



BIGHORN-DESERT VIEW WATER AGENCY

BOARD OF DIRECTORS' REGULAR MEETING AGENDA

**BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA**

**APRIL 22, 2008
TUESDAY
6:00 P.M.**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF THE AGENDA**

Public Participation-Public is invited to comment on any item on the agenda during discussion of that item. You may wish to submit your comments in writing to assure that you are able to express yourself adequately. In giving your public comment please state your name and have your information prepared. Due to time constraints a three minute time limit may be imposed. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, please contact the Board Secretary during Agency business hours by calling 760-364-2315.

1. **PUBLIC PARTICIPATION**-Any person may address the Board on any matter within the District's jurisdiction on items not appearing on this agenda.
2. **CONSENT ITEMS**-The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that an item be held for discussion or further action.
 - a) Consumption & Billing Comparison Report March 2008 (To be provided at meeting)
 - b) Financial Statements March 2008
 - c) Production Report March 2008
 - d) Service Order Report March 2008 (To be provided at meeting)
 - e) Resolution 08R-02- A Resolution Of The Board of Directors of Bighorn-Desert View Water Agency in Appreciation of Service by Don Bartz as General Manager of the Bighorn-Desert Water Agency. (To be provided at meeting)
 - f) Resolution 08R-03- A Resolution of The Board of Directors of Bighorn-Desert View Water Agency in Appreciation of Service by Ray Ruppel as Interim General Manager of the Bighorn-Desert View Water Agency. (To be provided at meeting)
3. **MATTERS REMOVED FROM CONSENT ITEMS**

4. **DISCUSSION AND ACTION ITEMS-** The following items will be discussed by the Board of Directors and Staff, and the Board will consider taking action, if so inclined.
 - a) **DISBURSEMENTS MARCH 2008-**Board to approve the check register and non-check disbursements.
Requested by: Staff
 - b) **LAFCO FIRST BALLOT: VOTE FOR REGULAR SPECIAL DISTRICT MEMBER OF LAFCO-**Board to cast roll call vote for the position of Regular Special District Member of the Local Agency Formation Commission, per ballot circulated by LAFCO.
Requested by: Staff
 - c) **LAFCO SECOND BALLOT: VOTE FOR METHOD FOR CONDUCTING SPECIAL DISTRICT SELECTION COMMITTEE BUSINESS-** Board to cast roll call vote for Special District Member Selection process of the Local Agency Formation Commission, per ballot circulated by LAFCO.
Requested by: Staff
 - d) **CUSTOMER RELIEF OF BILLING REQUEST-**Board to consider approval of customer relief of billing request.
Requested by: Staff
 - e) **POLICY 08P-__-A STATEMENT ESTABLISHING AN AGENCY MEETING AGENDA PREPARATION POLICY-**Board to consider approval of Policy 08P-__, thereby rescinding Policy 07P-03.
Requested by: Staff
 - f) **RESOLUTION 08R-__ -A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIGHORN-DESERT VIEW WATER AGENCY AUTHORIZING INVESTMENT OF MONIES INTO THE LOCAL AGENCY INVESTMENT FUND-**Board to consider approval of Resolution 08R-__ establishing signature authorities for the Agency account, thereby rescinding Resolution 07R-11.
Requested by: Staff
 - g) **UPDATE ON VIRTUAL METER READING SYSTEMS TO BE INSTALLED ON ALL BULK HAULING STATIONS-**Information and discussion only (no action will be taken at meeting).
Requested by: Director Burkhart
5. **PROJECT STATUS REPORT**
6. **GENERAL MANAGER'S REPORT (ORAL)**
7. **DIRECTORS' REPORTS/COMMENTS**
8. **COMMUNICATION AND INFORMATION ITEMS**
9. **ITEMS FOR NEXT AGENDA**
10. **ADJOURNMENT**

GENERAL FUND

ASSETS

01 11130	FA ORGANIZATION	336,271.36	
01 11140	FA LAND & BUILDINGS	298,457.41	
01 11150	FA YARDS	57,934.48	
01 11160	FA FUELS TANKS	16,604.30	
01 11170	FA WATER SYSTEM	7,215,245.86	
01 11180	FA SHOP EQUIPMENT	99,168.08	
01 11181	FA MOBILE EQUIPMENT	424,831.47	
01 11190	FA OFFICE EQUIPMENT	139,079.33	
01 11400	ACCUMULATED DEPRECIATION	(4,698,150.33)	
01 12000	WORK IN PROGRESS	187.63	
01 12001	WORK IN PROGRESS	179.01	
01 12004	WORK IN PROGRESS	111.52	
01 12005	WORK IN PROGRESS	16,413.16	
01 12006	WORK IN PROGRESS	1,947.73	
01 12008	WORK IN PROGRESS	14,558.04	
01 12011	WORK IN PROGRESS	41,999.52	
01 12013	PRV 10	1,385.68	
01 12014	PRV 7 INTERTIE	796.55	
01 13120	CASH UNION BANK OF CA	11,228.10	
01 13130	CASH CASH DRAWERS BASE FUND	750.00	
01 13303	CASH LAIF	636,401.55	
01 13400	CASH PETTY CASH FUND	800.00	
01 13710	A/R WATER	74,398.65	
01 13712	A/R AVAILABILITY-STANDEY IDB	237.22	
01 13801	A/R MISCELLANEOUS	2,301.92	
01 14301	INVENTORY-WATER SYSTEM PARTS	113,995.07	
01 14302	INVENTORY-DIESEL FUEL	2,351.49	
01 14303	INVENTORY-UNLEADED FUEL	1,096.66	
01 14401	PREPAYMENTS WORKERS COMP INSUR	4,065.00	
01 14402	PREPAYMENTS PL & PD LIAB INS	11,727.66	
01 14403	POSTAGE	12,042.22	
01 15400	BOND ISSUE COSTS	6,836.49	
	TOTAL ASSETS		4,845,252.83
			=====

LIABILITIES

01 21101	REVENUE BONDS PAYABLE - DV	358,977.05	
01 22300	REVENUE BONDS PAYABLE - BH	958,000.00	
01 22400	CAPITAL LEASE	34,042.16	
01 22550	CUSTOMER DEPOSITS PENDING	2,110.00	
01 22600	CUSTOMER DEPOSITS	54,950.00	
01 22700	ACCOUNTS PAYABLE	7,390.25	
01 22950	ACCRUED INT PAYABLE DV ID BNDS	280.00	
01 22951	ACCRUED BONDS PAYABLE DV ID	2,000.00	
	TOTAL LIABILITIES		1,417,749.46

GENERAL FUND

EQUITY

01 30109	CONTRIBUTED CAPITAL/HUD	321,142.96
01 30111	FMHA GRANTS	824,236.81
01 31000	FUND BALANCE	1,946,484.61
01 31001	FUND BALANCE FEMA & OES	445,243.98
01 31111	CURR YEAR NET REVENUE/EXPENSE (109,604.99)
TOTAL EQUITY		3,427,503.37
TOTAL LIABILITIES & EQUITY		4,845,252.83
		=====

