Bighorn-Desert View Water Agency

Board of Directors
Michael McBride, President
J. Dennis Staley, Vice President
Judy Corl-Lorono, Secretary
Terry Burkhart, Director
J. Larry Coulombe, Director

Marina D West, PG, General Manager

A Public Agency

Agency Office
622 S. Jemez Trail
Yucca Valley, CA 92284-1440

760/364-2315 Phone
760/364-3412 Fax

www.bdvwa.org

Board of Directors
Regular Meeting
Agenda

Tuesday, June 27, 2017 - 6:00 p.m.

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285

1. **Call To Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda**

Discussion and Action Items - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **Resolution No. 17R-XX Establishing the Agency's Appropriation Limit for Fiscal Year 2017/2018 at $167,293.17**
   Board considers taking the following action(s):
   1. Adopt Resolution No. 17R-XX Establishing the Appropriation Limit of the Agency at $167,293.17 for fiscal year July 1, 2017-June 30, 2018 pursuant to Article XIIIB of the California Constitution.

6. **Standby and Availability Fees for Water Services in Improvement District "Goat Mountain" (ID "GM")**
   Board considers taking the following action(s):
   1. Adopt Resolution No. 17R-XX Establishing stand-by and availability fees for water services in Improvement District "Goat Mountain" (ID "GM").

7. **Special District Risk Management Authority (SDRMA) 2017 Board Election**
   Board considers taking the following action(s):
   1. Board to select up to four (4) candidates for the SDRMA Board of Directors by Resolution and Roll Call Vote.

8. **California Special Districts Association (CSDA) – Seat C 2017 Board Election**
   Board considers taking the following action(s):
   1. Board to select one (1) candidates for the CSDA Board of Directors

9. **Resolution No. 17R-XX Designation of Applicant's Agent Resolution for Non-State Agencies for the California Emergency Management Agency.**
   Board considers taking the following action(s):
   1. Adopt Resolution No. 17R-XX, Designation of Applicant's Agent Resolution for Non-State Agencies.

10. **Request for Variance**
    Board considers taking the following action(s):
    1. Authorize variance from Article 4.7 of the Agency Rules and Regulations for Water Service allowing an approximate additional 700 feet of customer maintained service line to reach the property boundary of Assessor's Parcel Number 635-541-08.

11. **Consent Items –** The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

    a. Financial Statements May 2017
       1. Balance Sheet
       2. Budget Status
    b. Receive and File Bank Reconcilliation (Check Disbursements) May 2017
    c. Service Order Report, May 2017
    d. Production Report, May 2017
    e. Goat Mtn. Production Report, May 2017
    f. Regular Board Meeting Minutes, May 23, 2017
    g. Resolution No. 17R-XX Restating Certain Fees and Charges.
    h. Authorize Board Member(s) to attend the Special Districts Leadership Academy to be held July 9-13 at Napa, California at an estimated cost of $3343.00 per Director.
    i. Authorize Board Member(s) to attend the California Special Districts Association Conference, September 25-28, 2017 in Monterey, Ca at an estimated cost of $2772.00 per Director.

    Recommended Action:
    Approve as presented (Items a - i):

12. **Matters Removed From Consent Items**

13. **Public Comment Period**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

14. **Verbal Reports -** Including Reports on Courses/Conferences/Meetings.

    a. General Manager Report
    b. Director Reports
    c. President Report

15. **Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

AGENDA ITEM # 5

BIGHORN DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL

Meeting Date: June 27, 2017

To: Board of Directors

Budgeted: Yes
Budgeted Amount: $129,396

From: Marina D. West

General Counsel Approval: N/A
CEQA Compliance: N/A

Subject: Agency's Appropriation Limit for Fiscal Year 2017/18

SUMMARY

Attached is the report establishing the Appropriation Limit for Fiscal-Year 2017/18. The Appropriation Limit shall be adopted by resolution but prior to adoption Government Code Section 7910 requires that the calculations made to determine the Agency's Appropriation Limit be made available to the public for at least 15 days prior to the date the Board considers adoption of the Resolution.

The calculations were posted in the same locations as a Board agenda on May 19, 2017.

The calculated Appropriation Limit for Fiscal Year 2017/18 is $167,293.17.

The FY 2017/18 budget projection for the general property tax levy is $129,396 which does not exceed the reported Appropriation Limit.

RECOMMENDATION

That the Board considers taking the following action(s):

1. Adopt Resolution No. 17R-XX establishing the Appropriation Limit of the Agency at $167,293.17 for the fiscal year July 1, 2017 – June 30, 2018 pursuant to Article XIIIB of the California Constitution.

BACKGROUND/ANALYSIS

In November of 1979, California voters approved Proposition 4, an initiative that added Article XIII B to the *California Constitution.* This constitutional amendment, known as the Gann Initiative, placed limits on the growth of expenditures for publicly funded programs. Division 9 or Title 1, beginning with Section 7900 of the *Government Code*, was then added to the law to specify the process for calculating state and local government appropriations limits and appropriation subject to limitation under Article XIII B of the *California Constitution.* These constitutional and statutory sections explain and define the appropriations limit and the appropriations subject to limitation as they apply to state and local government, and require that each entity of government formally "adopt" its appropriations limit for a given fiscal year.

The factors used to calculate the limit are the percentages for change in population and the per capita personal income. The per capita personal income change is reported by the California Department of Finance each May (see attached DOF letter). The change in population is calculated by Bighorn-Desert View Water Agency and is based on the number of active service connections, converted to population.

The formula, as shown on the next page, used to calculate the appropriation limit is population growth times the per capita personal income times the prior year's limit. Based on this formula, Bighorn-Desert View Water Agency's appropriation limit for FY 2017-18 is $167,293.17. The limit is slightly higher than last year due to a small population increase and positive per capita personal income change over the prior year. The FY 2017/18 budgeted (estimated) revenue for the three "1% General Property Tax Levy" increments (Bighorn-Mountains, Desert View, IDGM) is $129,396 which does not exceed the appropriation limit.

PRIOR RELEVANT BOARD ACTION(S)

6/28/2016 Motion No. 16-028 Adopt Resolution No. 16R-06 establishing the Appropriation Limit of the Agency at $161,339.73 for fiscal year July 1, 2016 – June 30, 2017 pursuant to Article XIIIB of the California Constitution.

10/27/2015 Motion No. 15-044 Adopt Resolution No. 15R-23 establishing the Appropriation Limit of the Agency at $144,846.70 for fiscal year July 1, 2015 – June 30, 2016 pursuant to Article XIIIB of the California Constitution.

6/24/2014 Motion No. 14-032 Adopt Resolution No. 14R-10 establishing the Appropriation Limit of the Agency at $141,880.32 for fiscal year July 1, 2014 – June 30, 2015 pursuant to Article XIIIB of the California Constitution.

Bighorn-Desert View Water Agency
Fiscal Year 2017-18 Appropriation Limit

POSTED MAY 19, 2017

Previous year limit (corrected for population):	$161,339.73
Appropriation factor:	1.0369
New limit:	$167,293.17

Calculation

Price factor:	3.69		
Population change:	0.14 %		
Per capita converted to a ratio:		(3.69+100) / 100 =	1.0369
Population converted to a ratio:		(0.14+100) / 100 =	1.001
Calculation of factor for FY 2017/18:		1.0369 X 1.001 =	1.038

The PROPOSED Fiscal Year 2017/18 Budget includes projections of the General Tax Levy received from the San Bernardino County Auditor/Controller/Tax Collector as follows:

2015/16 Tax Levy Budget (Tax Area WY08)

GA01	$52,900
GA02	$53,496
ID GM	$23,000
	$129,396

RESOLUTION NO. 17R-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIGHORN-DESERT VIEW WATER AGENCY ESTABLISHING THE APPROPRIATION LIMIT OF THE AGENCY AT $167,293.17 FOR THE FISCAL YEAR JULY 1, 2017 – JUNE 30, 2018 PURSUANT TO ARTICLE XIIIB OF THE CALIFORNIA CONSTITUTION

WHEREAS, the California Constitution and Government Code Section 7900 et seq. requires the Board of Directors to annually calculate and establish, by resolution, the Agency's appropriations limit for each fiscal year; and

WHEREAS, the calculations made to determine the appropriations limit was made available to the public on May 19, 2017 for at least 15 days prior to the date of this Resolution, in accordance with Government Code 7910.

NOW, THEREFORE, THE BOARD OF DIRECTORS HEREBY RESOLVES:

1. That the appropriations limit of Bighorn-Desert View Water Agency for fiscal year July 1, 2017 – June 30, 2018 is $167,293.17; and

2. That the fiscal year 2017/18 budgeted revenue from property taxes is $129,396.00 which does not exceed the calculated appropriation limit.

PASSED, APPROVED, AND ADOPTED by the Board of Directors to Bighorn-Desert View Water Agency this 27th day of June 2017.

By _____
Michael McBride, President of the Board

ATTEST:

_____
Judy Corl-Lorono, Secretary of the Board

DEPARTMENT OF FINANCE
OFFICE OF THE DIRECTOR

EDMUND G. BROWN JR. • GOVERNOR
STATE CAPITOL ■ ROOM 1145 ■ SACRAMENTO CA ■ 95814-4998 ■ WWW.DOF.CA.GOV

May 2017

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit
The California Revenue and Taxation Code, section 2227, requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2017, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2017-18. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2017-18 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts
Some special districts must establish an annual appropriations limit. The Revenue and Taxation Code, section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: http://leginfo.legislature.ca.gov/faces/codes.xhtml.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification
The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2017.**

Please Note: Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN
Director
By:

AMY M. COSTA
Chief Deputy Director

Attachment

May 2017

Attachment A

A. **Price Factor**: Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2017-18 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2017-18	3.69

B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2017-18 appropriation limit.

2017-18:

Per Capita Cost of Living Change = 3.69 percent
Population Change = 0.85 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.69 + 100}{100} = 1.0369$

Population converted to a ratio: $\frac{0.85 + 100}{100} = 1.0085$

Calculation of factor for FY 2017-18: $1.0369 \times 1.0085 = 1.0457$

AGENDA ITEM # 6

BIGHORN-DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL

Meeting Date: June 27, 2017

To: Board of Directors

Budgeted: Yes
Budgeted Amount: est. $71,400

Funding Source: Property Tax Assessment

From: Marina D. West

General Counsel Approval: Obtained
CEQA Compliance: N/A

Subject: **Resolution No. 17R-XX Water Standby Assessments for Improvement District Goat Mountain for Fiscal Year 2017-18**

SUMMARY

Staff is recommending the Board adopt Resolution No. 17R-XX establishing rates and procedures to fix, levy and collect water standby and availability charges for Fiscal Year 2017-18 (tax year 2017). This assessment applies to vacant unmetered parcels within the annexed Improvement District Goat Mountain only. The anticipated operating revenue collected from the standby assessment is $71,400.

The assessment methodology and calculations remain unchanged from those adopted by the Board of Supervisors in fiscal year 2014/15 as well as Resolution No. 15R-20 and Resolution No. 16R-07 approved by Bighorn-Desert View Water Agency on July 28, 2015 and June 28, 2016 and are to continue the same.

RECOMMENDATION

That the Board considers taking the following action(s):

1. Adopt Resolution No. 17R-XX Establishing Stand-by and Availability Fees for Water Services in Improvement District "Goat Mountain" (ID "GM").

BACKGOUND/ANALYSIS

The annexation of Improvement District Goat Mountain (ID GM) into Bighorn-Desert View Water Agency requires that the Agency assume responsibility for proper collection of revenues through fees, charges and assessments which are necessary to operate and maintain the water system.

Standby assessments are considered the vacant land owners "fair share" of maintaining the water system until such time as the owner wishes to occupy the property. In other words, it is the fair share of have the water system "stand-by" until the owner is ready to be served. For land owners that have a private water well there is a perceived benefit in having access to fire hydrants along the public right-of-way.

The estimated revenue from the ID GM standby assessment is $71,400 and was included in the Fiscal Year 2017-18 Operating Budget approved by the Board of Directors in May 2017.

PRIOR RELEVANT BOARD ACTION(S)

2016 06 28 Regular Board of Directors Meeting: Resolution No. 16R-07 A Resolution of the Board of Directors of the Bighorn-Desert View Water Agency Establishing Standby and Availability Fees for Water Service in Improvement District "Goat Mountain" (ID "GM")

2015 07 28 Regular Board of Directors Meeting: Resolution No. 15R-20 A Resolution of the Board of Directors of the Bighorn-Desert View Water Agency Establishing Standby and Availability Fees for Water Service in Improvement District "Goat Mountain" (ID "GM")

RESOLUTION NO. 17R-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIGHORN-DESERT VIEW WATER AGENCY ESTABLISHING STAND-BY AND AVAILABILITY FEES FOR WATER SERVICES IN IMPROVEMENT DISTRICT "GOAT MOUNTAIN" (ID "GM")

WHEREAS, the Board of Director's of Bighorn-Desert View Water Agency ("Agency"), acting in its capacity as the governing body of the Agency's Improvement District Goat Mountain (ID "GM"), hereby finds and determines:

(a) That this Board of Directors finds that the water availability and standby charges in Improvement District Goat Mountain (ID "GM") were previously established by the County of San Bernardino pursuant to procedures set forth in former Section 25210.77b; and

(b) That this Board of Directors may, by this Resolution, continue the water availability and standby charges pursuant to Section 54984.2 of the Government Code now and in successive years at the same rate.

