

Bighorn-Desert View Water Agency



Board of Directors

Michael McBride, President
Judy Corl-Lorono, Vice President
David Larson, Secretary
Terry Burkhart, Director
J. Dennis Staley, Director

Marina D West, PG, General Manager

A Public Agency

Agency Office
622 S. Jemez Trail
Yucca Valley, CA 92284-1440

760/364-2315 Phone
760/364-3412 Fax

www.bdvwa.org

BOARD OF DIRECTORS' REGULAR MEETING MINUTES

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, February 26, 2013 - 6:01 p.m.

CALL TO ORDER

Meeting convened by Board President Michael McBride at 6:01 p.m.

PLEDGE OF ALLEGIANCE

Led by President McBride.

ROLL CALL

Directors Present:

David Larson
Judy Corl-Lorono
Michael McBride
Terry Burkhart
J. Dennis Staley

Staff Present:

Marina West
Michelle Corbin

APPROVAL OF AGENDA

*Motion to approve the agenda pulling consent items g, h and i.
MSC¹ (Corl-Lorono/Burkhart) unanimously approved.*

LANDERS POST OFFICE WATER-WISE DEMONSTRATION GARDEN

General Manager West gave the staff report beginning with a brief overview of staffs' progress with regards to community outreach and obtaining permission to proceed with the garden from the Yucca Valley Post Office. The Agency's estimated cost is \$4250.00 to complete the Water-Wise Demonstration Garden.

Representing both the Mojave Water Agency and the American Water Awareness Coalition Tamara Alaniz expressed their support of the Landers Post Office Water-Wise Demonstration Garden and announced their decision to donate \$1,000.00 (additional) for the project. It was announced that an additional \$220 has been donated by citizens and members of the Lander's Garden Club.

No public comment.

MOTION NO. 13-010

(After brief Board discussion), Director Corl-Lorono made a motion to Authorize Agency budget estimate of \$4,250, for the installation of a "Water-Wise Demonstration Garden" at the Landers Post Office along Reche Road (at Landers Lane). Director Larson seconded the motion.

MSC¹ (Corl-Lorono/Larson) unanimously approved.

REQUEST FOR BILLING ADJUSTMENT FOR "LEAK RELIEF"

General Manager West gave the staff report with an overview of the account history noting the property had previously received leak relief in 2004 and 2010. While going through the property history it was also discovered that prior leak relief was granted on leaks that appear to have originated on the irrigation system. West also noted the property is no longer a primary residence of the owner and is left unattended for unknown periods of time. Lastly, West suggested that sometime soon, the Finance Committee may want to review the matter of leak relief and perhaps set up parameters for future leak relief requests.

The owner of the property was present to request an unidentified billing adjustment from the Board.

No public comment.

MOTION NO. 13-011

(After brief Board discussion), Secretary Larson made a motion to reduce the customer's bill by \$650.00 with the declaration that no further relief will be provided for this property.

Roll Call Vote:

Ayes:	Larson, Burkhart
Nayes:	McBride, Corl-Lorono, Staley
Abstain:	None
Absent:	None

Motion Failed.

Adjourned for a Break at 6:47 p.m. - Reconvened from Break at 6:59 p.m.

RESOLUTION NO. 13R-02 EXPRESSING UNQUALIFIED SUPPORT FOR THE ENACTMENT OF SENATE BILL SB 246, AND RESOLUTION 13R-03 EXPRESSING SUPPORT FOR SENATE BILL 246, AN ACT TO AMEND SECTION 33305 OF THE WATER CODE

General Manager West gave the staff report. Senate Bill 246 has been introduced by Senator Jean Fuller for the purpose of repealing Water Code Section 33305 applicable only to the Agency. The attached resolutions once approved will be forwarded to the Association of California Water Agencies, San Bernardino Local Agency Formation Commission and California Special Districts Association, alerting them to the bill and to ask for their continued support.

No public comment.

MOTION NO. 13-012

(After brief Board discussion), Vice President Corl-Lorono made a motion to a Adopt Resolution No. 13R-02 Expressing Unqualified Support for the Enactment of Senate Bill SB 246, Amending the Bighorn Mountains Water Agency Law (1969 Chapter 1175). Director Burkhart seconded the motion.

Roll Call Vote:

Ayes:	McBride, Corl-Lorono, Larson, Burkhart, Staley
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Nayes: None
Abstain: None
Absent: None

MSC¹ (Corl-Lorono/Burkhart) motion carried.

MOTION NO. 13-013

(After brief Board discussion), Vice President Corl-Lorono made a motion to adopt Resolution No. 13R-03 Expressing Support for Senate Bill 246, an Act to Amend Section 33305 of the Water Code . Director Burkhart seconded the motion.

Roll Call Vote:

Ayes: McBride, Corl-Lorono, Larson, Burkhart, Staley
Nayes: None
Abstain: None
Absent: None

MSC¹ (Corl-Lorono/Burkhart) motion carried.

AUTHORIZE BOARD PRESIDENT AND/OR GENERAL MANAGER TO TRAVEL TO SACRAMENTO TO ATTEND, IF NECESSARY, COMMITTEE HEARING REGARDING SB 246

General Manager West gave the staff report. Senator Fuller's office is recommending representatives of the Agency be available to attend the Legislative Committee Hearing to testify on behalf of Senate Bill 246.

No public comment.

MOTION NO. 13-014

(After brief Board discussion), Director Larson made a motion to Authorize up to three people to travel to Sacramento to testify of behalf of SB 246 at the appropriate Legislative Committee Hearing, if necessary. Director Burkhart seconded the motion.