Prepared By *[Signature]*
Date 4/1/08
Reviewed By *[Signature]*

PERIOD ENDING 03/31/08

GENERAL FUND

		BUDGET	REV OR EXP THIS MONTH	REV OR EXP YEAR TO DATE	AVAILABLE	YTD %OF BUDGET

REVENUE						

01 41000	SERVICE LINE INSTALLATION FEES	21,600.00	0.00	1,800.00	19,800.00	8.33%
01 41001	BASIC FACILITIES CHARGE	45,600.00	0.00	3,800.00	41,800.00	8.33%
01 41100	INCOME METERED WATER	480,079.00	30,111.10	368,231.84	111,847.16	76.70%
01 41300	BASIC SERVICE CHARGE	375,360.00	30,184.68	281,099.36	94,260.64	74.89%
01 41600	INCOME REVENUE BONDS DV FMHA	43,915.00	44.04	29,276.82	14,638.18	66.67%
01 41700	INCOME OTHER (OPERATING)	22,800.00	1,706.42	20,406.72	2,393.28	89.50%
01 49100	INCOME GEN TAX ID A 1% BH GA02	49,107.00	917.93	29,571.99	19,535.01	60.22%
01 49101	INCOME BOND DEBT BH FMHA DA01	76,000.00	3,498.76	65,679.60	10,320.40	86.42%
01 49102	INCOME GENERAL TAX 1% DV GA01	49,107.00	926.91	29,090.35	20,016.65	59.24%
01 49200	INTEREST INCOME	24,000.00	17,212.42	17,212.42	6,787.58	71.72%
01 49600	INCOME OTHER (NON OPERATING)	1,000.00	0.00	1,140.94	-140.94	114.09%

TOTAL REVENUE		1,188,568.00	84,602.26	847,310.04	341,257.96	71.29%
EXPENSE						

01 54102	OPERATIONS COMPENSATION	193,000.00	21,655.75	149,203.05	43,796.95	77.31%
01 54103	UNIFORMS	4,050.00	111.54	2,587.78	1,462.22	63.90%
01 54105	AUTO CONTROLS	4,500.00	0.00	2,462.52	2,037.48	54.72%
01 54106	VEHICLE/TRACTOR/EQUIP EXPENSE	8,000.00	656.58	2,804.21	5,195.79	35.05%
01 54107	VEHICLE EXPENSE - FUEL	26,000.00	2,821.55	16,842.50	9,157.50	64.78%
01 54109	FIELD MATERIALS & SUPPLIES	38,000.00	3,159.87	29,849.99	8,150.01	78.55%
01 54111	WATER TESTING	12,000.00	218.00	11,016.81	983.19	91.81%
01 54112	CONTRACTUAL SERV- ENGINEERING	5,000.00	0.00	0.00	5,000.00	0.00%
01 54114	WATER SYSTEM REPAIRS	12,000.00	0.00	1,015.67	10,984.33	8.46%
01 54115	BUILDING MAINTENANCE/REPAIR	5,000.00	425.72	3,719.97	1,280.03	74.40%
01 54117	AMES BASIN MONITORING	3,000.00	0.00	15.14	2,984.86	0.50%
01 54119	COMMUNICATIONS EXPENSE	2,500.00	291.34	2,239.73	260.27	89.59%
01 54121	DISINFECTION EXPENSE	7,500.00	0.00	5,619.85	1,880.15	74.93%
01 54125	POWER WELLS & PUMPS	60,000.00	4,349.57	39,636.69	20,363.31	66.06%
01 54130	OTHER OPERATIONS EXPENSES	3,000.00	293.85	1,771.91	1,228.09	59.06%
01 56001	DIRECTOR FEES	11,600.00	1,050.00	9,950.00	1,650.00	85.78%
01 56002	DIRECTOR MEETING EXPENSES	16,350.00	364.57	12,613.47	3,736.53	77.15%
01 56003	ADMINISTRATIVE COMPENSATION	203,000.00	7,629.05	137,055.50	65,944.50	67.52%
01 56005	ADMINISTRATIVE MEETING EXPENSE	1,000.00	413.45	2,432.24	-1,432.24	243.22%
01 56006	CONTRACTUAL SERV-AUDITOR	9,500.00	0.00	9,346.00	154.00	98.38%
01 56007	CONTRACTUAL SERV-LEGAL	25,000.00	9,596.76	35,424.46	-10,424.46	141.70%
01 56008	PERS CONTRIBUTION	34,000.00	2,336.97	23,565.08	10,434.92	69.31%
01 56009	PAYROLL TAXES	9,000.00	676.96	6,850.85	2,149.15	76.12%
01 56011	TELEPHONE/FAX/INTERNET/WEB	5,000.00	606.16	3,792.84	1,207.16	75.86%
01 56012	MAILING EXPENSES	7,500.00	405.92	4,653.00	2,847.00	62.04%
01 56014	CONTRACTUAL SERV-OTHER	52,500.00	9,144.46	71,408.82	-18,908.82	136.02%
01 56016	PROPERTY/LIABILITY EXPENSE	45,000.00	3,742.54	33,682.86	11,317.14	74.85%
01 56017	WORKERS COMP INSURANCE	18,500.00	1,355.34	14,719.27	3,780.73	79.56%
01 56018	DUES & SUBSCRIPTIONS	15,500.00	49.50	15,317.03	182.97	98.82%

PERIOD ENDING 03/31/08

GENERAL FUND

	BUDGET	REV OR EXP THIS MONTH	REV OR EXP YEAR TO DATE	AVAILABLE	YTD %OF BUDGET
01 56020	POWER OFFICES & YARDS	6,500.00	674.84	5,282.25	1,217.75 81.27%
01 56022	BAD DEBT EXPENSE	6,000.00	0.00	97.19	5,902.81 1.62%
01 56025	PROPANE	2,000.00	713.17	1,509.15	490.85 75.46%
01 56030	OFFICE SUPPLIES	7,000.00	167.41	6,827.26	172.74 97.53%
01 56100	EMPLOYEE BENEFITS INSURANCE	69,000.00	2,897.32	57,284.74	11,715.26 83.02%
01 56110	EMPLOYEE EDUCATION	3,500.00	0.00	3,872.80	-372.80 110.65%
01 56200	OFFICE EQUIPMENT EXPENSE	6,000.00	900.00	2,383.39	3,616.61 39.72%
01 56300	CUSTOMER RELATIONS	1,000.00	294.82	366.25	633.75 36.63%
01 56400	OTHER ADMINISTRATIVE EXPENSES	4,000.00	365.76	2,678.19	1,321.81 66.95%
01 57000	INTEREST EXPENSE - BH BONDS	47,900.00	0.00	19,729.16	28,170.84 41.19%
01 57100	DEPRECIATION EXPENSE	0.00	18,284.68	165,282.73	-165,282.73 0.00%
01 57350	MWA PIPELINE DEBT	72,000.00	0.00	0.00	72,000.00 0.00%
01 58100	ELECTION COSTS	20,500.00	0.00	20,489.96	10.04 99.95%
01 59100	INTEREST EXPENSE - DV BONDS	20,300.00	9,524.42	13,973.84	6,326.16 68.84%
01 59400	GAIN (LOSS) ASSET DISPOSAL	0.00	0.00	7,540.88	-7,540.88 0.00%
TOTAL EXPENSE		1,102,700.00	105,177.87	956,915.03	145,784.97 86.78%
NET REV/EXP GENERAL FUND		85,868.00	-20,575.61	-109,604.99	195,472.99 -127.64%