NOW, THEREFORE, THE BOARD OF DIRECTORS HEREBY RESOLVES:

1. That, in accordance with Government Code, Section 54984.7, there are hereby fixed and continued without change and the charges shall be thirty dollars ($30.00) per full acre in a parcel; and
2. That for parcels of less than one (1) acre total, the charges continued herein for Improvement District Goat Mountain (ID "GM") shall be thirty dollars ($30.00) ; and
3. That water availability and standby charges shall apply to each parcel of real property within the Improvement District Goat Mountain (ID "GM") which is within six hundred sixty (660) feet of a water main from which water service is furnished by the Agency; and
4. That the water availability and standby charges were previously established and fixed by the County of San Bernardino and that the Agency, as the successor-in-interest to the County by virtue of the completed annexation and conversion of the County's service area into the Agency's Improvement District pursuant to the LAFCO Reorganization Resolution No. 3197, adopted March 26, 2015, is hereby continuing such charges without change as permitted by Government Code, Section 54984.7; and
5. That the charges fixed and established herein shall be effective on and after July 1, 2017, and shall be operative during Fiscal Year 2017/18, tax year 2017.

PASSED, APPROVED, AND ADOPTED by the Board of Directors to Bighorn-Desert View Water Agency this 27th day of June 2017.

By _____
Michael McBride, President of the Board

ATTEST:

_____
Judy Corl-Lorono, Secretary of the Board

AGENDA ITEM # 7

RESOLUTION NO. _____

A RESOLUTION OF THE GOVERNING BODY OF THE
Bighorn Desert View Water Agency
FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT
RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS

WHEREAS, Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code Section 6500 et seq., for the purpose of providing risk management and risk financing for California special districts and other local government agencies; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement specifies SDRMA shall be governed by a seven member Board of Directors nominated and elected from the members who have executed the current operative agreement and are participating in a joint protection program; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement Article 7 - Board of Directors specifies that the procedures for director elections shall be established by SDRMA's Board of Directors; and

WHEREAS, SDRMA's Board of Directors approved Policy No. 2017-03 Establishing Guidelines for Director Elections specifies director qualifications, terms of office and election requirements; and

WHEREAS, Policy No. 2017-03 specifies that member agencies desiring to participate in the balloting and election of candidates to serve on SDRMA's Board of Directors must be made by resolution adopted by the member agency's governing body.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Bighorn Desert View Water Agency selects the following candidates to serve as Directors on the SDRMA Board of Directors:

(continued)

SDRMA

OFFICIAL 2017 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

VOTE FOR ONLY FOUR (4) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than four (4) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than four (4) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 4:30 p.m., Tuesday, August 29, 2017. Faxes or electronic transmissions are NOT acceptable.

☐ **TIMOTHY UNRUH**
District Manager, Kern County Cemetery District No. 1

☐ **JAMES M. HAMLIN** (Jim)
Board Director, Burney Water District

☐ **MIKE SCHEAFER** (INCUMBENT)
Director/President, Costa Mesa Sanitary District

☐ **MICHAEL J. KAREN**
Board Director, Apple Valley Fire Protection District

☐ **DAVID ARANDA** (INCUMBENT)
General Manager, Mountain Meadows Community Services District

☐ **CINDI BEAUDET**
General Manager, Temecula Public Cemetery District

☐ **JEAN BRACY, SDA** (INCUMBENT)
Deputy Director – Administration, Mojave Desert Air Quality Management District

ADOPTED this ____ day of _____, 2017 by the Bighorn Desert View Water Agency by the following roll call votes listed by name:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTEST: APPROVED:

_____ _____

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate	Timothy Unruh
District/Agency	Kern County Cemetery District No.1
Work Address	18662 Santa Fe Way, PO Box 354, Shafter, CA 93263
Work Phone	661-746-3921 Home Phone661-746-6725

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

The work of SDRMA is critical to the everyday operations of a Special District. Knowing that the district and the board is protected gives a 'Peace of Mind' to our daily operations. Sitting on this Board will give me an opportunity to give back to SDRMA and its membership. As a manager of a moderate sized Special District, I am especially interested in maintaining an involvement from that small district perspective. It is imperative that SDRMA maintains cost effective service to the Special District community and it's important that smaller districts have a voice in their insurance needs.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I spent three years as a Director for CSDA including one year as Legislation Committee Chairman. I currently sit on the CSDA Legislation Committee and am a Special District Administrator (SDA). Our District is in its fourth term as a District of Distinction which now includes the Transparency Certification. I currently sit as a Director with a city appointment on Kern Mosquito and Vector board. I have been a Director of the California Association of Public Cemeteries for 15 years and currently am Chairman of the Legislation Committee. I have been involved with the Kern County Special Districts Association since 1995 from when we worked to obtain LAFCo representation for Special Districts.

Most importantly, I have been a manager for the Kern County Cemetery District for 30 years and work daily to keep our cemetery district strong and effective in our community. To that end, I have the SDRMA General Safety Specialist Certification and with that training I work for a compliant, safe and healthy working relationship with our staff.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

I feel that community history is very important and am a volunteer with the local Historical Society. I also have sat on the local school board and have been involved with our youth through our church as well as our community through sports and especially by giving our young people a safe and entertaining place to visit after our home football games.

This being said, I feel that I am a committed and thorough person who knows that to get things done you must be involved and be able to think out of the box in difficult situations. You must listen to those around you and sometimes that means keeping one's mouth shut.

I have worked as a Manager for many years and understand the needs of special districts. What SDRMA offers is an integral part of special district operations and I feel that I can bring a passion for the practical needs of Special Districts.

What is your overall vision for SDRMA? (Response Required)

SDRMA has shown great concern for the Special Districts in California as is seen in their commitment to meeting our insurance needs. This is done by listening to the membership and continuing to work on being a better and complete insurance stop. I feel that the Health Insurance part of their programs will be the next large growth area. As we deal with PERB's and the needs of our work force, this area will help to meet the needs of our agencies.

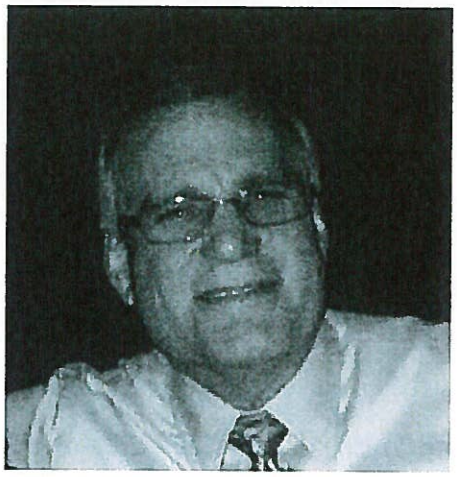
Their education is excellent and they have defined their role in local government very well. It will be necessary to maintain this role and work to educate the membership. SDRMA's commitment to be a cost-effective insurance provider has work well in the past and will continue to do so as long as the Board and staff work together to fulfill their mission statement.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature Timothy W. Stanek Date: April 24, 2017

RECEIVED
JUN 08 2017

Hello,



My name is Tim Unruh, SDA and I am running for a seat in the 2017 SDRMA Board of Directors election. I have been the District Manager of the Kern County Cemetery District for the past 30 years which consists of two cemeteries, including Shafter Memorial Park and Wasco Memorial Park. I am also a Director for the Kern Mosquito and Vector Control District which covers 1,657 square miles of Kern County. My education includes a B.A. in Ag-Business with an emphasis in Economics from Tabor College with postgraduate work in Business from Cal State – Bakersfield.

Previously, I was a representative for what is now Network 4 when I was elected to the CSDA Board of Directors in 2002. I chaired the CSDA Legislation Committee for 2003 and currently sit on the Legislation Committee.

In 2015, our District was the recipient of the SDRMA Earl Sayre "Excellence in Safety" award. This was accomplished through hard work and training. My desire is to take that same hard work and commitment to work for all special districts as a Director on the SDRMA board.

What I will contribute as a SDRMA Director is to be actively involved by advocating for special districts in California. Each of our districts, whether small or large, have insurance needs that impact us. These needs must be listened to and I want to work through SDRMA to do just that. Together, our involvement in SDRMA has created the ability to work as a cohesive body that can help special districts with their insurance. As a group, this allows for a greater impact to work for the issues of special districts. I understand what it means to wear multiple hats as both a General Manager and a Director. I know the difficulties that face special districts every day. I feel I can add a dimension to the SDRMA board that will help with the decisions this board will consider.

I also understand the need for continuing education for districts to stay on top of the legislation and requirements that come out of Sacramento. I have a General Safety Specialist Certification from SDRMA and a Special District Administrator Certification from CSDA. I have taken advantage of various education programs. I have seen the positive results from education and will be involved to promote more district participation in what SDRMA offers.

I want to encourage you to vote in this SDRMA election and to thank you for your vote for me as well as the opportunity to work for your special district on the SDRMA Board of Directors.

Respectfully Submitted,

Tim Unruh
General Manager
Kern County Cemetery District

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate: James M. Hamlin (Jim)

District/Agency: Burney Water & Sewer District

Work Address: 20541 Burney Court, Burney, Ca. 96013

Work Phone: (530) 335-2040 Home Phone: (530) 335-2040

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

Able to look at acturail evidence. Being able to set adequate rates for both Insurance program and districts. SDRMA needs to operate as a business.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Servved on hospital district for 241/2 years, California Hospital District board for 8 years, Burney water Sewer board for three years. I had my own insurance brokerage for 43 years. I did not have an E & O Claim.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

see previous question

What is your overall vision for SDRMA? (Response Required)

SDRMA muist operate as a viable business. Many district carriers and board members are reluctant to raise rates. When I served on Ca. Hospital Board, many of the board members were not willing to operate as a business because it would affect their hospitals bottom line.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature James M Hamlin Date 4-1-2017

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate MIKE SCHEAFER
District/Agency COSTA MESA SANITARY DISTRICT
Work Address 1551-B BAKER ST, COSTA MESA, CA 92626
Work Phone 714-435-0300 Home Phone 714-552-9858

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

As an incumbent on the SDRMA Board I wish to continue providing the service and knowledge that I have been consistent with during my current term. As an insurance professional for over 44 years I bring the experience needed to mangage the risks Districts are faced with. Over my term I have consistently made decisions to provide the protections necessary at the most affordable cost. Districts continue to encounter new challenges to their risk management programs. My years of experience, my continued involvement in insurance education and my desire to protect make me a sound choice to continue on the Board of SDRMA.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Current SDRMA Board Member. President Costa Mesa Sanitary District Board of Directors. Former City Councilmember for the City of Costa Mesa. Former Parks and Recreation Commissioner for the City of Costa Mesa.

Leadership positions, including Board President for the following: Little League Baseball, Boys and Girls Club of the Harbor Area, Costa Mesa Senior Center, The Albert Dixon Memorial Foundation (non profit providing funds for other non-profit agencies).

Over 30 years experience with Lions Clubs International. Served as District Governor, Club President several times. Chaired the California Convention Committee several times. Membership in the organization continues.

My leadership role in all these organizations gave, and give, me experience in the risks that face each. My insurance experience helps me make prudent decisions when challenged with those risks.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

Many of the orgnaizations that I have either been elected to or volunteered for quickly put me in a leadership role. They recognized my ability to handle the risks and challenges the organizations meet. I was able to steer those organizations in a clear path to minimize the risk.

I continue to hold a teaching credential in Insurance Education with the local community college District. Additionally I was a professor of Insurance Continuing Education for many years. I have a passion for passing on the knowledge I have acquired over my career.

I have always faced the risk management challenges of any organization with the confidence that the desired outcomes would be realized.

What is your overall vision for SDRMA? (Response Required)

My vision is to continue providing the protection and service to the Special Districts that make them strong in their risk managent efforts. I will continue to work for those ends while keeping strong my conviction that rates need to be adequate yet affordable for the Districts.

New technologies, changes in legislation, make it extremely difficult for Districts to keep up with the factors posing new challenges to risk management, insurance,etc. My experience in those areas, my position as an elected official, make me keenly aware of how to protect the Districts.

