

Bighorn-Desert View Water Agency

Board of Directors

Michael McBride, President
Judy Corl-Lorono, Vice President
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BOARD OF DIRECTORS' SPECIAL MEETING AGENDA

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, June 18, 2013 - 6:00 p.m.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA

DISCUSSION AND ACTION ITEMS - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **RESOLUTION NO. 13R-XX ESTABLISHING THE AGENCY'S APPROPRIATION LIMIT FOR FISCAL YEAR 2013/2014 AT \$142,384.37**
Board considers taking the following action(s):
 1. Adopt Resolution No. 13R-XX establishing the Appropriation Limit of the Agency at \$142,384.37 for fiscal year July 1, 2013 – June 30, 2014 pursuant to Article XIII B of the California Constitution.
6. **RESOLUTION NO. 13R-XX – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIGHORN-DESERT VIEW WATER AGENCY PROVIDING FOR THE LEVY AND COLLECITON OF TAXES (SETTING THE AD VALOREM TAX) WITHIN IMPROVEMENT DISTRICT NO. 1 FOR FISCAL YEAR 2013-2014 AT \$175,900**

Board considers taking the following action(s):

1. Board to review and discuss background for the levy and collection of the taxes (property tax apportionment) within the Improvement District No. 1 (Bighorn Debt Service area) for Fiscal Year 2013/2014 to provide for a total collection of a value to be determined at the board meeting no greater than \$175,900 ; and
2. Board to consider adopting Resolution No. 13R-XX – Providing for the levy and collection of taxes (setting the Ad Valorem tax) within Improvement District No. 1 for Fiscal Year 2013/2014.

7. REVIEW AND APPROVAL OF AGENCY BAD DEBT EXPENSES “WRITE-OFF” FOR PERIOD OF MARCH 2011 TO PRESENT IN THE AMOUNT OF \$1940.43

Board considers taking the following action(s):

1. Approval of Bad Debt expenses “write-off” in the amount of \$1940.43 for the period of April 2013 to present.

8. BOARD TO CHOOSE UP TO FOUR (4) CANDIDATES FOR THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) BOARD OF DIRECTORS ELECTION.

Board considers taking the following action(s):

1. Board to nominate up to four (4) candidates from the SDRMA Board of Directors ballot; and
2. Authorize execution of the Official 2013 Election Ballot for the SDRMA Board of Directors by a roll call vote.

9. MOJAVE WATER AGENCY INTEGRATED REGIONAL WATER MANAGEMENT PLAN (IRWMP) – Project Identification Phase

Board considers taking the following action(s):

1. Identify and prioritize project concepts and direct staff as to which projects should be submitted for consideration for inclusion in the Mojave Water Agency Integrated Regional Water Management Plan.

10. UPDATE ON SB 246 INTRODUCED BY SENATOR JEAN FULLER (DISTRICT 18) TO MODERNIZE THE BIGHORN-DESERT VIEW WATER AGENCY LAW- Information Item Only.

11. FIRE PROTECTION AND CONSIDERATION OF \$500 SPONSORSHIP FOR THE “THIRD OF JULY” (INDEPENDENCE DAY) COMMUNITY CELEBRATION AT HOMESTEAD VALLEY PARK

Board considers taking the following action(s):

1. Board to consider authorizing staff to provide for fire protection at the “Third of July” Community celebration at Homestead Valley Park; and
2. Consider “Rocket Sponsorship” in the amount of \$500 for the “Third of July” Community celebration at Homestead Valley Park.

12. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2013 BOARD OF DIRECTORS ELECTION

Board considers taking the following action(s):

1. Board to vote for one (1) candidate from the CSDA ballot; and
2. Authorize execution of the Official 2013 Election Ballot for the CSDA Board of Directors by a roll call vote.

13. DISBURSEMENTS MAY 2013

Recommended Action:

Ratify Check Register (payment of bills) for May 2013.

14. CONSENT ITEMS - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that an item be held for discussion or further action.

- a. Financial Statements May 2013
 - 1. Balance Sheet
 - 2. Statement of Revenue and Expense
 - 3. General Account (Union Bank)
 - 4. Disbursements
 - 5. Local Agency Investment Fund Balance Timeline
- b. Consumption & Billing Comparison Report, May 2013
- c. Service Order Report, May 2013
- d. Production Report, May 2013
- e. Special Board Meeting Minutes, May 21, 2013
- f. Consider Authorizing Attendance to the 7th Annual San Bernardino County Water Conference, August 23, 2013 at a maximum estimated cost of \$300 Per Director.
- g. Rescind Motion Number 13-029 which retroactively authorized Director Burkhart's attendance at the April 17, 2013 Local Agency Formation Commission for San Bernardino County Meeting in San Bernardino where SB 246 was agendaized after the March 2013 Board of Directors Meeting, at a cost of \$180.23 (per diem and mileage) and requesting reimbursement from Director Burkhart.
- h. Resolution 13R-XX – A Resolution of the Board of Directors of the Bighorn-Desert View Water Agency Authorizing Agency Credit Cards and Setting Guidelines for the Use of the Same

Recommended Action:

Approve as presented (Items a - h):

15. MATTERS REMOVED FROM CONSENT ITEMS

16. PUBLIC COMMENT PERIOD

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

17. VERBAL REPORTS - Including Reports on Courses/Conferences/Meetings.

- a. GENERAL MANAGER'S REPORT
- b. DIRECTORS' REPORT
- c. PRESIDENT'S REPORT

18. FUTURE AGENDA ITEMS

19. ADJOURNMENT

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.