MSC¹ (Larson/Burkhart) unanimously approved.

AWARD OF CONTRACT FOR RECOATING OF RESERVOIRS B3 AND B4 AND CLEANING OF THE JOHNSON VALLEY WELL 10 RESERVOIR

General Manager West gave the staff report briefly describing the work that will be done on Reservoirs B3 and B4 as well as the cleaning of Well 10. West is recommending that both tanks be recoated. West also went over the various bids and the funds available to complete the project.

No public comments.

MOTION NO. 13-015

(After brief Board discussion), After Board discussion, Director Larson made a motion to Waive two minor, correctable irregularities in the bid received from J. Colon Construction; and Award contract for recoating and repainting of Reservoir Nos. B3 and B4 and cleaning of the Johnson Valley Well 10 Reservoir in the amount of \$263,550 to J. Colon Construction; and Authorize construction contingency of \$30,000. The motion was seconded by Director Burkhart.

MSC¹ (Larson/Burkhart) unanimously approved.

RESOLUTION 13R-04 ESTABLISHING THE GUARANTEE (CASH) DEPOSIT FOR TWO INCH (2-INCH) BULK METER ACCOUNTS

General Manager West gave the staff report. Currently the agency requires a \$100.00 deposit to open a 2-inch bulk account. Often these accounts are held by commercial water haulers and their monthly water bills may well exceed the amount the agency has on file in the form of a deposit. These accounts are not tied to a property (parcel) and therefore the Agency is unable to file a property tax lien against any outstanding debt, if left unpaid. Staff is recommending the board raise the deposit on 2-inch bulk water accounts to \$500.00 or two times the monthly water bill. Current 2-inch bulk account holders will not have an increase in their deposit unless they become "locked-off" for non-payment and therefore subject to the terms of this Resolution. Each 2-inch bulk account holder was notified via mail explaining the proposed Resolution.

No public comment.

MOTION NO. 13-016

(After brief Board discussion), Vice President Corl-Lorono made a motion to Adopt Resolution No. 13R-04 establishing the guarantee (cash) deposit for two (2) inch bulk meter accounts. Director Burkhart seconded the motion.

MSC¹ (Corl-Lorono/Burkhart) unanimously approved.

DISBURSEMENTS JANUARY 2013

MOTION NO. 13-017

Director Burkhart made a motion to approve the Disbursements (Check Register - Payment of Bills) for January 2013. Vice President Corl-Lorono seconded the motion.

MSC¹ (Burkhart/Corl-Lorono) unanimously approved.

CONSENT ITEMS

- a. Financial Statements January 2013
 1. Balance Sheet
 2. Statement of Revenue and Expense
 3. General Account (Union Bank)
 4. Disbursements
 5. Local Agency Investment Fund Balance Timeline
- b. Consumption & Billing Comparison Report, January 2013
- c. Service Order Report, January 2013
- d. Production Report, January 2013
- e. Regular Board Meeting Minutes, January 22, 2013
- f. Special Board Workshop Minutes, February 11, 2013
- g. Work Order 5A: Proposal from Agency Engineer to Prepare Request for Proposal Arc Flash Hazard Study
- h. Work Order 6A: Proposal from Agency Engineer to Prepare Contract Documents for Equipping Selected Pumping Plants with Manual Transfer Switches
- i. Work Order 7A: Proposal from Agency Engineer to Prepare an Engineers Report Recommending Future Operational Configuration for the Production Area Encompassing Well Nos. 2, 3 and 4

No Public comment.

MOTION NO. 13-018

Director Burkhart made a motion to approve consent items a - f. The motion was seconded by Director Larson.

MSC¹ (Burkhart/Larson) unanimously approved.

MATTERS REMOVED FROM CONSENT ITEMS

- g.** Work Order 5A: Proposal from Agency Engineer to Prepare Request for Proposal Arc Flash Hazard Study
- h.** Work Order 6A: Proposal from Agency Engineer to Prepare Contract Documents for Equipping Selected Pumping Plants with Manual Transfer Switches
- i.** Work Order 7A: Proposal from Agency Engineer to Prepare an Engineers Report Recommending Future Operational Configuration for the Production Area Encompassing Well Nos. 2, 3 and 4

Director Burkhart stated that "for the record" these items have been through the Engineering Committee (PLEGS) and were recommended by the Committee in an open agendized public meeting.

GM West briefly went over each item.

Public Comments:

Anonymous asked if Work Order 7A included analysis of moving earth around the tanks in question.

MOTION NO. 13-019

Director Burkhart made a motion to approve consent items g- i. The motion was seconded by Director Larson.

MSC¹ (Burkhart/Larson) unanimously approved

PUBLIC COMMENT PERIOD

No public comment.

VERBAL REPORTS

General Manager West reported the agency recently hosted an Emergency Response Network of the Inland Empire (ERNIE) meeting. Approximately 12 people attended, many from out of the area.

GM West also reported on the status of the existing property tax liens for unpaid water charges and she reported on a recent theft of checks during a break-in at the Agency office.

Director Staley reported on the Landers Garden Club meeting he had recently attended.

President McBride stated his excitement about the Demonstration Garden the Agency is spearheading at the Landers Post Office.

FUTURE AGENDA ITEMS

No item brought up for future agenda items.

ADJOURNMENT - President McBride adjourned the meeting at 7:59 p.m.

Approved by:



David Larson, Secretary of the Board

MSC¹ – Motion made, seconded, and carried.