I will continue to be committed to making SDRMA the leader in protecting the risk management needs of our Special Districts.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____ Date 4/25/17

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate ___Michael J. Karen_____
District/Agency ___Apple Valley Fire Board_____
Work Address ___N/A_____
Work Phone ___N/A_____ Home Phone___760-713-3273_____

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I would be honored to serve on the SDRMA Board of Directors because I am interested in not only risk management, but insurance as well. I have run my own company and have seen first hand how accidents can affect the bottom line.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I was appointed to the Apple Valley Fire Board in February of 2016. I was re-elected the same year. During my time on the board, I have already been a part of many great things. The board and I helped to pass Measure A which funds our district in perpetuity. We also passed and have streamlined the budget. I have also been a part of evaluations as well.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

I have been a business owner, and I am a Veteran of Desert Strike/Desert Storm. I am a member of the Apple Valley Chamber of Commerce, Victor Valley Republican, and the Community Emergency Response Team (CERT). I am an elected member of the Republican Central Committee as well as a Director for the Apple Valley Fire District. I have donated my time to seniors, the needy, and Salvation Army. I was also a Man About Town nominee for the High Desert Phoenix Foundation.

What is your overall vision for SDRMA? (Response Required)

As a Director, I would work to promote education in the districts. I would also build coalitions to keep the rates competitive. I hope to work with the board on any and all issues facing all of our districts. I would love to be elected to such a distinguished team!

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____ Date 4-20-17

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate: David Aranda
District/Agency: Mountain Meadows Community Services District
Work Address: 17980 Highline Rd - Tehachapi CA 93561
Work Phone: 661-822-7616 Home Phone: 661-300-1231

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

Working with six other board members and the staff, as a team is challenging and rewarding.

Over the years of my service on the SDRMA Board I hope the members have found my input to be beneficial and it is my desire to continue to look after the members receiving the best service at a fair cost.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Service on SDRMA
Service on SDWCA - I was part of the group that consolidate two entities into one entity which was very cost effective
Service on SDLF
Past Service on CSDA - current Education Committee member

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

Serving as a General MANAger over the past twenty plus years and serving as a Board member ASists me in understanding the proper process that benefits the operation of SDRMA
Eighteen years of experance with SDRMA provides a good knowledge base to benefit the members

What is your overall vision for SDRMA? (Response Required)

1) Continue to provide excellent Service
2) Continue the balance of a financially strong pool that provides great policy coverage at the best pricing possible.
3) Serve the members with cutting edge software, customer Service oriented employees and a Board that remembers who we Are serving!

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____ Date 4-20-17

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate	Cindi Beaudet		
District/Agency	Temecula Public Cemetery District		
Work Address	41911 C Street, Temecula CA 92592		
Work Phone	(951)699-1630	Home Phone	(951)541-8736

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

As a member of SDRMA, I've learned first hand the risk and challenges that comes with my type of Special District. I think it is important to have an active and knowlegeable voice representing our industry and districts and that understands the role special districts play and their importance. I will bring sound policy principles to the table and work with my fellow board members in the spirit of collaboration to ensure SDRMA continues to be a cost effective, high quality risk management service.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I have played an active role in the cemetery industry in both the private sector and with special districts for almost two decades and was elected in 2006 to the Board of California Association of Public Cemeteries (CAPC). While on the Board for CAPC one of my roles was Education Committee Chair, working with executive staff to identify learning and certification opportunities for our members. This experience has provided me with the skills and knowledge of board development, procedures, protocol and policy development.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

Since 2004 I have served as General Manager to the Temecula Public Cemetery District. I consider myself to be well versed in cemetery leadership, risk mitigation, best management practices and risk reduction. I hold a life insurance license from the State of California. I am an advocate for the cemetery profession, serving as a formal mentor for CAPC. I am engaged and involved heavily in my community and understand first hand the challenges and risk associated with cemetery operations and management.

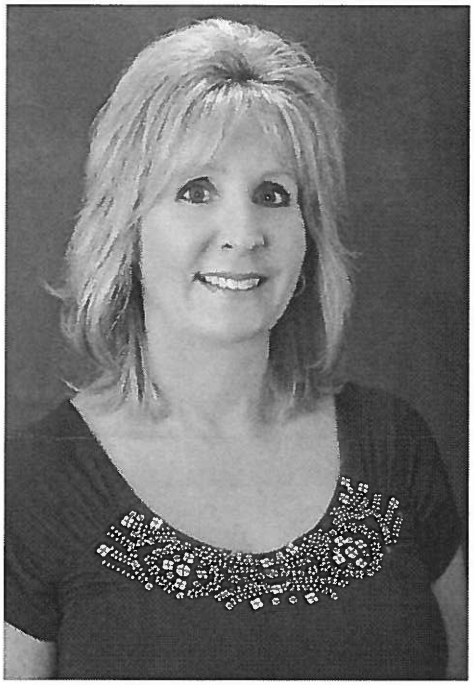
What is your overall vision for SDRMA? (Response Required)

My overall vision for SDRMA is that it appropriately and accurately addresses the risk and mitigation needs of all its members in a thoughtful and deliberate manner, considering the size, scope and nuances of each type of public agency. This thoughtful consideration will provide better service to our members while maintaining the cost effective quality programs SDRMA continues to offer.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____ Date 4/27/17

Cindi Beaudet
Trustee Candidate – Special District Risk Management Authority



I will work to ensure that SDRMA appropriately and accurately addresses the risk and mitigation needs of all its members in a thoughtful and deliberate manner.

Experience:

Temecula Public Cemetery District
General Manager - 2004 – Present

California Special Districts Association
Education Committee Member – 2005

Special District Risk Management Authority
Member – 2005 - Present

California Association of Public Cemeteries
Board of Directors - 2005-2016

Committee Chairperson:	**Committee Membership:**
Education	Membership
Nomination	Scholarships

California Special Districts Association
Manager Mentor - 2017

California Department of Insurance Beaudet Agency
Principle - 2000 to present

Miller Jones Mortuary and Cemetery
Manager- 1993-2001

Temecula Chamber of Commerce
Member - 2007 – Present

Recognitions:

- SDRMA Safety Certificate 2017
- Outstanding Community Service, California State Senate 2014
- CAPC Presidents Award 2006
- CAPC Manager of the Year 2015
- SDLA District of Distinction 2014
- SDLA District of Transparency 2014
- SDLF Governance Academy Recognition

Cindi Beaudet
General Manager
Temecula Public Cemetery District
(951) 541-8736
rctpcd@verizon.net

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate	Jean Bracy, SDA
District/Agency	Mojave Desert Air Quality Management District
Work Address	14306 Park Ave., Victorville, CA 92392
Work Phone	760-245-1661

Why do you want to serve on the SDRMA Board of Directors?

I have served on the SDRMA Board of Directors since 2010. In 2017 I was elected by the Board to be the **Board President**. The Board strives to provide a variety of avenues for members to be successful and has adopted many important programs and policies aimed to provide members **cost effective coverage**. Each year, the Board **carefully considered** rates for services and from 2009 to 2016 voted to hold rates flat for the property/liability program. Through strategic planning SDRMA has a **strong financial base**. SDRMA has included **Cyber Coverage**; provided a **FREE Law Legal Hotline**; established a **multiple-policy discount** (5%) for each member who belongs to both the property/liability and the workers compensation programs; shares investment earnings with members through a **longevity distribution**; established the **loss prevention allowance funds** which reimburses members for safety-related costs up to $1,000; launched and enhanced the SDRMA **interactive website**; provided **FREE online training** through Target Solutions; launched a **Safety Specialist Certificate** program; and contracted with Company Nurse to provide **FREE screening services** for work-related injury cases. I have worked closely with **SDRMA for 17 years**. I am attracted to its member-focused, pro-active, and positive mission. I would like to see – and be a part of – SDRMA continue this member-centric approach.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

I am serving my eighth year on the **SDRMA Board of Directors** and in 2017 I am the Board President. I am serving my fifth year on the Board of Directors for the **Special District Leadership Foundation** (SDLF) and I am the Board Secretary. On this Board I have been part of the continuing expansion of the SDLF programs, including the premier program, **District of Distinction**, also the Special District Administrator Certificate, the Recognition of Special District Governance, and the District Transparency Certificate of Excellence.

My career experience with special districts has helped me to understand the issues specific to smaller organizations. I have learned what it really means for an organization to do more with less. I have also learned that political realities for special districts are distinct from other forms of governments. As the Deputy Director – Administration for the Mojave Desert Air Quality Management District, I am the staff representative to the Governing Board Committees for Budget and Personnel. I am a member of and have chaired the California Air Pollution Control Officers Association (CAPCOA), statewide committees for Fiscal and Human Resource officers. I organized and have chaired the Alternate Fuel Task Force for the Mojave Desert air basin; I have represented the District in the Antelope Valley Clean Cities Coalition.

My working opportunities have crossed several public service types. I served as the Victorville city representative to the Technical Advisory Committee for the Victor Valley Transit Authority and as the City representative and officer on the Executive Committee of the Regional Economic Development Authority. I volunteered four years on the Board of Directors of the Victor Valley Federal Credit Union. For six years, I worked as an adjunct professor at Victor Valley Community College teaching Public Works Administration.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have?

As professional and as a volunteer, I have a wide range of experiences with organizational structures, long term and vision planning, development of staff and volunteers, and resource and program management. My experience of leading organizational activities and implementing change for growth includes bringing together intergenerational and multicultural groups to achieve common goals.

I am an effective manager with expertise in efficient and productive management implementing process improvements in finance, human resources, risk management, and a wide variety of related administrative and organizational functions. I have led highly skilled teams to support the achievement of overall agency goals and objectives.

I earned a Master's Degree in Public Administration from California State University, San Bernardino

I earned the Special District Administrator Certification from the Special Districts Leadership Foundation

I earned the Recognition of Special District Governance from the Special Districts Leadership Foundation

I earned the Masters Certification in Labor Relations from the California Public Employers Labor Relations Association (CALPELRA)

What is your overall vision for SDRMA?

I want to continue contributing my experience and expertise to SDRMA's overall function to further strengthen and enhance the lines of services provided by SDRMA. I want to see members educated to be wise in their management to reduce costs and deliver their very important missions to their communities. I want to be part of the mission to enhance the member's experience through claims management and education that leads to loss prevention.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature John Bailey Date 2-27-17

AGENDA ITEM # 8

CSDA BOARD OF DIRECTORS
2017 ELECTION

OFFICIAL BALLOT

SOUTHERN NETWORK

SEAT C
term ends 2020

Please vote for only one.

- ☐ **Arlene Schafer*** *Costa Mesa Sanitary District*
- ☐ **Kristin Bloomer** *Desert Water Agency*
- ☐ **John DeMonaco** *Chino Valley Independent Fire District*
- ☐ **Richard Hall** *Mojave Water Agency*
- ☐ **Michael Mack** *Rainbow Municipal Water District*

All fields must be completed for ballot to be counted.

**incumbent running for re-election*

SIGNATURE:	DATE:
MEMBER DISTRICT:	

Must be received by **5pm, August 4, 2017**. CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814

California Special
Districts Association
CSDA *Districts Stronger Together*

2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information MUST accompany your nomination form and Resolution/minute order:

Name: Arlene Schafer

District/Company: Costa Mesa Sanitary District

Title: Secretary

Elected/Appointed/Staff: Elected

Length of Service with District: 20 Years

1. **Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

Current member of the CSDA Board of Directors, Legislative Committee, Membership Commission Chair, Fiscal Committee and attendee of Legislative Days, Annual Conference, SDLA certificate holder.

2. **Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

Member of CSAC and was a member of the League when serving on the City Council.

3. **List local government involvement (such as LAFCo, Association of Governments, etc.):**

LAFCO member representing special districts, former Chair and Vice Chair of the ISDOC and currently serving as an Executive Committee member, OCCOG Board member.

4. **List civic organization involvement:**

President of Harbor-Mesa Lions (2 terms), Costa Mesa Republican Federation of Women, OC Federation of Women, 3rd Vice President Ways & Means, Costa Mesa for Responsible Government member.

RE-ELECT ARLENE SCHAFER
CALIFORNIA SPECIAL DISTRICTS ASSOCIATION
SOUTHERN NETWORK

Arlene Schafer—Secretary
Costa Mesa Sanitary District

PREVIOUS CSDA EXPERIENCE

- Board President
- Board Vice President
- Board Secretary
- Finance Corporation
- Legislation Committee
- Fiscal Committee
- CSDA Membership Committee
- Recruitment & Planning Committee

As the former Mayor of the City of Costa Mesa, it has been an honor to serve as your representative on the California Special Districts Association (CSDA) for the past two years and now I humbly ask for your support to re-elect me to the Southern Network for another term. I believe my 28 years of experience as a local government leader that includes 20 years serving special districts in a variety of different capacities makes me the best candidate. In March, the Little Hoover Commission will release its report on special districts and its very likely the report will focus on the role Local Agency Formation Commissions play in special district formation and reorganization. CSDA was an active participant in the public hearings where commissioners learned how special districts provide vital services in our communities and are directly accountable to our voters and ratepayers. During my term as a member of the Board of Directors, CSDA successfully advocated for special districts by using the latest technology for outreaching such as CSDA's campaign website, "Districts Make the Difference" and the new online video, "Districts Empower our Communities." I believe it is extremely important for CSDA to keep its foot on the pedal on advocacy by letting legislators, media, business leaders, schools and the general public know how important we are in our communities.

