. Todd Engineers, February 2011

**15. MATTERS REMOVED FROM CONSENT ITEMS**

- 16. VERBAL REPORTS** - Including Reports on Courses/Conferences/Meetings.

- a. GENERAL MANAGER'S REPORT
- b. DIRECTORS' REPORT
- c. PRESIDENT'S REPORT

**17. ITEMS FOR NEXT AGENDA**

**18. ADJOURNMENT**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Agency Secretary.

Backup material for the Agenda is available at the Agency offices for public review and can be viewed online at the Agency's website: [www.bdvwva.org](http://www.bdvwva.org).

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda, and can be reviewed at [www.bdvwa.org](http://www.bdvwa.org).

Copies of these materials and other discloseable public records, distributed to all or a majority of the members of the Board of Directors in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.