Prepared By M. Clewley
 Date 4/16/08
 Reviewed By A. Neller

GENERAL ACCOUNT (UNION BANK)

Mar-08

SOURCES OF FUNDS:

SERVICE LINE INSTALLATION FEES	0.00	
BASIC FACILITIES CHARGE	0.00	
A/R - WATER	64,743.95	
MISCELLANEOUS REVENUE	22.38	
1% GENERAL TAX	1,844.84	
BIGHORN ADVALOREM TAX	3,498.76	
TRANSFER FROM LAIF	0.00	
CUSTOMER DEPOSITS	<u>1,290.00</u>	
TOTAL		<u><u>71,399.93</u></u>

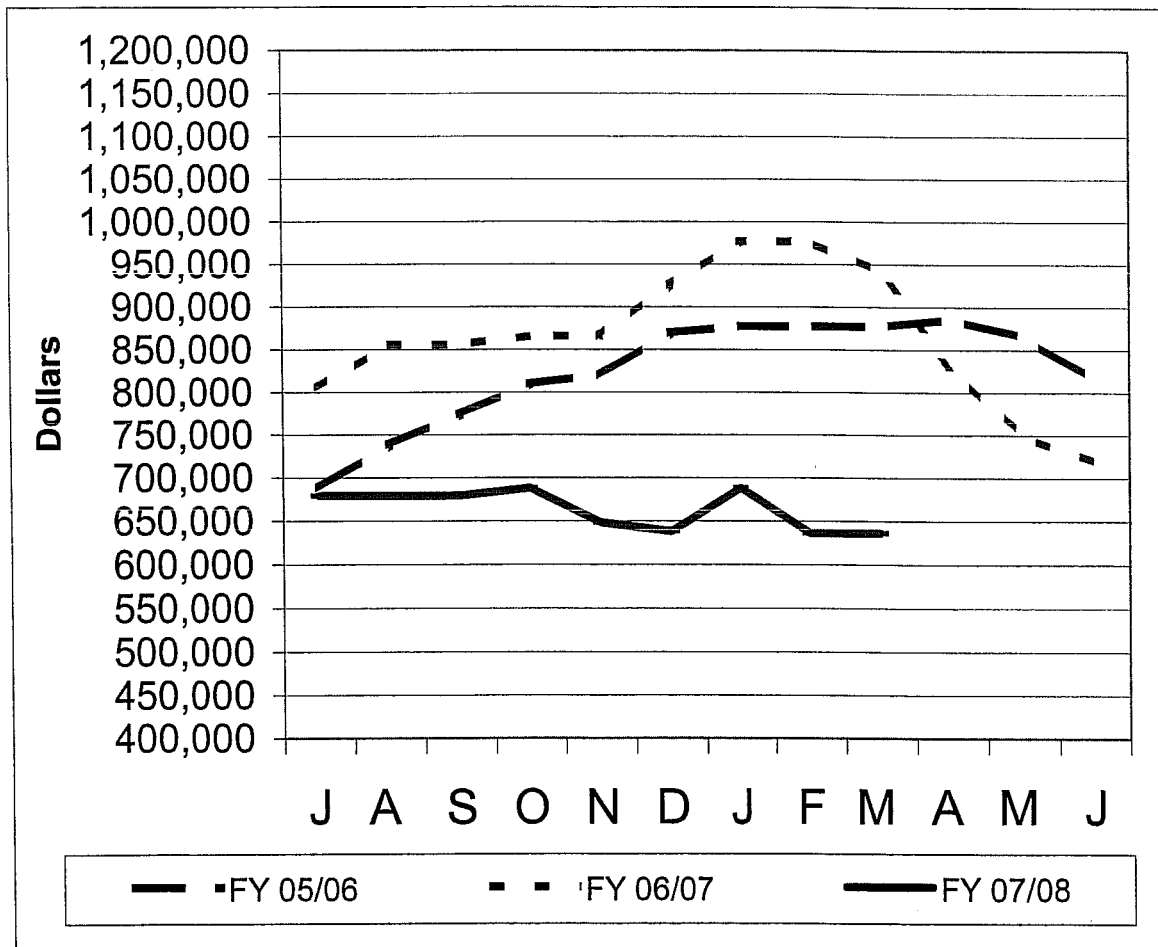
USE OF FUNDS:

DEBT SERVICE	31,524.42	
CAPITAL PURCHASES	7,677.63	
CAPITAL LEASE	1,173.89	
INVENTORY PURCHASES	2,483.69	
PREPAYMENTS - INSURANCE & POSTAGE	9,565.00	
PAYMENTS FOR SALARIES & WAGES	24,976.22	
ADMINISTRATIVE EXPENSE	33,240.87	
OPERATIONS EXPENSES	7,698.54	
TRANSFERS TO INCREASE LAIF	0.00	
MISCELLANEOUS & CUSTOMER REFUNDS	<u>224.72</u>	
TOTAL		<u><u>118,564.98</u></u>

Prepared By M. Abdul
Date 4/16/08
Reviewed By [Signature]

Local Agency Investment Fund Balance Timeline
Balance as of March 31, 2008

	FY 05/06	FY 06/07	FY 07/08
July	688,699	805,315	679,189
August	738,669	855,315	679,189
September	773,669	855,315	679,189
October	809,489	865,621	688,186
November	819,489	865,621	648,186
December	869,489	925,621	638,186
January	876,919	976,800	688,186
February	876,919	976,800	636,402
March	876,919	941,800	636,402
April	885,633	829,004	
May	865,633	749,004	
June	815,633	719,004	



Prepared By *[Signature]*
 Date 4/16/08
 Reviewed By *[Signature]*



DATE: 4/4/2008
TO: Board of Directors
FROM: Ray Ruppel
RE: February Production- Wells and Boosters

	<u>Cubic Feet</u> <u>Pumped</u>	<u>Total Gallons</u> <u>Pumped</u>	<u>Average</u> <u>GPM</u>	<u>Total KWH</u> <u>Used</u>	<u>Total</u> <u>Running Time</u>	<u>Average</u> <u>G/KWH</u>
Well 2	121,250	906,950	353	2342	42.8	387
Well 3	1,220	9,126	380	0	0.4	#DIV/0!
Well 4	98,900	739,772	348	1950	35.4	379
Well 6	556,870	4,165,388	470	15344	147.7	271
Well 7	265,580	1,986,538	432	14146	76.7	140
Well 8	455,100	3,404,148	1,097	190	51.7	17,917
[REDACTED]	0	[REDACTED]	-	0	0	#DIV/0!
Well 10	27,770	207,720	66	85	52.2	2,444
Total	1,526,690	11,419,641				
[REDACTED]						
[REDACTED]						
A Boosters	88,700	663,476	153	525	72.4	1,264
C Boosters	169,700	1,269,356	142	1770	149.4	717
Total	258,400	1,932,832				