Currently, I am serving on the Board of Directors for the Costa Mesa Sanitary District (CMSD) where I have been a Board member for 20 years. I am proud to be part of an organization that has been a District of Distinction since 2009, earned the Transparency Certificate of Excellence for four consecutive years and CMSD is one of few special districts in California that received Gold Recognition in Special District Governance.

If re-elected, I will continue to support CSDA's public outreach campaign about the essential services we provide and I will work collaboratively with CSDA Board of Directors and staff on providing essential training and professional development to help your agency succeed. Please vote for Arlene Schafer by **August 4, 2017.**

Subject: CSDA 2017 Board of Directors Elections

Dear Executive Leaders,

Please forward this email to your Board of Directors. Thank you very much for your cooperation and assistance regarding this matter.

Dear Southern Network Members:

It has been an honor and a privilege to represent you on CSDA's Board of Directors for the past three years, and most recently as Secretary of the Executive Board. As one of your three Southern Network representatives, I believe we have achieved many accomplishments to help Southern Network special districts succeed in good governance by offering more training and professional development opportunities in Southern California, as some of the training opportunities are described below.

- Supervisory Skills for the Public Sector in Vista
- Financial Management for Special Districts in Rancho Cucamonga
- Hammering Out a Legal Framework for Construction and Business Matters in Fountain Valley
- Board Member Best Practices in Claremont

As your representative I am very proud to work collaboratively with CSDA Board of Directors and staff for creating "Districts Make the Difference" campaign that promote the message about special districts and the difference we make in our communities. I am also proud to serve on CSDA's Legislative and Membership Committees where we work together advocating bills from the California Legislature that support special districts and we always want to make sure your membership to CSDA is valued.

As you probably know by now, I am running for re-election to CSDA Board of Directors and I hope I can count on your support because special districts are once again, under attack by the media, legislators and oversight agencies. If re-elected, I will continue to work hard as your representative to ensure our voice is heard about the great programs and services we provide in our communities and I will continue to serve on various CSDA committees to make certain training opportunities and memberships do not diminish.

If you have any suggestions on how I can better serve the Southern Network, please don't hesitate to email me at aschafer@cmsd.ca.gov. Thank you for your consideration and please don't forget to vote by August 4, 2017.
Sincerely,

Arlene Schafer

Costa Mesa Sanitary District Board of Directors and Secretary to the Board
CSDA Board of Directors and Secretary to the Board

California Special
Districts Association
CSDA
Districts Stronger Together

2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information MUST accompany your nomination form and Resolution/minute order:

Name: Kristin Bloomer

District/Company: Desert Water Agency

Title: Secretary-Treasurer

Elected/Appointed/Staff: Elected

Length of Service with District: 12/4/15 - Current

1. **Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

   I recently attended the CSDA Legislative Days event.

2. **Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

   I am a member of ACWA and attend their conferences.

3. **List local government involvement (such as LAFCo, Association of Governments, etc.):**

   City of Palm Springs Measure J Oversight Committee, Desert Water Agency Finance and Legislative Committees

4. **List civic organization involvement:**

   Palm Springs SunUp Rotary Club, Palm Springs Woman's Club, St. Theresa School PTA President, Desert Roundtable

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**

Kristin Bloomer's Candidate Statement

I was first elected to the Desert Water Agency Board in 2015 and currently serve as Secretary-Treasurer on the Board of Desert Water Agency. However, service to my community has always played an important role in my life. I am dedicated to improving the quality of life for my community. Throughout my life, influence in community affairs and local government has grown. I have focused on the priority of shaping local government to strengthen the local and regional economies and create solutions to local and regional challenges. Southern California is faced with many challenges and I believe that challenges present opportunities, and that the Southern Network cannot afford to miss capitalizing upon those opportunities.

I am a longtime Palm Springs resident. My community service started early, when as a teenager, I volunteered with The Braille Institute and the National Charity League of Palm Springs.

My dedication to community service includes:

- Palm Springs Measure J Oversight Commission Vice-Chair
- Palm Springs Sunup Rotary Club past-President and current Assistant District Governor
- Founding President of the Desert Valley Women's Club
- Member of the Palm Springs Woman's Club
- St Theresa School Parent Teacher Group Board President
- Volunteer Volleyball Coach at Palm Springs High School
- Finance and Legislative Committee of Desert Water Agency

California Special
Districts Association
CSDA *Districts Stronger Together*

2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information MUST accompany your nomination form and Resolution/minute order:

Name: John DeMonaco

District/Company: Chino Valley Independent Fire District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 11 years

1. **Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

I am on the Legislative and Fiscal Committees

I have also served on the Education and Membership Committees

2. **Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

I am on the Board of Directors for the Fire Districts Association of California

3. **List local government involvement (such as LAFCo, Association of Governments, etc.):**

N/A

4. **List civic organization involvement:**

I am a member and past Chairman of the Rotary Club of Chino. I am also a Board Member of the Chino Rotary Foundation.

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**

I am seeking election to a seat on the Board of Directors of the California Special Districts Association.

I have served on the Board of Directors of the Chino Valley Independent Fire District for 11 years, elected in 2006. I am very proud to state that our Fire District is the **first** fire district to receive the District of Distinction Accreditation from the Special Districts Leadership Foundation (SDLF). We have been a District of Distinction since 2008. We also have obtained a District of Transparency Certificate of Excellence. I have completed the SDLF Recognition of Special District Governance.

I serve on the CSDA Legislative and the Fiscal Committees. I have previously served on the CSDA Education and Membership committees.

I am a retired Fire Chief with 33 years of Fire Service experience. I have been involved in city, county, JPAs and special districts in various capacities. I am currently on the Board of Directors of the Fire Districts Association of California and also serve on their Conference Committee. I am a Past President of the Chino Rotary Club and past Chairman of the Chino Rotary Foundation.

I understand, and I am committed to legislative advocacy for special districts. Special Districts provide one of the most effective, efficient, and accountable forms of local service. It is vital that we continue to work together to influence and monitor policy decisions affecting California special districts.

My commitment, extensive experience, and education in public service and as a special district board member and policy-maker, provides me with the ability to effectively serve as a CSDA Board Member representing all California Special Districts. I look forward to your support!

Please contact me at (909) 816-8396 or email at jdemonaco@chofire.org.

John DeMonaco

JUN 0 3 2017

BY: _____

John DeMonaco
jdemonaco@chofire.org
(909) 816-8396

June 1, 2017

Dear CSDA Colleague,

My name is John DeMonaco and I am requesting your **VOTE** in the upcoming 2017 election for a seat on the Board of Directors of the California Special Districts Association, Southern Network. The CSDA Southern Network is very large and includes approximately 180 Special Districts within the Counties of San Diego, Imperial, Riverside, San Bernardino, Los Angeles and Orange.

I am a strong advocate of Special Districts. I believe that Special Districts are the strongest form of government that impacts our residents on a daily basis. Immediately after I was elected, I became involved with CSDA and volunteered to serve on numerous committees. I have previously served on the CSDA Education and Membership Committees and I now serve on the CSDA Legislative and the Fiscal Committees. I also serve on the CSDA Little Hoover Commission Working Group.

Serving on these main CSDA committees has given me the insight and understanding into the "workings" of the association. I understand CSDA'S budget and finances, the educational programs, and what CSDA needs to offer its member districts. With this experience, I will be an effective board member from the "get-go."

Serving on the Legislative Committee, I understand, and I am committed to legislative advocacy for special districts. I recognize the importance of working together to represent the common interest of all California Special Districts and the residents we serve. Special Districts provide one of the most effective, efficient, and accountable forms of local service. The California Special District Association monitors ALL legislation so that special districts can continue to deliver core services and can continue to be efficient. It is vital that the CSDA Legislative Staff with the direction of the Board of Directors continues to work to influence and monitor policy decisions affecting California special districts.

I am on the Board of Directors of the Chino Valley Independent Fire District since 2006, serving my community for 11 years. I will be up for re-election in 2020. I am very proud to state that our Fire District is the **first** fire district to receive the District of Distinction Accreditation from the Special Districts Leadership Foundation (SDLF). We have been a District of Distinction since 2008. We also have obtained a District of Transparency Certificate of Excellence. I have completed the Special District Leadership Academy and have earned the SDLF Recognition of Special District Governance. Our District Board is in process of receiving the SDLF Gold Recognition of Special District Governance.

I am a retired Fire Chief with 33 years of Fire Service experience. I have been involved in city, county, JPAs and special districts in various capacities. I am currently on the Board of Directors of the Fire Districts Association of California and also serve on the FDAC Conference Committee. I am a current board member and Past President of the Chino Rotary Club and past Chairman and member of the Chino Rotary Foundation.

I believe in Special Districts and the service that we provide. Special Districts provide one of the most effective, efficient, and accountable forms of local service. I am committed to legislative advocacy for special districts. It is vital that we continue to work together to influence and monitor policy decisions affecting California special districts.

My commitment and extensive experience, education in public service and as a special district board member & policy-maker, provides me with the ability to effectively serve as a CSDA Board Member representing all California Special Districts. If elected, I will work hard to support all Special Districts. Your District's **VOTE** will be greatly appreciated. I look forward to your support. If you would like to speak with me or I can be of any assistance, please contact me at (909) 816-8396 or email at jdemonaco@chofire.org. Thank you.

Respectfully,

John DeMonaco

California Special
Districts Association
CSDA *Districts Stronger Together*

2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information MUST accompany your nomination form and Resolution/minute order:

Name: Richard Hall

District/Company: Mojave Water Agency

Title: Director, Division 3

Elected/Appointed/Staff: Elected

Length of Service with District: 17 years

1. **Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

   Currently serving on the Professional Development Committee and Membership Committee

2. **Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

   Mojave Water Agency is a member of ACWA

3. **List local government involvement (such as LAFCo, Association of Governments, etc.):**

   Currently President of the Association of San Bernardino County Special Districts

4. **List civic organization involvement:**

   Member of the Elks Association, Kiwanis, Summit Valley Property Owners

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**

CANDIDATE STATEMENT

My name is Richard Hall and I am currently a Director for the Mojave Water Agency and President of the Association of the San Bernardino County Special Districts and have served as an elected official for more than 35 years in two Special District organizations. I am interested in the CSDA Board of Directors position for Southern District Seat C – here is a list of my qualifications:

- First-hand knowledge and experience to ensure that we have safe, quality drinking water.
- Knowledge and experience in Recreation and Parks through 20 years on the Hesperia Recreation and Parks Special District board and served as president four times.
- Knowledge and experience in Property Owners Association in Summit Valley, California where I helped to bring electricity and natural gas to the owners and served as president.
- Knowledge and experience in Engineering and Management at General Dynamics Program Office working with the Federal and State government.
- Reduced taxes through leadership as well as set policy to purchase quality water, build water discharge facilities, and given tax money back to residents who helped reduce water usage.
- Continue to fight to bring 21st century technology to our Agency to study in order to better ensure management of our water resources by advanced computer systems, deep monitor wells, and other state of the art methods.
- Worked closely with community leaders and residents for best policies and strategies including getting State and Federal funding for safe, drinkable water and other needed projects and programs..
- Support funding colleges and students for research and development for continued new resource solutions for present and future issues.

I know that more needs to be done and have plans to meet these challenges. Let us protect our future and provide leadership with someone who knows how.

California Special
Districts Association
CSDA *Districts Stronger Together*

2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information MUST accompany your nomination form and Resolution/minute order:

Name: Michael Mack

District/Company: Rainbow Municipal Water District

Title: Director, Division 5

Elected/Appointed/Staff: Elected

Length of Service with District: 5 months

1. **Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

I am the officially appointed RMWD representative for CSDA.

2. **Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

I serve as the RMWD representative at both ACWA & CSDA.

3. **List local government involvement (such as LAFCo, Association of Governments, etc.):**

I worked for the city of San Marcos, CA for over 30 years as Parks Superintendent.

4. **List civic organization involvement:**

Past Presicent of P.T.A.

* SEE ATTACHED STATEMENT *

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**

ENDLESS POSSIBLITIES

My name is Michael Mack and I am honored to be seeking election to be on the Board of Directors of California Special Districts Association.

I was elected to the Rainbow Municipal Water District Board of Directors in December 2016 and appointed to serve as the District's representative at both ACWA and CSDA. My background includes a degree in horticulture and worked for the City of San Marcos for over thirty years. As the Parks Department Supervisor, I had many responsibilities including reviewing plans and inspection of new park and street median installations. I was both a Certified Playground Inspector and Irrigation Auditor. One of my main responsibilities was ensuring efficient usage of water resources. I calculated, determined, and programmed water requirements for the plant material for all parks and street medians within the City.

