



**Board of Directors**

Judy Corl-Lorono, President  
J. Dennis Staley, Vice President  
Terry Burkhart, Secretary  
Michael McBride, Director  
J. Larry Coulombe, Director

Marina D West, PG, General Manager

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A Public Agency

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## Board of Directors' Regular Meeting Minutes

Board Meeting Office  
1720 N. Cherokee Trail, Landers, CA 92285  
Tuesday, June 23, 2015 – 6:00 p.m.

**Call to Order**

Meeting convened by Board President Judy Corl-Lorono at 6:00 p.m.

**Pledge of Allegiance**

Led by John Burkhart.

**Roll Call**

Directors Present: Judy Corl-Lorono  
J. Dennis Staley  
Terry Burkhart  
Michael McBride  
J. Larry Coulombe

Staff Present: Marina West  
Michelle Corbin

**Approval of Agenda**

*Motion to approve the agenda.*

MSC<sup>1</sup> (Staley/Burkhart) unanimously approved.

**Status of Annexation Transition with CSA 70/W-1 Goat Mountain**

General Manager West gave a power point presentation bringing the Directors and members of the public up to speed on the annexation and transition process. West reported the Bighorn-Desert View Water Agency has begun the delinquent lien process of the outstanding bad debt of the CSA 70/W-1 customers. West also discussed the general tax levy and debt service payments of the new customers moving forward.

Beginning this summer the Agency bulk accounts will begin being billed every other month and the Agency is planning to split the meter reads of this new territory into two separate billing cycles.

West reported staff is beginning to learn the sampling process for the Goat Mountain Territory and is on track with the Department of Health. West also reported on the condition of the reservoir that had recently been damaged.

Public comment:

Anonymous stated he is concerned about the timing of the damage done to the reservoir.

**Resolution 15R-12 Establishing the Agency's Appropriation Limit for Fiscal Year 2015/2016 at \$144,415.72**

General Manager West gave a brief staff report stating each year the Agency reviews the appropriation limit, a calculation based on cost of living and population changes. Lastly, West reviewed the tax levy process and procedures.

No public comment.

**Motion No. 15-024**

*(After brief Board discussion), Director Burkhart made a motion to adopt Resolution No. 15R-12 Establishing the Appropriation Limit of the Agency at \$144,414.72 for fiscal year July 1, 2015-June 30, 2016 pursuant to Article XIII B of the California Constitution. The motion was seconded by Director McBride.*

MSC<sup>1</sup> (Burkhart/McBride)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**California Special Districts Association 2015 Board of Directors Election**

General Manager West gave an overview of documents included in packet from California Special Districts Association.

No public comment.

**Motion No. 15-025**

*(After brief Board discussion), Director McBride made a motion to vote for Jo MacKenzie for Seat A of the California Special Districts Association Board of Directors. Director Burkhart seconded the motion.*

Roll Call Vote:

Ayes: McBride, Burkhart, Corl-Lorono, Staley, Coulombe  
Nays: None  
Abstain: None  
Absent: None

MSC<sup>1</sup> (McBride/Burkhart)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**California Special Districts Association 2015 Conference**

Staff member Michelle Corbin gave a brief report on the conference. Corbin reminded the Board of their interest in obtaining the "District of Distinction Accreditation" from the California Special Districts Association. This award requires Directors and the General Manager to attend courses available at this conference.

Public Comment

Anonymous stated continuing education may help with obtaining grants in the future.

**Motion No. 15-026**

*(After brief Board discussion), Director McBride made a motion authorizing attendance to the CSDA Annual Conference September 21-24, 2015 at an estimated cost of \$1914.00 per Director. Director Coulombe seconded the motion.*

MSC<sup>1</sup> (McBride/Coulombe)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**San Bernardino Water Conference**

General Manager West reported attendance of the San Bernardino Water Conference has been attended regularly by the Agency.

Public comment:

Anonymous stated she feels continuing education is very important.

