

Bighorn-Desert View Water Agency



Board of Directors

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J. Larry Coulombe, Vice President
Michael McBride, Director
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A Public Agency

BOARD OF DIRECTORS' REGULAR MEETING AGENDA

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, May 24, 2011 - 6:00 p.m.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PUBLIC PARTICIPATION

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

When giving your public comment, please first state your name and have your information prepared. Due to time constraints, a three-minute time limit may be imposed.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

DISCUSSION AND ACTION ITEMS - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

6. FIRE PROTECTION FOR THE "THIRD OF JULY" (INDEPENDENCE DAY) COMMUNITY CELEBRATION AT HOMESTEAD VALLEY PARK

Recommended Action:

Board to consider authorizing staff to provide water for fire protection at the "Third of July" Community celebration at Homestead Valley Park.

7. PROTECTION ONE SECURITY ENHANCEMENTS FOR AGENCY OPERATIONS YARD AT AN ESTIMATED COST OF \$4,450.48

Recommended Action:

Board to consider authorizing the General Manager to proceed with the installation of security enhancements through the Agency's existing security provider, Protection One, at an estimated cost of \$4,450.48

8. CHANGE CREDIT CARD PROCESSING PROVIDERS FROM ELAVON TO OFFICIAL PAYMENTS WITH A PROJECTED COST SAVINGS TO THE AGENCY OF \$9,000.00 PER YEAR (YEAR ONE)

Recommended Action:

1. Board to provide direction to the General Manager on whether to change credit card service providers or not; and
2. Board to direct staff to agendize approval of the change in service providers and to present the charge (processing fee) in an open public meeting prior to commencement of the new charge.

9. FISCAL YEAR 2011/2012 DRAFT BUDGET OVERVIEW - REVIEW AND DISCUSS ONLY

Recommended Action:

Board to discuss FY2011/2012 budget. No Board action requested - Informational item only.

10. DISBURSEMENTS APRIL 2011

Recommended Action:

Ratify Check Register (payment of bills) for April 2011.

11. CONSENT ITEMS - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that an item be held for discussion or further action.

- a. Financial Statements April 2011
 1. Balance Sheet
 2. Statement of Revenue and Expense
 3. General Account (Union Bank)
 4. Disbursements
 5. Local Agency Investment Fund Balance Timeline
- b. Consumption & Billing Comparison Report, March 2011 (not approved from the 4/26/11 Board Meeting)
- c. Consumption & Billing Comparison Report, April 2011
- d. Service Order Report, April 2011
- e. Production Report, April 2011
- f. Regular Board Meeting Minutes, April 26, 2011
- g. Progress Report on the Ames/Reche Recharge Facility Project, Todd Engineers, April 2011

Recommended Action:

Approve as presented (Items a - g):

12. MATTERS REMOVED FROM CONSENT ITEMS

CLOSED SESSION

13. CONFERENCE WITH LABOR NEGOTIATORS IF NEEDED

Unrepresented Employee: General Manager.

Designated Board Representative: Ad Hoc Committee of Larry Coulombe and Michael McBride.

Pursuant to Government Code Section 54957.6

14. CLOSED SESSION REPORT

15. VERBAL REPORTS - Including Reports on Courses/Conferences/Meetings.

- a. GENERAL MANAGER'S REPORT
- b. DIRECTORS' REPORT
- c. PRESIDENT'S REPORT

16. ITEMS FOR NEXT AGENDA

17. ADJOURNMENT

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Agency Secretary.

Backup material for the Agenda is available at the Agency offices for public review and can be viewed online at the Agency's website: www.bdvwa.org.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda, and can be reviewed at www.bdvwa.org.

Copies of these materials and other discloseable public records, distributed to all or a majority of the members of the Board of Directors in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.