I have learned the importance of CSDA is we are the support system to help ensure efficient and productive services to both small and large communities throughout California at the local level of city governments. As your CSDA Board Member, I see endless possibilities and promise to tackle and meet the challenges our districts face. We all must work together for present and future needs for our special districts and by doing so we can and will achieve our goals. We must be proactive with our legislators and with this energy and commitment we can make the different between success and failure.

I am very honored to have this chance to serve all of you and given this opportunity. I feel extensive service and experience in the public sector, I will work effortlessly to make those endless possibilities become reality.

AGENDA ITEM # 9

BIGHORN DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL

Meeting Date: June 27, 2017

To: Board of Directors

Budgeted: N/A
Budgeted Amount: N/A

From: Marina D. West

General Counsel Approval: N/A
CEQA Compliance: N/A

Subject: Adoption of Resolution No. 17R-XX, A Resolution of the Board of Directors of the Bighorn-Desert View Water Agency's Designation of Applicant's Agent Resolution for Non-State Agencies

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SUMMARY

In times of disaster, the California Emergency Management Agency (CalEMA) must have authorized signatories on file in order to communicate with our Agency for Federal and State disaster relief funding.

These authorized signatories coordinate with the Federal Emergency Management Agency (FEMA) and the California Emergency Management Agency (CalEMA) for the damage amount as a result of a disaster. The authorized signatories primarily deal with the money/funds applied as "disaster relief".

Staff is requesting the Board of Directors adopt Resolution No. 17R-XX updating the authorized signatories for the Agency.

RECOMMENDATION

Board to consider adopting Resolution 17R-XX, A Resolution of the Board of Directors of the Bighorn-Desert View Water Agency's Designation of Applicant's Agent Resolution for Non-State Agencies.

BACKGROUND/ANALYSIS

The Agency received notification from the California Emergency Management Agency (CalEMA) Grants Processing Section requesting that Bighorn-Desert View Water Agency submit an updated *Designation of Applicant's Agent Resolution* (OEA Form 130) listing the Agency's Authorized Agents.

Authorized Agents are those individuals that CalEMA communicates with and who are authorized to act on behalf of the Agency in case of a disaster to obtain relief funding. Authorized Agents must be approved by the Bighorn-Desert View Water Agency's Board of Directors through a Resolution in accordance with CalEMA Form 130. The attached Resolution meets the current CalEMA Form 130 requirements.

Representatives from both the Federal Emergency Management Agency (FEMA) and the California Emergency Management Agency (CalEMA) may come out and survey damage as a result of a disaster, but all Federal (FEMA) and State (CalEMA) Disaster funding is funneled through (refunded by) CalEMA.

Until CalEMA receives this updated Resolution, they may not be able to communicate with Bighorn-Desert View Water Agency for disaster relief funds if needed.

PRIOR RELEVANT BOARD ACTION(S)

10/3/2011 BOD Regular Meeting - Board adopted Resolution 11R-18, A Resolution Designating Office of Emergency Service Applicant Authority

2/27/2007 BOD Regular Meeting - Board adopted Resolution 07R-01, A Resolution Designating Office of Emergency Service Applicant Authority

STATE OF CALIFORNIA
CALIFORNIA EMERGENCY MANAGEMENT AGENCY
Cal EMA 130

Cal EMA ID No. 071-91008

RESOLUTION NO. 17R-XX

RESOLUTION OF THE BOARD DIRECTORS OF THE BIGHORN-DESERT VIEW WATER AGENCY'S DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE, Board of Directors OF THE Bighorn-Desert View Water Agency.

THAT the General Manager, OR
the Accounting Technician I, II or III, OR
the Water Distribution Operator I, II or III

is hereby authorized to execute for and on behalf of the Bighorn-Desert View Water Agency, a public entity established under the laws of the State of California, this application and to file it with the California Emergency Management Agency for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the Bighorn-Desert View Water Agency, a public entity established under the laws of the State of California, hereby authorizes its agents to provide to the California Emergency Management Agency for all matters pertaining to such state disaster assistance the assurances and agreements required.

THAT this is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

THAT Resolution No. 11R-18 is hereby rescinded and of no further force and effect.

PASSED AND APPROVED this 27th day of June, 2017

_____
Michael McBride, Board President

_____
J. Dennis Staley, Board Vice President

_____
Terry Burkhart, Board Director

CERTIFICATION

I, Judy Corl-Lorono, duly appointed and Board Secretary of the Bighorn-Desert View Water Agency, do hereby certify that the above is a true and correct copy of a Resolution passed and approved by the Board of Directors of the Bighorn-Desert View Water Agency on the 27th day of June, 2017.

_____
Judy Corl-Lorono, Board Secretary

AGENDA ITEM # 10

BIGHORN-DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL

Meeting Date: June 27, 2017

To: Board of Directors

Budgeted: N/A
Budgeted Amount: N/A

Funding Source: N/A

From: Marina D. West

General Counsel Approval: N/A
CEQA Compliance: N/A

Subject: **Assessor's Parcel Number: 635-541-08 - Request for Variance from Agency Rules and Regulations for Water Service Article 4.7: Maximum Length of Meter Service Facility (700-foot limit)**

SUMMARY

Staff recommends granting a variance from Article 4.7 of the Agency Rules and Regulations for Water Service allowing an approximate additional 700 feet additional of customer maintained service line to reach the property boundary of Assessor's Parcel Number 635-541-08. Staff feels the request is justified for two reasons: parcel is not within Improvement District No. 1 and all surrounding parcels either have water service through Improvement District B or the parcels are government owned.

RECOMMENDATION

That the Board considers taking the following action(s):

1. Authorize variance from Article 4.7 of the Agency Rules and Regulations for Water Service allowing an approximate additional 700 feet of customer maintained service line to reach the property boundary of Assessor's Parcel Number 635-541-08.

BACKGOUND/ANALYSIS

On June 16, 2017 the Agency received from the property owner a request for variance from the Agency Rules and Regulations for Water Service Article 4.7 Maximum Length of Meter Service Facility. The Assessor's Parcel Number (APN) is 635-541-08.

APN 635-541-08 is located within the Agency boundaries (see attached map). However, the property is approximately 1,350 feet east of the mainline on Charles Road. Generally, the Agency prohibits service lines extending greater than 700 feet for two reasons. First, so as to logically expand the pressurized system through customer funded mainline extensions which might also provide water service to additional parcels which could develop along the route of the extension. Second, to prohibit service to parcels beyond the limits of Improvement District No. 1 (ID 1) since those parcels do not pay the ID 1 debt service for access to service.

In other words, the existing 700 foot limit for a customer service line was enacted to allow all properties who pay the ID 1 Debt Service to have access to the water system since water mains were not installed along the frontage of every parcel. For that reason, properties beyond 700 feet in almost all cases are required to fund mainline extensions. In the opinion of staff, APN 635-541-08 should qualify for an exemption for reasons unrelated to ID 1 Debt Service.

In this case, the Charles Road Mainline Extension project completed in the 1980's, also known as Improvement District B (ID B), was an extension beyond the boundaries of Improvement District 1 funded in full by a handful of properties who desired water service at the time. ID B is no longer an active Improvement District as the payments were accepted at one time ($2,500 per parcel) and there was no need for long term debt service. The funds paid for an extension from the northern end of ID 1 at Ming Road and Kickapoo Trail to the end of Charles Road.

APN 635-541-08 was not a developed property at the time that ID B was formed and the mainline completed. This property is currently served using water hauled by the property owner from the Kickapoo Hauling Station. Staff presumes that the cost of the ID B mainline included a component for the existing infrastructure that was in existence to feed the ID B mainline extension. This APN is close to the very end of the ID B water main which is some distance from the boundary of ID 1. Staff believes that the 2017 Basic Facilities Charge of $4,595 is sufficient to cover the "buy-in" share of this parcels burden on the existing infrastructure.

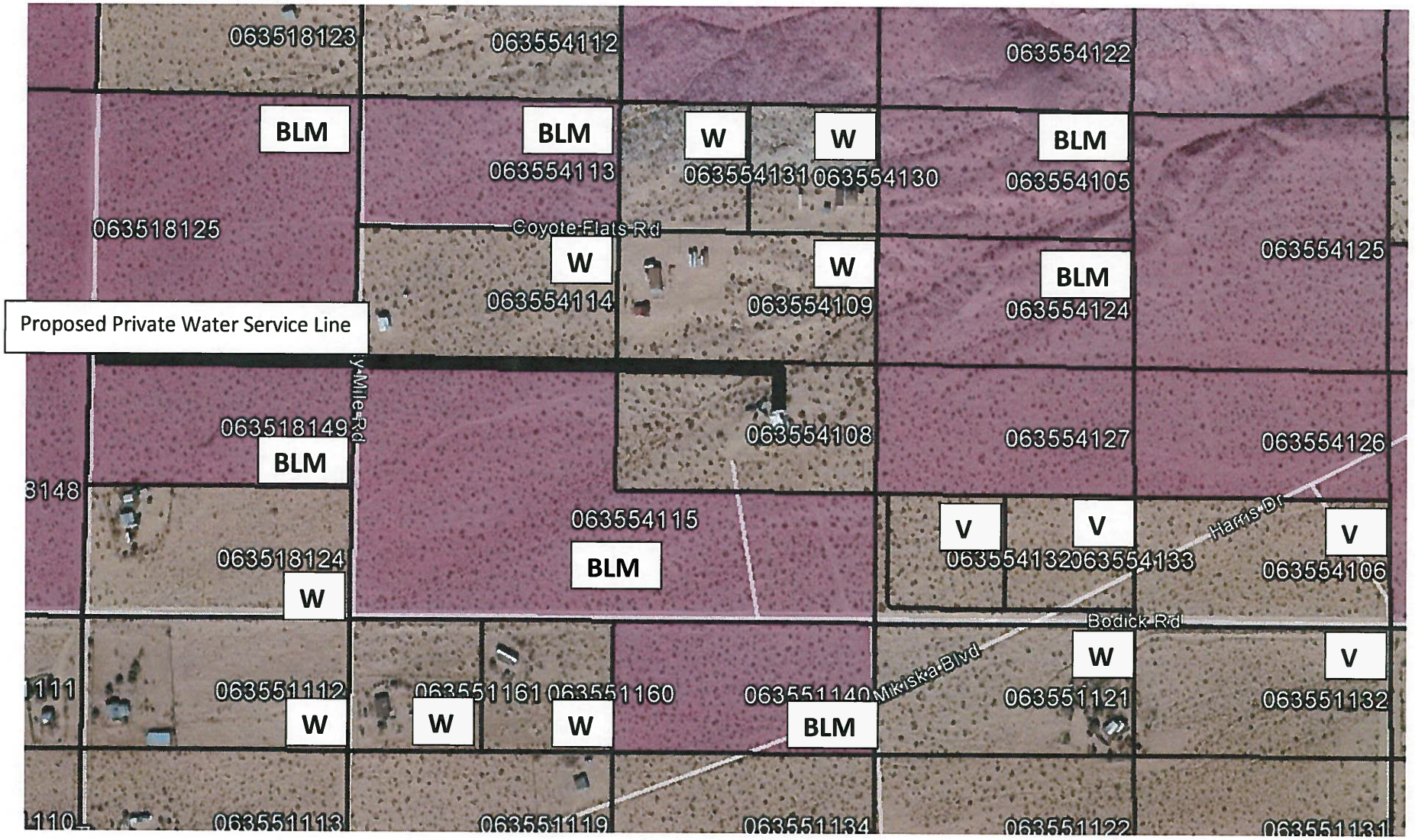
Normally staff would recommend that an extension would be required to serve a parcel more than 700 feet from a mainline in accordance with the existing Rules and Regulations. However, in this case, a mainline extension would not serve any additional parcels since they either have water already or they are federally owned (BLM managed) parcels (see attached map).

Therefore, since the parcel is a great distance from the ID 1 boundary; the existing facilities charge is sufficient to cover "buy-in" to ID 1 and ID B; and because a mainline extension cannot serve any additional parcels, staff recommends the Board authorize a variance from Article 4.7 of the Agency Rules and Regulations for Water Service allowing an approximate additional 700 feet of customer maintained service line to reach the property boundary of Assessor's Parcel Number 635-541-08.

PRIOR RELEVANT BOARD ACTION(S)

1/24/2017 M17-001 17O-01 Ordinance Establishing the Bighorn-Desert View Water Agency Rules and Regulations for Water Service.