**UNION BANK OF CALIFORNIA
DISBURSEMENTS MARCH 2008**

Datastream Check Register	<u>92,880.23</u>	<u>92,880.23</u>
EFT for Vendor Services		
Payroll Processing Fee	225.15	
Bank Fees	151.36	
Credit Card Fees	222.12	
Internet Access Fee	<u>109.90</u>	
Total EFT for Vendor Services		<u>708.53</u>
Wages for Paydate 02/29/08		
Wages EFT	3,009.10	
Employee Tax Withholdings	1,858.92	
Employer Tax Expenses	348.47	
Wages check #1692-1699	<u>7,357.90</u>	
		<u>12,574.39</u>
Wages for Paydate 03/14/08		
Wages EFT	3,123.71	
Employee Tax Withholdings	1,718.66	
Employer Tax Expenses	315.78	
Wages Check #1700-1706	<u>7,243.68</u>	
		<u>12,401.83</u>
Transfers to LAIF	<u> </u>	<u>-</u>
Total Disbursements		<u><u>118,564.98</u></u>

Prepared By *M. Maudal*
Date 4/16/08
Reviewed By *D. Hecker*

BIGHORN-DESERT VIEW WTR AGENCY
CHECK REGISTER
MARCH 31, 2008

CHECK#	DATE	PAYEE & DESCRIPTION	AMOUNT
8329	03/14/08	ACWA-HBA SERVICES CORP. (ASC)	
		ACWA/HEALTH BENEFITS	3,244.84
8330	03/14/08	APPLE VALLEY NEWS	
		DUES & SUBSCRIPTIONS	21.00
8331	03/14/08	AT&T MOBILITY	
		COMMUNICATIONS EXPENSE	291.34
8332	03/14/08	AUTO ZONE	
		HYDRAULIC OIL, BACKHOE	67.85
8333	03/14/08	BARR LUMBER CO INC	
		PRV 7 INTERTIE	
		PRV 10	
		PRV 10	
		INVENTORY & SUPPLIES	
		PRV 7 INTERTIE	
		PRV 7 INTERTIE	
		PRV 7 INTERTIE	162.31
8334	03/14/08	BUCKNAM & ASSOCIATES, INC.	
		GRANT CONSULTING FEES	3,413.10
8335	03/14/08	BURRTEC WASTE & RECYCLING SVCS	
		TRASH FEES, MARCH	70.37
8336	03/14/08	CALIFORNIA PUBLIC EMPLOYEE'S	
		PERS CONTRIBUTION PPE 22908	2,777.83
8337	03/14/08	CINTAS CORPORATION #150	
		UNIFORM SVC 2/27/08	55.77
8338	03/14/08	CLINICAL LABORATORY OF	
		BAC-T	28.00
8339	03/14/08	CNH CAPITAL AMERICA LLC	
		NEW HOLLAND BACKHOE LEASE PYMT	1,173.89
8340	03/14/08	DISCOUNT TIRE CENTERS #154	
		05 F/F250 BRAKE PADS, ROTORS	380.01
8341	03/14/08	DON BEHRENS WELDING SERVICE	
		WELDING REPAIR	75.00
8342	03/14/08	INLAND WATER WORKS	
		INVENTORY	
		PRV 10	158.12
8343	03/14/08	RON JENSEN	
		ACCOUNTING SERVICES	640.00
8344	03/14/08	MALLANTS CORPORATION	
		TEMP SVC 3/02/08	
		TEMP SVC W/E 3/09/08	1,577.98
8345	03/14/08	MICHAEL MCBRIDE	
		AD HOC CMTE 3/08/08	50.00
8346	03/14/08	PROTECTION ONE	
		SECURITY SVC 3/26/08-6/25/08	107.85
8347	03/14/08	RUPPEL, RAYMOND P.	
		D.C. TRIP MISC REIM	90.82
8348	03/14/08	UNDERGROUND SERVICE ALERT	
		DIG ALERTS, 19 TICKETS	28.50
8349	03/14/08	USA BLUEBOOK	
		VOLTAGE HOUR METER	
		DEEP SOCKETS	87.74

BIGHORN-DESERT VIEW WTR AGENCY
CHECK REGISTER
MARCH 31, 2008

CHECK#	DATE	PAYEE & DESCRIPTION	AMOUNT
8350	03/14/08	USDA RURAL DEVELOPMENT DV BOND PAYMENT	31,524.42
8351	03/14/08	VAGABOND WELDING SUPPLY WELDING SUPPLIES	78.03
8352	03/14/08	VALLEY WIDE NEWSPAPERS GM AD	60.00
8353	03/14/08	VERIZON CALIFORNIA OFFICE PHONES & AUTO CONTROLS	496.26
8354	03/21/08	CALIFORNIA PUBLIC EMPLOYEE'S PERS CONTRIBUTION PPE 3/14/08	2,807.61
8355	03/21/08	CINTAS CORPORATION #150 UNIFORM SVC 3/05/08	55.77
8356	03/21/08	CLINICAL LABORATORY OF BAC-T BAC-T, PLATE COUNT BAC-T, PLATE COUNT	190.00
8357	03/21/08	DATASTREAM BUSINESS SOLUTIONS HP9000/D220 PROGRAMMING, JAN	570.00
8358	03/21/08	DESERT ARC CLEANING SVC, JAN CLEANING SVC, FEB	247.50
8359	03/21/08	DESERT IMAGES ADDITIONAL COPIES CHARGE	324.72
8360	03/21/08	FERRELLGAS PROPANE, OFFICE PROPANE, SHOP	713.17
8361	03/21/08	GOODSPEED DISTRIBUTING INC UNLEADED FUEL	1,830.40
8362	03/21/08	GRISWOLD INDUSTRIES WELL 9 REHAB PRV 10	3,398.94
8363	03/21/08	HI-DESERT STAR CLASSIFIED EMPLOYMENT AD	257.60
8364	03/21/08	THE HOME DEPOT #6971 FIELD MATERIALS & SUPPLIES	409.81
8365	03/21/08	INLAND WATER WORKS INVENTORY, WELL 10 PRV 7, INTERTIE PRV 7 INTERTIE	1,142.00
8366	03/21/08	LAW OFFICES OF SUSAN M. TRAGER LEGAL FEES, SEPT LEGAL FEES, BBK/FEB	9,596.76
8367	03/21/08	MICHAEL MCBRIDE AD HOC CMTE 3/15/08	50.00
8368	03/21/08	OFFICE DEPOT OFFICE SUPPLIES	153.95
8369	03/21/08	PITNEY BOWES PURCHASE POWER POSTAGE FOR METER	5,500.00
8370	03/21/08	S.A.M. AGENCY WEBSITE DESIGN	900.00
8371	03/21/08	SCOTT EQUIPMENT TRANSMISSION FLUID, NHB	72.95
8372	03/21/08	SDRMA APR-JUNE WORK COMP PREMIUM	4,065.00

