

Bighorn-Desert View Water Agency



Board of Directors

Terry Burkhart, President
Michael McBride, Director
David Larson, Director
Judy Corl-Lorono, Director
Director Vacancy

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Marina D West, PG, General Manager
Lyni Tompkins, Board Exec. Secretary

A Public Agency

www.bdvwa.org

BOARD OF DIRECTORS' REGULAR MEETING AGENDA

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, June 28, 2011 - 6:00 p.m.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA

DISCUSSION AND ACTION ITEMS - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, a three-minute time limit may be imposed.

5. **REQUEST FOR A BILLING ADJUSTMENT FOR "LEAK RELIEF" FROM MR. & MRS. MARCONNETTE**

Recommended Action:

Determine the amount of billing adjustment for "leak relief" to be provided to Mr. & Mrs. Marconette.

6. PUBLIC HEARING: RESOLUTION 11R-XX - A RESOLUTION OF THE BOARD OF DIRECTORS OF BIGHORN-DESERT VIEW WATER AGENCY CONFIRMING REPORTS OF DELINQUENT ACCOUNTS FOR WATER CHARGES, METER CHARGES, AND BONDED INDEBTEDNESS, AND FEES AND AUTHORIZING THE PLACEMENT OF PROPERTY LIENS ON THE SECURED TAX ROLLS OF SAN BERNARDINO COUNTY FOR COLLECTION OF DELINQUENCIES WITHIN BIGHORN-DESERT VIEW WATER AGENCY

Recommended Actions:

1. Review staff report, and note any letters received; and
2. Receive questions from the Board of Directors; and
3. Open public hearing; and
4. Receive public comments; and
5. Close public hearing; and
6. Board discussion of public comments received; and
7. Board to consider adopting Resolution No. 11R-XX - Confirming reports of delinquent accounts for water charges, meter charges, bonded indebtedness, and fees AND authorizing the placement of property liens on the secured tax rolls of San Bernardino County for collection of delinquencies within Bighorn-Desert View Water Agency.

7. RESOLUTION NO. 11R-XX - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIGHORN-DESERT VIEW WATER AGENCY PROVIDING FOR THE LEVY AND COLLECTION OF TAXES (SETTING THE AD VALOREM TAX) WITHIN IMPROVEMENT DISTRICT NO. 1 FOR FISCAL YEAR 2011/2012

Recommended Actions:

1. Board to review and discuss background for the levy and collection of the taxes (property tax apportionment) within the Improvement District No. 1 (Bighorn Debt Service area) for Fiscal Year 2011/2012 to provide for a total collection of a value to be determined at the board meeting no greater than 175,900.00; and
2. Board to consider adopting Resolution No. 11R-XX - Providing for the levy and collection of taxes (setting the Ad Valorem tax) within Improvement District No. 1 for Fiscal Year 2011/2012.

8. BOARD TO CHOOSE PROCESS FOR FILLING VACANT BOARD OF DIRECTOR SEAT

Recommended Action:

Board to direct staff on one of the following procedures for filling a vacancy on the Board of Directors within sixty (60) days of the date notified of the resignation;

- 1) Direct staff to call for an election; OR
- 2) Determine to fill the vacancy by appointment; OR
- 3) Do nothing, thereby leaving the decision to San Bernardino County Board of Supervisors, either to appoint or to order the agency to call an election, within ninety (90) days of the date on the notice of resignation.

9. ELECTION OF OFFICER - VICE PRESIDENT

Recommended Action:

Board to select a Director to be appointed Vice President by a majority vote, effective June 28, 2011.

10. BOARD TO DISSOLVE GENERAL MANAGER PERFORMANCE/COMPENSATION "2 MEMBER" AD HOC COMMITTEE & DISSOLVE FINANCE RESEARCH AD HOC COMMITTEE

Recommended Action:

Board to consider dissolving the General Manager Performance/Compensation "2-Member" Ad Hoc Committee, and dissolve the Finance Research Ad Hoc Committee.

11. BOARD APPROVAL OF STANDING COMMITTEES, AD HOC COMMITTEES, AND OTHER COMMITTEE ASSIGNMENTS

Recommended Action:

Board to consider approving the appointments made by the Board President to committees and meeting assignments as they appear on "Standing Committees, Ad Hoc Committees & Other Meeting Assignments 2011", dated 6/28/2011.

12. BOARD MEETING ASSIGNMENTS FOR AGENCY RELATED BUSINESS FOR SOME CATEGORY A MEETINGS - REFERENCE RESOLUTION NO. 10R-02

Recommended Action:

Board to consider approving a schedule for some "Board Meeting Assignments For Agency Related Business" identified as Category 'A' meetings in Resolution No. 10R-02.

13. DISBURSEMENTS MAY 2011

Recommended Action:

Ratify Check Register (payment of bills) for May 2011.

14. CONSENT ITEMS - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that an item be held for discussion or further action.

- a. Financial Statements May 2011
 1. Balance Sheet
 2. Statement of Revenue and Expense
 3. General Account (Union Bank)
 4. Disbursements
 5. Local Agency Investment Fund Balance Timeline
- b. Consumption & Billing Comparison Report, May 2011
- c. Service Order Report, May 2011
- d. Production Report, May 2011
- e. Progress Report on the Ames/Reche Recharge Facility Project, Todd Engineers, May 2011
- f. Special Board Meeting Minutes, May 24, 2011
- g. Regular Board Meeting Minutes, May 24, 2011
- h. Special Board Meeting Minutes, May 31, 2011

Recommended Action:

Approve as presented (Items a - h):

15. MATTERS REMOVED FROM CONSENT ITEMS

16. PUBLIC PARTICIPATION

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

When giving your public comment, have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, a three-minute time limit may be imposed.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

17. VERBAL REPORTS - Including Reports on Courses/Conferences/Meetings.

- a. GENERAL MANAGER'S REPORT
- b. DIRECTORS' REPORT
- c. PRESIDENT'S REPORT

18. ITEMS FOR NEXT AGENDA

19. ADJOURNMENT

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Agency Secretary.

Backup material for the Agenda is available at the Agency offices for public review and can be viewed online at the Agency's website: www.bdvwa.org.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda, and can be reviewed at www.bdvwa.org.

Copies of these materials and other discloseable public records, distributed to all or a majority of the members of the Board of Directors in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.