VARIANCE REQUEST: 635-541-08



LEGEND

BLM	Government Parcel
W	Water Meter Account
V	Vacant Lot

AGENDA ITEM # 11

General Ledger

Balance Sheet

User: ddiaz
Printed: 06/22/2017 - 2:31PM
Fund: All
Period: 11
Fiscal Year: 2017 MAY

Fund ALFRE

Account Type		Amount
01 - General Fund		
Assets		
CASH & CASH EQUIVALENTS		
01-00-131200 - CASH UNION BANK OF CA		0.00
01-00-131250 - PACIFIC WESTERN BANK		1,848,341.84
01-00-131300 - CASH DRAWERS BASE FUND		1,000.00
01-00-134000 - PETTY CASH FUND		800.00
	Total CASH & CASH EQUIVALENTS:	1,850,141.84
INVESTMENTS		
01-00-133030 - LAIF - CASH ACCOUNT		930,541.62
01-00-133111 - OPEN		0.00
01-00-133112 - OPEN		0.00
	Total INVESTMENTS:	930,541.62
ACCOUNTS RECEIVABLE - WATER		
01-00-136000 - A/R OTHER (Non-UB AR)		7,048.00
01-00-137100 - A/R WATER		173,449.78
01-00-137110 - 2015 ID GM STANDBY A/R		17,161.40
01-00-137130 - A/R UNBILLED		59,680.69
01-00-139500 - 2009-10 LIEN-REC $41976		3,456.13
01-00-139510 - 2010-11 LIEN REC $33945		3,091.44
01-00-139520 - 2011-12 LIEN REC $36833		4,534.98
01-00-139530 - 2012-13 LIEN REC $39364		8,331.60
01-00-139540 - 2013-14 LIEN REC $29,632		5,555.04
01-00-139541 - 2014-15 LIEN REC $69,492		30,459.94
01-00-139542 - 2015-16 LIEN REC $43,270		27,829.28
01-00-139600 - DUE FOR AMES/RECHE		0.00
01-00-139601 - DUE FOR HAZARD MITIGATION		0.00
01-00-139602 - DUE FROM AWAC1		0.00
01-00-139603 - DUE FROM AWAC2 2017		5,000.00
01-00-139900 - ALLOWANCE FOR BAD DEBTS-LIENS		(4,500.00)
	Total ACCOUNTS RECEIVABLE - WATER:	341,098.28
ACCOUNTS RECEIVABLE - OTHER		
01-00-138000 - A/R PROPERTY TAXES		0.00
01-00-138030 - ACCRUED RECEIVABLE		0.00
01-00-139000 - A/R CUSTOMER PROJECTS		0.00
01-00-139040 - DOLLAR GENERAL		0.00
	Total ACCOUNTS RECEIVABLE - OTHER:	0.00
INVENTORY		
01-00-143010 - INVENTORY-WATER SYSTEM PARTS		193,991.75
01-00-143012 - INVENTORY CLEARING		(38,851.03)
	Total INVENTORY:	155,140.72
PREPAID EXPENSES		
01-00-144000 - PREPAYMENTS		0.00

Fund ALFRE

Account Type		Amount
01-00-144010 - PREPAYMENTS W/C INS		1,390.32
01-00-144020 - PREPAYMENTS PL & PD LIAB INS		2,506.51
01-00-144030 - PREPAYMENTS BLM ID 1 LEASE		84,930.62
	Total PREPAID EXPENSES:	88,827.45
FIXED ASSETS		
01-00-111300 - FA ORGANIZATION		336,271.36
01-00-111301 - A/D ORGANIZATION		(135,251.91)
01-00-111350 - FA LAND		80,979.60
01-00-111400 - FA BUILDINGS		243,304.03
01-00-111401 - A/D BUILDINGS		(219,731.44)
01-00-111500 - FA YARDS		56,330.15
01-00-111501 - A/D YARDS		(48,794.37)
01-00-111600 - FA FUEL TANKS		18,942.68
01-00-111601 - A/D FUEL TANK		(15,391.31)
01-00-111700 - FA WATER SYSTEM		9,384,910.54
01-00-111701 - A/D WATER SYSTEM		(5,684,931.65)
01-00-111800 - FA SHOP EQUIPMENT		26,346.34
01-00-111801 - A/D SHOP EQUIPMENT		(26,346.34)
01-00-111810 - FA MOBILE EQUIPMENT		695,754.49
01-00-111811 - A/D MOBILE EQUIPMENT		(414,415.96)
01-00-111900 - FA OFFICE EQUIPMENT		196,233.00
01-00-111901 - A/D OFFICE EQUIPMENT		(58,607.98)
	Total FIXED ASSETS:	4,435,601.23
CONST. IN PROGRESS - OTHER		
01-00-145010 - JV WELL		177,095.85
01-10-120050 - CIP EPA GRANT		0.00
	Total CONST. IN PROGRESS - OTHER:	177,095.85
CONSTRUCTION IN PROGRESS		
01-00-120540 - ALTERNATE POWER IMPROVEMENTS		0.00
01-00-120541 - 2015 DODGE RAM 1500 VIN3532		0.00
01-00-120542 - 2015 DODGE RAM 1500 VIN3533		0.00
01-00-120543 - SPRINGBROOK SOFTWARE INSTALL		0.00
01-00-120544 - LOOKOUT PIPELINE		0.00
01-00-120545 - HDWD TIE-IN		0.00
01-00-120546 - BDV/GOAT MTN (W1) INTEGRATE		524.65
	Total CONSTRUCTION IN PROGRESS:	524.65
PENSION DEFERRED OUTFLOWS		
01-00-120600 - PENSION DEFERRED OUTFLOWS		0.00
	Total PENSION DEFERRED OUTFLOWS:	0.00
	Total Assets:	7,978,971.64
Liabilities		
ACCOUNTS PAYABLE		
01-00-225200 - ACCRUED INTEREST PAYABLE		0.00
01-00-225300 - ACCRUED EXPENSES		0.00
01-00-227000 - ACCOUNTS PAYABLE		101.68
	Total ACCOUNTS PAYABLE:	101.68
ACCRUED PAYROLL		
01-00-229000 - ACCURED PAYROLL LIABILITIES		11,112.84
01-00-229010 - GARNISHMENT WITHHOLDING		0.00
01-00-229100 - ACCURED EMP COMP BALANCES		57,978.59
	Total ACCRUED PAYROLL:	69,091.43
ACCRUED PR LIABILITIES		

Fund ALFRE

Account Type		Amount
01-00-229001 - FEDERAL PR TAX PAYABLE		0.00
01-00-229002 - STATE PR TAX PAYABLE		0.00
01-00-229003 - HEALTH INSURANCE PAYABLE		(4,720.64)
01-00-229004 - 3RD PARTY INS PLAN PAYABLE		(766.57)
01-00-229005 - CALPERS PAYABLE		0.00
	Total ACCRUED PR LIABILITIES:	(5,487.21)
CUSTOMER DEPOSITS		
01-00-225400 - UNCLAIMED FUNDS		0.00
01-00-226000 - CUSTOMER DEPOSITS		89,291.67
	Total CUSTOMER DEPOSITS:	89,291.67
CIP DEPOSIT		
01-00-226010 - DOLLAR GENERAL DEPOSIT		0.00
	Total CIP DEPOSIT:	0.00
PAYABLE FROM RESTRICTED ASSETS		
01-00-229500 - ACCRUED INT PAYABLE DV ID BNDS		0.00
	Total PAYABLE FROM RESTRICTED ASSETS:	0.00
LONG TERM DEBT		
01-00-211010 - REVENUE BONDS PAYABLE - DV		106,977.05
01-00-223000 - REVENUE BONDS PAYABLE - BH		202,000.00
	Total LONG TERM DEBT:	308,977.05
PENSION NET PENSION LIABILITY		
01-00-151000 - DEFERRED OUTFLOWS-PENS CONTRIB		(52,457.00)
01-00-153000 - DEFFERRED OUTFLOW - ACTUARIAL		(20,103.00)
01-00-223100 - PENSION NET PENSION LIABILITY		450,309.00
01-00-225000 - DEFFERRE INFLOW - ACTUARIAL		32,106.00
01-00-225001 - DEFERRED INFLOW-ADD'L DEFERRAL		6,769.00
	Total PENSION NET PENSION LIABILITY:	416,624.00
PENSION DEFERRED INFLOW		
01-00-223110 - PENSION DEFERRED INFLOWS		0.00
	Total PENSION DEFERRED INFLOW:	0.00
	Total Liabilities:	878,598.62
Fund Balance		
FUND BALANCE		
01-00-301090 - CONTRIBUTED CAPITAL/HUD		291,094.58
01-00-301110 - FMHA GRANTS		758,297.76
01-00-310000 - FUND BALANCE		5,311,717.56
01-00-310010 - FUND BALANCE FEMA & OES		427,895.00
	Total FUND BALANCE:	6,789,004.90
	Total Fund Balance:	6,789,004.90
	Total Liabilities and Fund Balance:	7,667,603.52
	Total Retained Earnings:	311,368.12
	Total Fund Balance and Retained Earnings:	7,100,373.02
	Total Liabilities, Fund Balance, and Retained Earnings:	7,978,971.64
	Totals for Fund 01 - General Fund:	0.00