BIGHORN-DESERT VIEW WTR AGENCY
CHECK REGISTER
MARCH 31, 2008

CHECK#	DATE	PAYEE & DESCRIPTION	AMOUNT
8373	03/21/08	VAGABOND WELDING SUPPLY WELDING SUPPLIES	105.60
8374	03/28/08	BARRY SHADDOX BALANCE RFND ACCT# 0407307	25.60
8375	03/28/08	CHARLES BRUMFIELD BALANCE RFND ACCT# 0804582	15.97
8376	03/28/08	DAN GRISA BALANCE RFND ACCT# 0102801	13.03
8377	03/28/08	IRENE HUDSON BALANCE RFND ACCT# 0309103	18.89
8378	03/28/08	JOVITA GUEVARA BALANCE RFND ACCT# 1107131	44.13
8379	03/28/08	KIMBERLY BOHANNON BALANCE RFND ACCT# 0509261	27.07
8380	03/28/08	MARK DEYDEN BALANCE RFND ACCT# 0907981	19.00
8381	03/28/08	ROBERT OLEA BALANCE RFND ACCT# 0400122	4.48
8382	03/28/08	STEVEN OLLAR BALANCE RFND ACCT# 0311004	18.24
8383	03/28/08	WILLIAM SCHOLAR BALANCE RFND ACCT# 1002412	38.31
8384	03/28/08	BARR LUMBER CO INC INVENTORY	84.36
8385	03/28/08	TERRY BURKHART CWP & REGIONAL WORKSHOP REG MEETING 3/25/08	356.06
8386	03/28/08	JUDY CORL-LORONO CWP & REGIONAL WORKSHOP	300.00
8387	03/28/08	DATASTREAM BUSINESS SOLUTIONS SOFTWARE MAINTENANCE HP9000 PROGRAMMING, FEB	1,025.00
8388	03/28/08	DESERT IMAGES SERVICE CONTRACT, COLOR SERVICE CONTRACT, BLK & WHT	2,855.00
8389	03/28/08	FEDEX MAILING EXPENSES	71.82
8390	03/28/08	FIRST BANKCARD MISC ITEMS MEETING EXPENSE, BALANCE	730.87
8391	03/28/08	INLAND WATER WORKS PARTS FOR WELLS 6&10	567.85
8392	03/28/08	PHILLIP JOHNSON REG MEETING 3/25/08	100.00
8393	03/28/08	DUANE LISIEWSKI REG MEETING 3/25/08	100.00
8394	03/28/08	MALLANTS CORPORATION TEMP SVC W/E 3/16/08 TEMP SVC W/E 3/23/08	1,553.13
8395	03/28/08	MICHAEL MCBRIDE REG MEETING 3/25/08 AD HOC CMTE, GM LUNCH, 3/26/08	196.12
8396	03/28/08	PETTY CASH MISC PETTY CASH	488.85

BIGHORN-DESERT VIEW WTR AGENCY
CHECK REGISTER
MARCH 31, 2008

CHECK#	DATE	PAYEE & DESCRIPTION	AMOUNT
8397	03/28/08	RELIABLE OFFICE SUPPLIES	
		OFFICE SUPPLIES	13.46
8398	03/28/08	SOUTHERN CALIFORNIA EDISON	
		POWER EXPENSE	5,024.41
8399	03/28/08	YUCCA VALLEY FORD CENTER	
		05 F/F150 FAN MOTOR MAINT	135.77
		TOTAL	92,880.23

Prepared By M. J. O'Connell
Date 4/16/08
Reviewed By G. Walker

FIRST BALLOT

REGULAR SPECIAL DISTRICT MEMBER LOCAL AGENCY FORMATION COMMISSION

The _____
(NAME OF DISTRICT)

hereby votes for the marked candidate as indicated below.

REGULAR MEMBER OF LAFCO:

_____ KIMBERLY COX (Incumbent – member of the Board of Directors of the Mojave Water Agency)

_____ JOHN ANDERSON (member of the Board of Directors of the Inland Empire Utilities Agency)

_____ RICHARD LUPTON (member of the Board of Directors of the Hesperia Recreation and Park District)

I, _____, do hereby certify that at its regularly scheduled meeting of _____, the Board of Directors voted to elect the above-marked candidate as the Regular Special District Member of the Local Agency Formation Commission of San Bernardino County, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

ABSTAIN: DIRECTORS:

District President/Authorized Board Member

Dated: _____

SECOND BALLOT

METHOD FOR CONDUCTING SPECIAL DISTRICT SELECTION COMMITTEE BUSINESS

The _____
(NAME OF DISTRICT)

hereby votes for the marked Special District Member Selection process as indicated below.

_____ Conduct the business of the Independent Special District Selection Committee pursuant to the provisions of Government 56332 requiring calling of a meeting.

_____ Routinely conduct the business of the Independent Special District Selection Committee by an all mail process as outlined in Government Code Section 56332(c)(1).

I, _____, do hereby certify that at its regularly scheduled meeting of _____, the Board of Directors voted to select the above-marked process to select Regular and Alternate Special District Members of the Local Agency Formation Commission of San Bernardino County, by the following vote:

AYES: DIRECTORS:

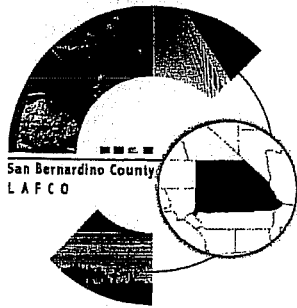
NOES: DIRECTORS:

ABSENT: DIRECTORS:

ABSTAIN: DIRECTORS:

District President/Authorized Board Member

Dated: _____



LOCAL AGENCY FORMATION COMMISSION

215 North "D" Street, Suite 204 • San Bernardino, CA 92415-0490

(909) 383-9900 • Fax (909) 383-9901

E-mail: lafco@lafco.sbcounty.gov • www.sbclafco.org

Established by the State of California to serve the Citizens, Cities, Special Districts and the County of San Bernardino

COMMISSIONERS

PAUL BIANE
Board of Supervisors

BOB COLVEN, Chair
Special District

KIMBERLY COX
Special District

DENNIS HANSBERGER, Vice Chair
Board of Supervisors

LARRY McCALLON
City Member

MARK NUAIMI
City Member

RICHARD P. PEARSON
Public Member

ALTERNATES

JAMES V. CURATALO
Special District

BRAD MITZELFELT
Board of Supervisors

A.R. "TONY" SEDANO
Public Member

DIANE WILLIAMS
City Member

STAFF

KATHLEEN ROLLINGS-McDONALD
Executive Officer

SAMUEL MARTINEZ
LAFCO Analyst

MICHAEL TUERPE
LAFCO Analyst

ANNA M. RAEF
Clerk to the Commission

ANGELA M. SCHELL
Deputy Clerk to the Commission

REBECCA LOWERY
Deputy Clerk to the Commission

LEGAL COUNSEL

CLARK H. ALSOP

DATE: APRIL 3, 2008

FROM: KATHLEEN ROLLINGS-McDONALD, Executive Officer

TO: ALL INDEPENDENT SPECIAL DISTRICTS IN SAN BERNARDINO COUNTY

SUBJECT: SPECIAL DISTRICTS ELECTION FOR REGULAR AND ALTERNATE LAFCO MEMBERS

By distribution of this memorandum, the official voting process for the Regular Special District Member of the Local Agency Formation Commission shall commence. Attached is the ballot for the selection of this position. Pursuant to the provision of Government Code Section 56332, the voting period will be for 31 days, commencing as of today's date and ending on **May 5, 2008**. The voting instructions for this selection are as follows:

1. Each District may vote for one candidate only. The vote shall be cast as directed by the Board of Directors of the District through consideration at a Board Hearing and a roll call vote. A copy of the information provided by each of the candidates is included for your information.
2. The signed original ballot, with the name of each voting Board Member outlined, must be received in the LAFCO Office by 5:00 p.m. on **May 5, 2008**. If a faxed copy of the ballot is provided by the May 5 deadline, the original signed copy must be received by 5:00 p.m., on May 12 or the ballot will be declared invalid.
3. Twenty-seven (27) ballots are required to be received for selection of the Special District Member position. The increase in the number of ballots required to achieve a quorum is due to the formation of the Phelan Piñon Hills CSD (effective March 18, 2008), bringing the total number of independent special districts to 53.