**Motion No. 15-027**

*(After brief Board discussion), After Board discussion, Director McBride made a motion authorizing attendance to the 9th Annual San Bernardino Water Conference to be held August 21, 2015 at an estimated cost of \$210.76 per Director. The motion was seconded by Director Burkhart.*

MSC<sup>1</sup> (McBride/Burkhart)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**Consent Items**

- a. Service Order Report, May 2015
- b. Production Report, May 2015
- c. Regular Board Meeting Minutes, May 26, 2015
- d. Resolution No. 15R-15 F6 Authorizing GM to Sign Financing Agreement, Amendments, and Certifications for Funding Under the Drinking Water State Revolving Fund (DWSRF); Authorizing GM to Approve Claims for Reimbursement; Authorizing GM to Execute Budget and Expenditure Summary; Authorizing GM to Sign the Final Release Form; and Pledging and Dedicating Net Water Revenues from to Payment of DWSRF Financing (Project commonly known as BDV/W1 System Integration).
- e. Resolution No. 15R-13 F6 Authorizing GM to Sign Financing Agreement, Amendments, and Certifications for Funding Under the Drinking Water State Revolving Fund (DWSRF); Authorizing General Manager to Approve Claims for Reimbursement; Authorizing GM to Execute Budget and Expenditure Summary; Authorizing GM to Sign the Final Release Form; and Pledging and Dedicating Net Water Revenues From To Payment of DWSRF Financing (Project commonly known at Hi Desert Water District Interconnections).
- f. Resolution No. 15R-14 F6 Authorizing GM to Sign Financing Agreement, Amendments, and Certifications for Funding Under the Drinking Water State Revolving Fund (DWSRF); Authorizing GM to Approve Claims for Reimbursement; Authorizing GM to Execute Budget and Expenditure Summary; Authorizing GM to Sign the Final Release Form; and Pledging and Dedicating Net Water Revenues

from to Payment of DWSRF Financing (Project commonly known as Lookout Pipeline.

- g. Reimbursement Resolution No. 15R-16 of the BDVWA for the Project Identified as "Alternate Power Improvements".
- h. Resolution No. 15R-17 Authorizing General Manager to Cause the Necessary Data to be Prepared and Application Signed and Filed with Sate of Calif. State Water Resources Control Board, Division of Drinking Water for the Project Identified as "Alternate Power Improvements"
- i. Resolution No. 15R-19 F8 Authorizing GM to Sign Financing Agreement, Amendments, and Certifications for Funding Under the Drinking Water State Revolving Fund (DWSRF); Authorizing GM to Approve Claims for Reimbursement; Authorizing GM to Execute Budget and Expenditure Summary; Authorizing GM to Sign the Final Release Form and GM to Sign the Certification of Project Completion; and Pledging and Dedicating Net Water Revenues from to Payment of DWSRF Financing (Project commonly known as Alternate Power Improvements).
- j. Authorize filing of California Environmental Quality Act Class 1 Categorical Exemption for the Installation of Manual Transfer Switches and Related Improvements to Allow Use of Auxiliary Power Generators at Existing Bighorn-Desert View Water Agency Facilities

No Public comment.

**Motion No. 15-028**

*Director Burkhart made a motion to approve consent items a – c and e and f, . The motion was seconded by Director McBride.*

MSC<sup>1</sup> (Burkhart/McBride)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

Adjourned for a Break at 6:51 p.m. - Reconvened from Break at 7:01 p.m.

**Matters Removed From Consent Calendar**

Public comment:

Anonymous questioned the definition of emergency circumstances.

Anonymous commented on the connection to Hi Desert Water District for emergency purposes.

**Motion No. 15-029**

*Director McBride made a motion to approve consent item d. The motion was seconded by Director Burkhart.*

MSC<sup>1</sup> (McBride/Burkhart)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**Motion No. 15-030**

*Director McBride made a motion to approve consent items g - j. The motion was seconded by Director Burkhart.*

MSC<sup>1</sup> (McBride/Burkhart)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y

McBride: Y  
Coulombe: Y

**Public Comment Period**

Anonymous stated he was upset about any rate increases.

**Verbal Reports**

General Manager Marina West reported on a letter from Mr. Goslaw. The letter was submitted to the Board of Directors of Bighorn-Desert View Water Agency and a copy given to each Board member. GM West also clarified funding issues regarding the Hi Desert Water District possible intertie.

Vice President Staley reported on the Homestead Valley Community Council meeting he had attended.

Director Coulombe reported on the Alliance for Water Awareness and Conservation meeting.

President Corl-Lorono reported on the Flamingo Heights Association Potluck

**Adjournment** – President Judy Corl-Lorono adjourned the meeting at 7:38 p.m.

Approved by:



Terry Burkhardt, Secretary of the Board

MSC<sup>1</sup> – Motion made, seconded, and carried.