General Ledger

Budget Status

User: ddiaz
Printed: 6/22/2017 - 2:31 PM
Period: 11, 2017 May

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 01	General Fund							
Dept 01-00	No Department							
R05	OPERATING REVENUE							
01-00-410000	SERVICE LINE INSTALLATION F	1,785.00	3,570.00	7,140.00	-5,355.00	0.00	-5,355.00	0.00
01-00-410010	BASIC FACILITIES CHARGE	4,500.00	9,190.00	18,190.00	-13,690.00	0.00	-13,690.00	0.00
01-00-411000	INCOME METERED WATER	518,370.00	44,575.62	546,876.86	-28,506.86	0.00	-28,506.86	0.00
01-00-412000	INCOME STANDBY ID GM	68,000.00	255.45	57,767.70	10,232.30	0.00	10,232.30	15.05
01-00-413000	BASIC SERVICE CHARGE	770,496.00	66,242.31	767,525.49	2,970.51	0.00	2,970.51	0.39
01-00-417000	INCOME OTHER (OPERATING)	52,000.00	4,380.79	50,202.64	1,797.36	0.00	1,797.36	3.46
01-00-417002	UNRESTRICTED FROM CSA70/W	0.00	0.00	-48,318.22	48,318.22	0.00	48,318.22	0.00
01-00-417003	RESTRICTED FROM CSA70/W1	0.00	0.00	-19,547.64	19,547.64	0.00	19,547.64	0.00
01-00-417004	INCOME REIMBURSEMENT (ID	0.00	0.00	75,140.80	-75,140.80	0.00	-75,140.80	0.00
01-00-419000	AMES BASIN WATER TRANSFEF	40,000.00	0.00	1,920.75	38,079.25	0.00	38,079.25	95.20
01-00-492050	PAC WEST BANK EARNINGS CR	0.00	915.83	3,234.55	-3,234.55	0.00	-3,234.55	0.00
	R05 Sub Totals:	1,455,151.00	129,130.00	1,460,132.93	-4,981.93	0.00	-4,981.93	0.00
R10	NON-OPERATING REVENUE							
01-00-491000	GA02 GEN LEVY IMP DIST A BH	53,446.00	3,591.78	52,100.86	1,345.14	0.00	1,345.14	2.52
01-00-491010	DA01 DEBT SRVC IMP1 (BH BOI	175,900.00	21,157.84	185,562.79	-9,662.79	0.00	-9,662.79	0.00
01-00-491020	GA01 GENERAL TAX LEVY (BVI	51,873.00	2,845.65	50,778.10	1,094.90	0.00	1,094.90	2.11
01-00-491030	INCOME REV BONDS DV FMHA	48,434.00	10.54	41,833.52	6,600.48	0.00	6,600.48	13.63
01-00-491040	GA03 ID GM GEN TAX LEVY	23,000.00	828.14	23,820.24	-820.24	0.00	-820.24	0.00
01-00-492000	INTEREST INCOME	4,000.00	0.00	6,020.63	-2,020.63	0.00	-2,020.63	0.00
01-00-496000	INCOME OTHER (NON OPERATI	25,000.00	1,753.66	41,145.95	-16,145.95	0.00	-16,145.95	0.00
01-00-499990	FUNDS FOR AMES/RECHE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499991	GRANT FOR HAZARD MITIGATI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499992	CAPITAL CONTRIBUTION REVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499993	AWAC GRANT REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499994	AWAC2 GRANT REV 2017	0.00	1,781.48	5,000.00	-5,000.00	0.00	-5,000.00	0.00
	R10 Sub Totals:	381,653.00	31,969.09	406,262.09	-24,609.09	0.00	-24,609.09	0.00
	Revenue Sub Totals:	1,836,804.00	161,099.09	1,866,395.02	-29,591.02	0.00	-29,591.02	0.00
E25	NON-OPERATING EXPENSE							
01-00-562000	OFFICE EQUIPMENT EXPENSE	6,000.00	0.00	10,777.10	-4,777.10	6,516.61	-11,293.71	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-00-563000	CUSTOMER RELATIONS	2,000.00	420.20	2,219.73	-219.73	0.00	-219.73	0.00
01-00-564000	OTHER ADMINISTRATIVE EXPE	5,000.00	0.00	4,859.65	140.35	0.00	140.35	2.81
01-00-564500	CSA70 COWCAP FEES	13,525.00	0.00	799.17	12,725.83	0.00	12,725.83	94.09
01-00-570000	INTEREST EXPENSE - BH BOND	14,800.00	0.00	5,795.83	9,004.17	0.00	9,004.17	60.84
01-00-571000	DEPRECIATION EXPENSE	0.00	29,479.79	312,233.37	-312,233.37	0.00	-312,233.37	0.00
01-00-571100	AMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-573500	MWA PIPELINE DEBT	75,000.00	0.00	73,299.60	1,700.40	0.00	1,700.40	2.27
01-00-573501	GOAT MTN - MWA PIPELINE DE	8,300.00	0.00	8,144.40	155.60	0.00	155.60	1.87
01-00-581000	ELECTION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-591000	INTEREST EXPENSE - DV BOND	7,049.00	0.00	4,872.26	2,176.74	0.00	2,176.74	30.88
01-00-593000	EXPENSE / INCOME MISC	500.00	0.00	-675.60	1,175.60	0.00	1,175.60	235.12
01-00-594000	GAIN (LOSS) ASSET DISPOSAL	0.00	53.65	53.65	-53.65	0.00	-53.65	0.00
	E25 Sub Totals:	132,174.00	29,953.64	422,379.16	-290,205.16	6,516.61	-296,721.77	0.00
	Expense Sub Totals:	132,174.00	29,953.64	422,379.16	-290,205.16	6,516.61	-296,721.77	0.00
	Dept 00 Sub Totals:	-1,704,630.00	-131,145.45	-1,444,015.86	-260,614.14	6,516.61		
Dept 01-01	Administration							
E15	ADMINISTRATIVE EXPENSE							
01-01-560030	ADMINISTRATIVE COMPENSAT	285,274.00	21,353.73	239,873.05	45,400.95	0.00	45,400.95	15.91
01-01-560060	CONTRACTUAL SERV-AUDITOF	30,650.00	0.00	31,218.00	-568.00	0.00	-568.00	0.00
01-01-560070	CONTRACTUAL SERV-LEGAL	16,000.00	1,526.15	14,602.40	1,397.60	0.00	1,397.60	8.74
01-01-560071	GOAT MTN - CONTRACT SVS LE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-560080	PERS CONTRIBUTION	61,523.00	358.57	53,910.77	7,612.23	0.00	7,612.23	12.37
01-01-560090	PAYROLL TAXES	14,686.00	1,011.37	12,723.33	1,962.67	0.00	1,962.67	13.36
01-01-560110	TELEPHONE/FAX/INTERNET/WI	8,000.00	689.93	6,742.79	1,257.21	0.00	1,257.21	15.72
01-01-560120	MAILING EXPENSE	1,500.00	446.18	1,390.61	109.39	0.00	109.39	7.29
01-01-560140	CONTRACTUAL SERV-OTHER	65,700.00	1,101.31	41,705.48	23,994.52	0.00	23,994.52	36.52
01-01-560160	PROPERTY/LIABILITY EXPENSE	30,000.00	2,456.51	27,021.61	2,978.39	0.00	2,978.39	9.93
01-01-560170	WORKERS COMP EXPENSE	13,000.00	1,390.31	14,358.52	-1,358.52	0.00	-1,358.52	0.00
01-01-560180	DUES & SUBSCRIPTIONS	7,000.00	55.50	7,017.50	-17.50	0.00	-17.50	0.00
01-01-560200	POWER/PROPANE OFFICES & Y/	6,000.00	853.31	6,457.75	-457.75	0.00	-457.75	0.00
01-01-560220	BAD DEBT EXPENSE	200.00	0.00	352.75	-152.75	0.00	-152.75	0.00
01-01-560221	BAD DEBT-LIENS/UNCOLLECT/	200.00	0.00	0.00	200.00	0.00	200.00	100.00
01-01-560230	LEAK RELIEF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-560250	PROPANE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-560300	OFFICE SUPPLIES/PRINTING	10,000.00	1,387.47	7,372.89	2,627.11	0.00	2,627.11	26.27
01-01-561000	EMPLOYEE BENEFITS INSURAN	175,000.00	10,210.96	115,666.02	59,333.98	0.00	59,333.98	33.91
01-01-561100	EMPLOYEE EDUCATION/TRAIN	3,000.00	-1,000.00	2,094.76	905.24	0.00	905.24	30.17
01-01-561500	PAYROLL FRINGE EXP TO PROJ	0.00	-1,970.16	-2,144.27	2,144.27	0.00	2,144.27	0.00
01-01-561600	OVERHEAD TO PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E15 Sub Totals:	727,733.00	39,871.14	580,363.96	147,369.04	0.00	147,369.04	20.25

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	727,733.00	39,871.14	580,363.96	147,369.04	0.00	147,369.04	20.25
	Dept 01 Sub Totals:	727,733.00	39,871.14	580,363.96	147,369.04	0.00		
Dept 01-05	Operations							
E05	OPERATIONS EXPENSE							
01-05-541020	OPERATIONS COMPENSATION	245,489.00	20,762.83	223,054.15	22,434.85	0.00	22,434.85	9.14
01-05-541030	UNIFORMS	4,000.00	204.40	3,276.28	723.72	0.00	723.72	18.09
01-05-541050	AUTO CONTROLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-541060	VEHICLE/TRACTOR/EQUIP EXP	11,155.00	1,453.69	18,368.08	-7,213.08	0.00	-7,213.08	0.00
01-05-541061	GOAT MTN-VEH/EQUIP/TRACTC	845.00	0.00	844.26	0.74	0.00	0.74	0.09
01-05-541070	VEHICLE EXPENSE-FUEL	24,000.00	2,249.87	20,445.40	3,554.60	0.00	3,554.60	14.81
01-05-541090	FIELD MATERIALS & SUPPLIES	30,000.00	4,313.18	30,308.58	-308.58	0.00	-308.58	0.00
01-05-541091	GOAT MTN-FIELD MAT/SUPPLIE	20,000.00	2,234.21	23,884.00	-3,884.00	0.00	-3,884.00	0.00
01-05-541095	SHRINKAGE	0.00	0.00	-59.39	59.39	0.00	59.39	0.00
01-05-541110	WATER TESTING	9,755.00	1,373.00	7,296.50	2,458.50	0.00	2,458.50	25.20
01-05-541120	CONTRACTUAL SRV-ENGINEER	40,000.00	23,720.91	40,837.61	-837.61	0.00	-837.61	0.00
01-05-541121	GOAT MTN-ENGINEERING	20,000.00	0.00	5,451.30	14,548.70	0.00	14,548.70	72.74
01-05-541140	WATER SYSTEM REPAIRS	40,000.00	7,465.14	24,885.03	15,114.97	0.00	15,114.97	37.79
01-05-541141	EXCAVATION COUNTY OF SB	200.00	0.00	230.00	-30.00	0.00	-30.00	0.00
01-05-541142	GOAT MTN-EXCAVATIONS COSI	200.00	0.00	0.00	200.00	0.00	200.00	100.00
01-05-541143	GOAT MTN-WATER SYSTEM RE	30,000.00	-9,067.09	18,804.29	11,195.71	0.00	11,195.71	37.32
01-05-541150	BUILDING MAINTENANCE/REP/	8,600.00	2,830.72	9,582.92	-982.92	0.00	-982.92	0.00
01-05-541190	COMMUNICATIONS EXPENSE	3,800.00	272.41	2,931.97	868.03	0.00	868.03	22.84
01-05-541210	DISINFECTION EXPENSE	7,500.00	569.72	7,277.19	222.81	0.00	222.81	2.97
01-05-541250	POWER WELLS & PUMPS	78,500.00	7,393.25	75,267.13	3,232.87	0.00	3,232.87	4.12
01-05-541251	GOAT MTN-POWER WELLS/BOC	27,500.00	0.00	13,967.32	13,532.68	0.00	13,532.68	49.21
01-05-541300	OTHER OPERATING EXPENSES	22,000.00	777.92	6,985.89	15,014.11	0.00	15,014.11	68.25
01-05-541301	GOAT MTN-OTHER OPERATING	5,350.00	0.00	866.00	4,484.00	0.00	4,484.00	83.81
01-05-541700	EQUIPMENT EXP TO CIP	0.00	-4,012.91	-4,622.99	4,622.99	0.00	4,622.99	0.00
01-05-541701	CAPITALIZED LABOR EXPENSE	0.00	-3,692.22	-4,175.87	4,175.87	0.00	4,175.87	0.00
01-05-542000	AMES WATER	35,000.00	0.00	0.00	35,000.00	0.00	35,000.00	100.00
	E05 Sub Totals:	663,894.00	58,849.03	525,705.65	138,188.35	0.00	138,188.35	20.81
	Expense Sub Totals:	663,894.00	58,849.03	525,705.65	138,188.35	0.00	138,188.35	20.81
	Dept 05 Sub Totals:	663,894.00	58,849.03	525,705.65	138,188.35	0.00		
Dept 01-09	Directors							
E15	ADMINISTRATIVE EXPENSE							
01-09-560021	DIRECTOR MCBRIDE	6,500.00	121.55	4,348.13	2,151.87	0.00	2,151.87	33.11
01-09-560022	DIRECTOR CORL-LORONO	6,500.00	1,308.71	5,352.15	1,147.85	0.00	1,147.85	17.66
01-09-560024	DIRECTOR BURKHART	6,500.00	2,102.70	5,807.43	692.57	0.00	692.57	10.65
01-09-560025	DIRECTOR STALEY	6,500.00	243.10	5,559.38	940.62	0.00	940.62	14.47

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-09-560026	DIRECTOR COULOMBE	6,500.00	121.55	4,914.62	1,585.38	0.00	1,585.38	24.39
01-09-560090	PAYROLL TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E15 Sub Totals:	32,500.00	3,897.61	25,981.71	6,518.29	0.00	6,518.29	20.06
	Expense Sub Totals:	32,500.00	3,897.61	25,981.71	6,518.29	0.00	6,518.29	20.06
	Dept 09 Sub Totals:	32,500.00	3,897.61	25,981.71	6,518.29	0.00		
Dept 01-10	CIP							
E20	CIP EXPENSE							
01-10-056198	LABOR APPLIED TO CIP PROJEC	0.00	763.47	763.47	-763.47	0.00	-763.47	0.00
01-10-056199	LABOR APPLIED TO WIP PROJE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561900	OVERHEAD FOR CIP ONLY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561902	LOOKOUT PIPELINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561904	BDV/IDGM INTEGR & TIE-IN	0.00	0.00	419.00	-419.00	0.00	-419.00	0.00
01-10-561905	JV WELL 10 PUMP/MOTOR REPI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561916	W1-LEGAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561917	ID GM FIXED ASSETS 7.1.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561920	HAZARD MITIGATION PLAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561921	AWAC GRANT2,WATER ED FEST	5,000.00	1,963.69	5,182.21	-182.21	0.00	-182.21	0.00
01-10-561922	GMW3 PUMP/MOTOR REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561923	BOARDROOM A/C REPLACEME	5,700.00	0.00	0.00	5,700.00	0.00	5,700.00	100.00
01-10-561930	AMES RECHE FINAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561940	SHOP EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561945	ORGANIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561950	LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561955	OFFICE BUILDING	44,502.70	131.74	131.74	44,370.96	0.00	44,370.96	99.70
01-10-561960	YARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561965	FUEL STORAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561970	WATER SYSTEM	0.00	-5,900.00	-5,900.00	5,900.00	0.00	5,900.00	0.00
01-10-561972	DODGE RAM3500	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561973	2015 4X4 DODGE RAM 1500 V#3	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561974	2015 DODGE 4X4 RAM 1500 V#3	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561976	2015 TOYOTA TACOMA- GRAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561978	2015 TOYOTA TACOMA - WHITE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561980	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561982	FINANCIAL & BILLING SOFTWA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561984	BILLING SOFTWARE-GOAT MT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E20 Sub Totals:	55,202.70	-3,041.10	596.42	54,606.28	0.00	54,606.28	98.92
	Expense Sub Totals:	55,202.70	-3,041.10	596.42	54,606.28	0.00	54,606.28	98.92
	Dept 10 Sub Totals:	55,202.70	-3,041.10	596.42	54,606.28	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	1,836,804.00	161,099.09	1,866,395.02	-29,591.02	0.00	-29,591.02	0.00
	Fund Expense Sub Totals:	1,611,503.70	129,530.32	1,555,026.90	56,476.80	6,516.61	49,960.19	3.10
	Fund 01 Sub Totals:	-225,300.30	-31,568.77	-311,368.12	86,067.82	6,516.61		
	Revenue Totals:	1,836,804.00	161,099.09	1,866,395.02	-29,591.02	0.00	-29,591.02	0.00
	Expense Totals:	1,611,503.70	129,530.32	1,555,026.90	56,476.80	6,516.61	49,960.19	3.10
	Report Totals:	-225,300.30	-31,568.77	-311,368.12	86,067.82	6,516.61		

Bank Reconciliation

Checks by Date

User: ddiaz
Printed: 06/22/2017 - 2:31PM
Cleared and Not Cleared Checks
Print Void Checks