The completed ballot is to be mailed to:

Kathleen Rollings-McDonald, Executive Officer
Local Agency Formation Commission
215 N. D St., Suite 204
San Bernardino, CA 92415-0490

If you are faxing a copy of the ballot, the LAFCO Fax number is (909) 383-9901. As outlined in Item #2 above, if the ballot is faxed to the LAFCO office, the original signed copy of the ballot will need to be mailed to the above address and received by 5:00 p.m. on May 12 to be considered in the election.

In addition a ballot is provided to determine the future method for conducting the Special Districts Selection Committee process. Over the past six years, the calling of the Special Districts Selection Committee meeting has not provided a quorum to conduct business even though some members have traveled long-distances for that purpose. The Second Ballot provides for a determination of whether the member districts wish to convert to an all-mail process for Special District member selection. Please mark your district's preference and return the ballot to the LAFCO staff office. It will take a quorum of 27 votes to change the process.

Please let me know if you have any questions or concerns regarding this selection procedure. You may contact me at the address listed above, by e-mail at lafco@lafco.sbcounty.gov, or by phone at (909) 383-9900.

Sincerely,



KATHLEEN ROLLINGS-McDONALD
Executive Officer

Attachments (5)



22450 Headquarters Drive ♦ Apple Valley, California 92307
Phone (760) 946-7000 ♦ Fax (760) 240-2642 ♦ www.mojavewater.org

RECEIVED
FEB 12 2008

February 7, 2008

LAFCO
San Bernardino County

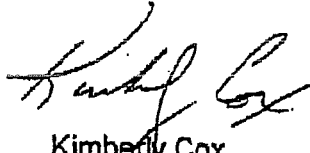
Ms. Kathleen Rollings-McDonald
Executive Officer
Local Agency Formation Commission
215 North "D" Street, Suite 204
San Bernardino, CA 92415-0490

Dear Ms. Rollings-McDonald:

It is my desire to seek reappointment to serve as a Regular Special District's Commissioner on the Local Agency Formation Commission. My experience in serving on the Commission for the past four years, as well as having been involved in the public arena in the High Desert for the past nine years has provided me with a good understanding of the needs of special districts within San Bernardino County.

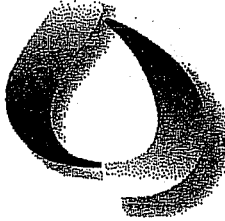
Mr. Mike Page, Mojave Water Agency Board President, or a designated representative, will be present at the Selection Committee meeting on February 25, 2008, to provide my nomination for Commissioner.

Sincerely,



Kimberly Cox
Vice President

KC:jl



Inland Empire Utilities Agency
A MUNICIPAL WATER DISTRICT

6075 Kimball Ave. • Chino, CA 91708
P.O. Box 9020 • Chino, Hills, CA 91709
TEL (909) 993-1600 • FAX (909) 597-8875
www.ieua.org

March 31, 2008

Ms. Kathleen Rollings-McDonald
Executive Officer
Local Agency Formation Commission
215 North "D" Street
San Bernardino, California 92415-0490

Dear Ms. Rollings-McDonald:

I am interested in seeking a position to serve as a Regular Special District's Commissioner on the San Bernardino County Local Agency Formation Commission.

I believe my 30 years of experience as a member of the Board of Directors of the Inland Empire Utilities Agency, as well as the Agency's representative to the Special Districts Association of San Bernardino County, where I served as president twice, provides me with an insight of the issues facing special districts.

Sincerely,

INLAND EMPIRE UTILITIES AGENCY

John L. Anderson
Board Member



RECEIVED
MAR 27 2008

Post Office Box 401055 • Hesperia, California 92340-1055 • (760) 244-5488
San Bernardino County

March 21, 2008

Ms. Kathleen Rollings-McDonald
Executive Office
Local Agency Formation Commission
215 North "D" Street, Suite 204
San Bernardino, CA 92415-0490

Dear Ms Rollings-McDonald,

The Hesperia Recreation and Park District Board of Directors have requested that I seek the upcoming position of Special Districts Commissioner on the Local Agency Formation Committee. I am pleased to do so.

My service record in public office has been dedicated to Special Districts. It is one of my most important goals to be committed to special districts.

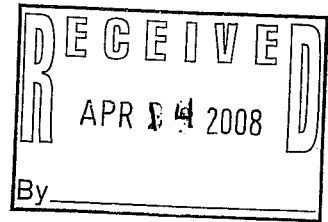
My experience in public and government service spans over 30 years in the high desert. It is also important to keep in touch at the community level. I am very active in Kiwanis, coaching, and I sit on a charter school board. My time as Plans Examiner and Assistant Fire Marshal, as well as, my over 14 years as an elected Special District Director have prepared me to dedicate myself to the needs of Special Districts. As a retired fireman, I have the time to commit.

Sincerely,

HESPERIA RECREATION AND PARK DISTRICT

Richard Lupton
President, Board of Directors

RL:rt



Board of Directors Bighorn Desert View Water Agency

Regarding our water usage from 1/25/08 to 3/25/08, which greatly exceeds our normal amount used. We were first aware of this when we received our bill on April 3d. At that time we discovered a large break in the incoming main line under our home. . We promptly shut off the water and called our plumber. (see attached bill).

We have a doublewide mobile home on a raised foundation with a 24 inch crawl space under the home. When I discovered the leak the crawl space was flooded.

My wife and I are on a fixed income and any relief on this matter you can grant us would be greatly appreciated.

Sincerely,


Jay Jensen

GARLAND DEAN
760-524-6319

STATEMENT

DATE			4-3-08		
TO					
JAY JIENSIEN					
ADDRESS					
53454 PLEASANT VIEW					
CITY				STATE	ZIP
LANDERS				CA.	92285
TERMS			AMOUNT PAID		
CASH			305. ⁰⁰		

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

DATE	DESCRIPTION	CHARGES	CREDITS	BALANCE
4-3-08	DIG UP, REMOVE & REPLACE 4' OF 3" P.V.C. WATER MAIN & ADD IN-LINE FAIR VALUE.			
	LABOR			225. ⁰⁰
	MATERIAL			80. ⁰⁰
	TOTAL			305. ⁰⁰

PAID 4-3-08
JAY JIENSIEN



Bighorn Desert View Water Agency
SUPPLEMENTAL DATA SHEET
AGENDA ITEM

Regular Meeting of the Board of Directors

April 22, 2007

Report to: President and Members of the Board
From: Marina D. West, General Manager

TOPIC: REQUEST FOR RELIEF FROM WATER BILLING

RECOMMENDATION: That the Board take the following action:

1. Approve relief of billing

BACKGROUND: Staff has received a letter (attached) from Mr. Jensen requesting relief from a high water bill following discovery and repair of a water leak on his service line beneath his home.

Per Agency policy, staff has reviewed the request, confirmed that the leak has been repaired and audited the account history. Mr. Jensen's average usage during a comparable time period is 2510 cf but on this particular billing cycle the usage increased to 21,462 cf. In accordance with the policy the Board can either deny the request and offer payment arrangements or agree to relieve a portion of the bill as per the Agency's Rules and Regulations-Article 3 Section 3.6. In this particular case, staff recommends the Board offer the relief as per the Rules and Regulations.

Bighorn-Desert View Water Agency

have their meter tested at any time and will be billed the meter test fee. Should the meter test to be in the Agency's favor the customer shall not be billed the meter test fee. The Agency may from time to time, or as a matter of policy, institute a periodic meter testing program. The Agency reserves the right to test any customer meter at any time without notification and without charge to the customer. (Updated 6/22/04 per Resolution 04R-02)

3.5 Billing Adjustments - Meter Error. If a meter that is tested at the request of a customer is found to be incorrectly recording by more than is allowable under American Water Works Association standards, the percentage error shall be applied to the most recent billing period of record. Any overcharge represented by the meter test will be credited to the customer on their next regular billing, or any undercharge shall be added to the customer's next regular billing.

If the meter is found to not be operating at all and no consumption has been recorded, the Agency reserves the right to apply the minimum billing period rate, or to estimate the consumption for the most recent billing period, and apply the adjustment indicated to the customer's next billing. Such estimates shall be made based on previous consumption for the same customer for a comparable time period, or by determination of an Agency wide average for an equal size meter service, whichever yields the lesser consumption estimate. (Updated 6/22/04 per Resolution 04R-02)

3.6 Billing Adjustments- Other Than Meter Error. A customer may request in writing a billing adjustment from the Agency within thirty (30) days of the billing date for the billing in which relief is requested. The cause of excessive usage must be documented by both the customer and Agency staff and be judged an extreme (*definition- greatly exceeding the usual or expected occurrence*) isolated circumstance by the General Manager. The relief, if awarded to the customer by the Board action, may only occur once during any three year period for the property and/or customer. The amount of relief shall not exceed fifty percent (50%) of the amount of the water in excess of the average amount used during a comparable time period. The customer must provide prior to consideration a letter with the details of what occurred. The Agency/Board may require proof or additional information regarding the request for consideration.

The Agency will respond in writing within fifteen (15) days of receipt of a customer request for relief. If the customer does not agree with the finding of the Agency's written response he/she may request a hearing before the Board at its next scheduled meeting. All hearing requests must be received within fifteen (15) days of the Agency's rejection. (Updated 9/28/04 per Resolution 04R-06)

3.7 Locked Meters. All meters which are locked by the Agency shall not be tampered with, altered or unlocked by anyone except an authorized agent or employee of the Agency. Unauthorized tampering or unlocking of a meter could result in the charge of all applicable fees and charges. The determination of the application of charges shall be at the sole discretion of the General Manager. (Updated 6/22/04 per Resolution 04R-02)

3.8 Turn-On and Turn-Off Service. The Agency may turn-off or turn-on water service at the customer's request, given reasonable notice. In the case of an emergency on the customer's side of the service facility, the customer shall use the customer service valve to

TRAN DATE	UPDT DATE	TYPE	MTR READ	USAGE	AMOUNT	BALANCE
-----	-----	-----	-----	-----	-----	-----
04/04/08	04/07/08	PY	0	0	-100.00	583.86
03/31/08	03/31/08	B	697255	21462	683.86	683.86
02/19/08	02/20/08	PY	0	0	-105.70	0.00
01/31/08	01/31/08	B	675793	2190	105.70	105.70
01/08/08	01/08/08	PY	0	0	-108.75	0.00
12/20/07	12/24/07	DQ	673603	0	5.18	108.75
11/30/07	12/03/07	B	673603	2119	103.57	103.57
10/19/07	10/22/07	PY	0	0	-133.69	0.00
09/30/07	10/02/07	B	671484	3123	133.69	133.69
08/27/07	08/28/07	PY	0	0	-165.86	0.00
08/21/07	08/21/07	DQ	668361	0	7.90	165.86
07/30/07	07/30/07	B	668361	3932	157.96	157.96
06/14/07	06/19/07	PY	0	0	-146.53	0.00
05/31/07	05/31/07	B	664429	3551	146.53	146.53
04/16/07	04/18/07	PY	0	0	-134.59	0.00
03/30/07	03/30/07	B	660878	3153	134.59	134.59
02/13/07	02/13/07	PY	0	0	-148.45	0.00

POLICY STATEMENT NO. 08P-__
BIGHORN-DESERT VIEW WATER AGENCY

A STATEMENT ESTABLISHING AN AGENCY MEETING AGENDA
PREPARATION POLICY

The Board of Directors of the Bighorn-Desert View Water Agency hereby set the following policy which will establish the process by which the agendas for Agency meetings will be generated.

1. The General Manager, in cooperation with the Board President, shall prepare an agenda for each regular and special meeting of the Board of Directors.

2. In regards to the regularly scheduled meeting held currently on the fourth Tuesday of each calendar month the following process and timeline for agenda preparation shall be followed-

12:00 Noon Tuesday prior to the board meeting- All items to be placed on the Agenda shall be delivered to the General Manager or Secretary of the Board. Each item shall be noted to indicate the party who requested it be placed on the agenda.

3:00 p.m. Tuesday prior to the meeting- The Board Secretary shall email the first draft of the Agenda to the Directors who have email services and delegate hand delivery, via service order, a copy to remaining Directors. A copy of the agenda and draft board Packet shall be forwarded to legal counsel for review.

5:00 p.m. Tuesday prior to the meeting- The Board Secretary shall confirm that emails were not returned. In the event that there is evidence of unsuccessful delivery the Board Secretary shall delegate via service order a copy to be delivered to the same Director(s).

12:00 p.m. Wednesday prior to the meeting- Directors' revisions should be delivered to the General Manager or Board Secretary.

5:00 p.m. Wednesday prior to the meeting- All revisions should be drafted on the updated agenda and submitted to the Board President via email for review.

9:00 a.m. Friday prior to the meeting- Final agenda approved by the Board President should be delivered to the General Manager or Board Secretary for board packet preparation and agenda posting. A copy shall be forwarded to legal counsel for final review.

2:00 p.m. to 4:30 p.m. Friday prior to the meeting- A field representative shall hand deliver Agenda Binders to Directors and post agendas. So as to not create the appearance of preferential treatment agendas shall not be delivered to any other parties other than Agency Directors.

Agendas shall be posted at the following locations-

- Johnson Valley Improvement Association

- 622 South Jemez Trail- Agency Office
- 1720 North Cherokee Trail- Agency Meeting Hall
- Hero Market
- Western Coffee Pot Café
- Landers Homeowners Association- Bellfield Hall
- Homestead Valley Park
- Mojave Market
- Halliday's Market
- Z107.7 Radio Station
- Hi-Desert Star Newspaper

Pursuant to the Brown Act Section 54957.5(a) once the Agenda and related materials have been prepared office staff shall make available upon request, and without delay, the agenda and related materials for public viewing during regular business hours. However, this shall not include any writing exempt from public disclosure under Section 6253.5, 6254.7, or 6254.22.

Additional agenda and backup material packets shall be prepared, made available at the Agency administrative office and shall be provided upon request at no charge to the requester.

3. The General Manager, in cooperation with the Committee Chair, shall prepare an agenda for each Committee meeting.
4. Any Director may contact the General Manager and place any appropriate item on the Committee meeting agenda no later than 96 hours prior to the scheduled time and date of the meeting.
5. Board Workshops shall be scheduled and the agenda set by the Board of Directors at the regular or special meeting of the Board.
6. During the Consent Calendar portion of the Board meeting, any member of the Board may specifically request any agenda item be removed from the Consent Calendar and placed under Deferred Items for consideration and Board action.
7. Under Deferred Items on the agenda, any item removed from the Consent Calendar shall be considered separately for Board action. At that time, the Board may, by a majority vote, amend, refer, retain, or remove each deferred item on the agenda.

Policy Statement 08P-__ was adopted by the Board of Directors at a Regular meeting held on April 22, 2008 and hereby rescinds Policy 07P-03.

Board Secretary, Kim Heller

Bighorn Desert View Water Agency
SUPPLEMENTAL DATA SHEET
AGENDA ITEM

Regular Meeting of the Board of Directors

April 22, 2008

Report to: President and Members of the Board
From: Marina D. West, General Manager

TOPIC: ADOPTION OF POLICY 08P-__

RECOMMENDATION: That the Board take the following action:

1. Adopt Policy 08P-__ removing the following posting location for the Agency meeting agendas: Flamingo Heights Community Association.

BACKGROUND: Staff has received a request from the Flamingo Heights Community Association to cease posting of the Bighorn Desert View Water Agency meeting agendas at that location. In response to this request staff has reviewed all the posting locations of the meeting agendas and is recommending that posting cease at the above mentioned location.

Staff further recommends that posting continue at the following locations where the Agency has erected sign boards to accommodate this information: Hero Market, Homestead Valley Park, Mojave Market, Halliday's Market, Johnson Valley Improvement Association, 622 South Jemez Trail – Agency Office, 1720 North Cherokee Trail –Agency Meeting Hall, Landers Homeowners Association-Belfield Hall, Western Family Coffee Pot Café, and email postings to Hi-Desert Star and Z107.7 Radio.



Flamingo Heights Community Association
Homestead Valley Disaster Center
55977 Perris St. Flamingo Heights, Ca. 92284
760-364-3867

Mailing address: C/O 975 Kickapoo Trail
Yucca Valley, Ca. 92284

Web Site: Flamingohts.com
E-Mail address: maryanmeeto@thegrid.net

March 25, 2008

Bighorn-Desert View Water

Please discontinue putting notices of the meetings on the Flamingo Heights Community Association Building.

It is leaving tape marks on the metal that is difficult to get off, and no one is there to see the notices in time for the meeting. We only meet once a month at night which is before you past your notice.

Please put this on the agenda for your next meeting and take action on it at that time.

Thank you very much.

Sincerely,

Maryan Barkley
Maryan Barkley, President

RESOLUTION NO. 08R-__

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BIGHORN-DESERT VIEW WATER AGENCY
AUTHORIZING INVESTMENT OF MONIES INTO THE
LOCAL AGENCY INVESTMENT FUND

WHEREAS, Pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein as in the best interests of the Bighorn-Desert View Water Agency.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors does hereby authorize the deposit and withdrawal of Bighorn-Desert View Water Agency monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer's Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, that the following Bighorn-Desert View Water Agency officers in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund-

Authorized Board Members

Phillip Johnson
Director

Michael McBride
Director

Duane Lisiewski
Director

Terry Burkhart
Director

Judy Corl-Lorono
Director

Authorized Agency Staff Members

Marina West
General Manager

Kim Heller
Board Secretary

BE IT FURTHER RESOLVED, that each transaction shall require one Authorized Board Member and one Authorized Agency Staff Member to complete the transaction or two authorized Board Members.

BE IT FURTHER RESOLVED, that this resolution shall become effective
April 22, 2008

Phillip Johnson, Board President

I, the undersigned, hereby certify that I am the duly appointed Secretary of the Board of Directors of the Agency, and that at a regular meeting of the Board held on April 22, 2008 the foregoing Resolution No. 08R-__ was adopted by said Board and that it has not been rescinded or amended since the date of its adoption, and is now in full force and effect.

Kim Heller, Board Secretary

Bighorn Desert View Water Agency
SUPPLEMENTAL DATA SHEET
AGENDA ITEM

Regular Meeting of the Board of Directors

April 22, 2007

Report to: President and Members of the Board
From: Marina D. West, General Manager

TOPIC: UPDATE ON VIRTUAL METER READING SYSTEM TO BE
INSTALLED ON ALL BULK HAULING STATIONS

RECOMMENDATION: Information and discussion only (no action to be taken at the
meeting)

BACKGROUND: The Board will be given an update on the implementation of
the virtual meter reading system for the bulk hauling stations
located at Johnson Valley Well 10, Kickapoo/Bodick, Cherokee
and Well 4.

The existing water rate structure will also be reviewed and
discussed as to how rates will be applied to virtual card
holders.



BIGHORN-DESERT VIEW WATER AGENCY

622 S. JEMEZ TRAIL, YUCCA VALLEY, CA 92284 (760) 364-2315 FAX (760) 364-3412

Project Status Report

PROJECTS COMPLETED

Well 6 Rehabilitation

Sonar Jet, wire brushed, bailed. Replaced 220'- 6" column tube and shaft assembly. Replaced bowls with new 9 stage 11" Gould's bowl assembly. Reworked stretch tube assembly. Replaced head shaft. Video log. (SoCal Pump and Well)

Well 8 Rehabilitation

Sonar Jet, wire brushed, bailed. Replaced motor with new U.S. Electric, 200 H.P. Replace 700' tapered threaded column pipe with new butt threaded pipe. Extended 40' suction pipe to get better draw of water. Rebuilt Johnston/ Sulzer 12 GMC 8 stage bowl assembly. Video log.

(SoCal Pump and Well)

C-2 Pump & Motor Replacement

Replaced with new 40 H.P. Gould's booster pump. (Layne Christenson Co.)

System-wide Infrastructure Maintenance/Replacement

A total of 15 Air-Release Valves were replaced. Two 6-inch blow-offs and 2 wharf head hydrants were replaced. A total of 365 hydrants were exercised and painted.

PROJECTS UNDERWAY

Water System Improvement Program CEQA/NEPA Document Preparation

Staff is preparing Project Description for the Mitigated Negative Declaration (CEQA) document and corresponding NEPA documentation. Project process expected to take 4 to 6 months.

Well 10 Rehabilitation

Rehabilitation of Well 10 and installation of new ("stand-by") submersible pump is expected to be completed during the week of April 21st.

Virtual Meter Reading System

Vendor quotes are being solicited. Site work has been identified. Staff to meet with professional and private water haulers regarding project implementation schedule and objectives. Quotes received from Vernon Mfg., Johnlin Measurements. Awaiting quote from Security of L.A.

Radio-Read Meter Replacement Program

Project is currently included in Water System Improvement Program CEQA/NEPA document.

PROJECTS NEARING COMPLETION

Well 9 Motor Replacement

Replace Byron/Jackson submersible pump and motor with a new

PROJECTS NOT BEGUN

Well 4 Motor Refurbishment

Johnson Valley (Well 10) Fee Structure

Project information to be provided and discussed at the April 22nd Board meeting

Agency-wide Fee Study

The necessity for an Agency-wide fee study will be determined once the virtual meter reading system and radio-read meter replacement programs are completed.