MAY

Check No	Check Date	Name	Comment	Module	Void	Clear Date	Amount
18445	1/18/2017	MB CONSERVATION ASSOC		AP	Void		500.00
0	5/1/2017	BURRTEC WASTE&RECYC		AP		5/31/2017	85.69
0	5/1/2017	CARDMEMBER SERVICES		AP		5/31/2017	1,887.85
18666	5/1/2017	APPLE VALLEY COMMUNICATION		AP		5/31/2017	2,315.03
18667	5/1/2017	Ann Biggs		AP		5/31/2017	99.95
18668	5/1/2017	TERRY BURKHART		AP		5/31/2017	45.47
18669	5/1/2017	John Clements		AP		5/31/2017	122.21
18670	5/1/2017	CLINICAL LABORATORY OF SB, IN		AP		5/31/2017	650.00
18671	5/1/2017	Ray Fairbanks		AP			0.14
18672	5/1/2017	FLYERS ENERGY LLC		AP		5/31/2017	2,249.87
18673	5/1/2017	FRONTIER CALIFORNIA, INC		AP		5/31/2017	415.93
18674	5/1/2017	James Harris		AP			1.68
18675	5/1/2017	Judith Hollar		AP		5/31/2017	0.41
18676	5/1/2017	INLAND WATER WORKS SUPPLY C		AP		5/31/2017	1,886.84
18677	5/1/2017	JOHN'S GARAGE,LLC		AP		5/31/2017	20.00
18678	5/1/2017	CORALYN LAWRENCE		AP		5/31/2017	450.00
18679	5/1/2017	OFFICIAL PAYMENTS CORPORATI(		AP		5/31/2017	157.32
18680	5/1/2017	Daina Patsalis		AP		5/31/2017	45.73
18681	5/1/2017	pwbIMAGE SOURCE, INC		AP		5/31/2017	202.35
18682	5/1/2017	SDRMA		AP		5/31/2017	676.36
18683	5/1/2017	SL PARKER CA, LLC, BUILDERS		AP		5/31/2017	87.44
18684	5/1/2017	Delfina Vasquez		AP		5/31/2017	66.79
18685	5/1/2017	Ronald Wohler		AP		5/31/2017	283.89
0	5/3/2017	IRS PAYROLL		AP		5/31/2017	198.58
0	5/3/2017	EDD PAYROLL		AP		5/31/2017	19.08
18696	5/3/2017	JAMES BOYD		PR		5/31/2017	1,658.76
0	5/4/2017	IRS PAYROLL		AP		5/31/2017	170.67
0	5/4/2017	IRS PAYROLL		AP		5/31/2017	2,559.50
0	5/4/2017	EDD PAYROLL		AP		5/31/2017	710.67
0	5/4/2017	CALPERS		AP		5/31/2017	3,429.43
0	5/4/2017	CASDU		AP		5/31/2017	205.38
18661	5/4/2017	TERRY BURKHART		PR		5/31/2017	224.51
18662	5/4/2017	JUDY CORL-LORONO		PR		5/31/2017	336.75
18663	5/4/2017	J LARRY COULOMBE		PR		5/31/2017	112.25
18664	5/4/2017	MICHAEL MCBRIDE		PR		5/31/2017	108.94
18665	5/4/2017	JAMES STALEY		PR		5/31/2017	224.51
18686	5/4/2017	MICHELLE CORBIN		PR		5/31/2017	1,416.53
18687	5/4/2017	DESTINY DIAZ		PR		5/31/2017	1,196.61
18688	5/4/2017	ROSA SANDOVAL		PR		5/31/2017	967.50
18689	5/4/2017	MARY HELEN TUTTLE		PR		5/31/2017	460.03
18690	5/4/2017	MARINA WEST		PR		5/31/2017	3,747.71
18691	5/4/2017	JAMES BOYD		PR		5/31/2017	1,413.28
18692	5/4/2017	MICHAEL CARUSO		PR		5/31/2017	946.62
18693	5/4/2017	JARED HUNTZINGER		PR		5/31/2017	1,143.22
18694	5/4/2017	LOGAN NOUNNAN		PR		5/31/2017	1,461.08
18695	5/4/2017	DAVID REWAL		PR		5/31/2017	2,274.52

Check No	Check Date	Name	Comment	Module	Void	Clear Date	Amount
0	5/12/2017	AT&T MOBILITY		AP		5/31/2017	272.41
0	5/12/2017	CINTAS CORPORATION #150		AP		5/31/2017	204.40
0	5/12/2017	AMERICAN FIDELITY ASSURANCE		AP		5/31/2017	1,759.56
18697	5/12/2017	APPLE VALLEY COMMUNICATION		AP		5/31/2017	50.00
18698	5/12/2017	C & S ELECTRIC		AP		5/31/2017	1,012.00
18699	5/12/2017	CLINICAL LABORATORY OF SB, IN		AP		5/31/2017	243.00
18700	5/12/2017	DAVID L. WYSOCKI		AP		5/31/2017	1,526.15
18701	5/12/2017	FERRELLGAS, LP		AP		5/31/2017	501.33
18702	5/12/2017	GRAINGER		AP		5/31/2017	224.12
18703	5/12/2017	JOHN'S GARAGE,LLC		AP		5/31/2017	65.50
18704	5/12/2017	MB CONSERVATION ASSOC		AP			500.00
18705	5/12/2017	MOM'S DESERT VALLEY CLEANIN		AP		5/31/2017	180.00
18706	5/12/2017	OFFICE DEPOT		AP		5/31/2017	111.18
18707	5/12/2017	SDRMA		AP		5/31/2017	10,646.00
18708	5/12/2017	UNDERGROUND SERVICE ALERT (		AP		5/31/2017	55.50
0	5/17/2017	IRS PAYROLL		AP		5/31/2017	214.93
0	5/17/2017	EDD PAYROLL		AP		5/31/2017	35.42
18710	5/17/2017	DAVID REWAL		PR		5/31/2017	1,144.59
0	5/18/2017	IRS PAYROLL		AP		5/31/2017	18.60
0	5/18/2017	IRS PAYROLL		AP		5/31/2017	2,082.95
0	5/18/2017	EDD PAYROLL		AP		5/31/2017	523.00
0	5/18/2017	CALPERS		AP		5/31/2017	3,429.43
0	5/18/2017	CASDU		AP		5/31/2017	205.38
18709	5/18/2017	JUDY CORL-LORONO		PR		5/31/2017	112.25
18711	5/18/2017	MICHELLE CORBIN		PR		5/31/2017	1,416.53
18712	5/18/2017	DESTINY DIAZ		PR		5/31/2017	1,029.29
18713	5/18/2017	ROSA SANDOVAL		PR		5/31/2017	967.50
18714	5/18/2017	MARY HELEN TUTTLE		PR		5/31/2017	517.53
18715	5/18/2017	MARINA WEST		PR		5/31/2017	3,435.61
18716	5/18/2017	JAMES BOYD		PR		5/31/2017	1,741.89
18717	5/18/2017	MICHAEL CARUSO		PR		5/31/2017	1,325.32
18718	5/18/2017	JARED HUNTZINGER		PR		5/31/2017	1,135.79
18719	5/18/2017	LOGAN NOUNNAN		PR		5/31/2017	1,131.62
18720	5/18/2017	DAVID REWAL		PR		5/31/2017	1,503.04
0	5/26/2017	SOUTHERN CALIFORNIA EDISON (		AP		5/31/2017	7,745.23
0	5/26/2017	AMERICAN FIDELITY ASSURANCE		AP		5/31/2017	879.78
0	5/26/2017	CARDMEMBER SERVICES		AP		5/31/2017	2,995.74
18721	5/26/2017	CLINICAL LABORATORY OF SB, IN		AP		5/31/2017	490.00
18722	5/26/2017	JUDY CORL-LORONO		AP			20.00
18723	5/26/2017	GRISWOLD INDUSTRIES		AP		5/31/2017	8,341.68
18724	5/26/2017	HD SUPPLY FAC MAINT LTD		AP			1,125.05
18725	5/26/2017	HOME DEPOT CREDIT SERVICES		AP		5/31/2017	78.35
18726	5/26/2017	INLAND WATER WORKS SUPPLY C		AP		5/31/2017	1,338.43
18727	5/26/2017	INTER VALLEY POOL SUPPLY		AP		5/31/2017	569.72
18728	5/26/2017	JOHN'S GARAGE,LLC		AP			173.00
18729	5/26/2017	LEGEND PUMP & WELL SERVICE, I		AP			196.94
18730	5/26/2017	MOM'S DESERT VALLEY CLEANIN		AP		5/31/2017	180.00
18731	5/26/2017	OFFICE DEPOT		AP		5/31/2017	221.03
18732	5/26/2017	ULINE, INC		AP			420.20
18733	5/26/2017	VALLEY INDEPENDENT PRINTING		AP			265.35
18734	5/26/2017	WALTCO PROMOTION		AP			1,830.34
18735	5/26/2017	XEROX CORPORATION		AP			215.49
0	5/31/2017	CARDMEMBER SERVICES		AP		5/31/2017	202.00

Check No	Check Date	Name	Comment	Module	Void	Clear Date	Amount
					Total Void Check Count:		1
					Total Void Check Amount:		500.00
					Total Valid Check Count:		98
					Total Valid Check Amount:		103,347.23
					Total Check Count:		99
					Total Check Amount:		103,847.23

6/15/17
To: Marina West
From: Destiny Diaz
Subject: Service Order Report MAY for 2017

SERVICE ORDER REPORT FOR FISCAL YEAR 2016-2017

	J	A	S	O	N	D	J	F	M	A	M	J	YTD
After Hours Call Out	1	1	4	2	4	0	0	0	0	0	3		15
AirVac Maintenance	4	0	0	0	0	1	0	0	0	0	0		5
AirVac Replacement	0	1	0	0	0	0	0	0	0	0	0		1
Booster Repair/Maintenance (New Category)	0	0	0	0	0	0	0	0	0	0	0		1
Bulk Stations: Maintenance	1	0	2	0	1	0	0	0	0	0	1		5
Close Account	0	0	1	0	0	0	1	0	0	0	0		2
Customer Requested Asst	8	7	11	11	9	6	16	6	6	5	5		90
Reported Leaks	5	12	3	3	2	3	1	2	3	5	8		47
Destroy Service Line	0	1	0	0	0	0	0	0	0	0	0		1
Exchange Meter	5	19	7	8	15	10	12	15	26	16	20		153
Facility Inspections*	2	0	0	0	0	2	0	0	2	0	0		6
Fire Flow Test	0	0	0	0	0	0	0	0	0	0	0		0
Flush Deadend/Blowoffs	0	1	0	1	0	1	0	0	1	1	0		5
General Maintenance	2	0	0	1	0	0	0	1	0	0	0		4
Goat Mountain Main Line Repair											0		
Goat Mountain Service Line Replacement											8		
Goat Mountain Service Line Repair											1		
Hangtag	10	13	6	7	8	5	6	2	7	8	8		80
Hydrant Maint.	78	29	37	60	28	8	0	0	2	0	0		242
Install New Service	0	1	1	0	1	0	0	0	0	0	2		5
Lock-Off's	34	20	20	26	34	24	34	17	34	19	28		290
Miscellaneous	8	2	4	8	7	8	9	5	5	13	13		82
Office Repairs	0	1	1	0	0	1	0	0	0	0	0		3
Open New Service	0	0	0	0	0	0	0	0	2	0	0		2
Pressure Complaint	0	1	0	1	1	1	0	1	0	0	0		5
Pull Meter	1	1	0	0	1	0	0	0	0	0	1		4
Read Meter	13	15	19	9	5	9	3	10	7	13	15		118
Repair Mainline	0	2	0	0	0	0	1	0	0	0	1		4
Repair Service Line	8	15	6	7	5	0	0	1	2	7	7		58
Replace Service Line	14	18	15	13	19	17	10	10	22	5	10		153
Reread Meter	64	72	28	9	5	7	17	13	10	26	31		282
Safety Meeting	0	0	0	0	0	0	0	0	0	0	0		0
Tamper	0	0	0	0	0	1	0	0	0	0	0		1
Tank/Reservoir Maintenance/Repairs	0	0	0	0	0	0	0	0	0	0	0		0
Unlock Service	30	26	26	27	28	26	29	16	36	30	39		313
Valve Maintenance	0	1	1	0	0	0	0	0	0	0	0		2
Verify Meter Locked	7	3	10	12	14	9	9	1	5	7	2		79
Water Quality Issues **	1	0	0	0	0	0	1	0	0	0	0		2
Well Repairs/Maint. And Water Level	0	0	0	1	0	0	0	0	0	0	0		1
TOTAL	**296**	**262**	**202**	**206**	**187**	**139**	**149**	**100**	**170**	**155**	**203**	**0**	**2069**

**Includes Inspections for Fire Extinguishers, Vehicles and Facilities*

*** Includes Water Quality (taste, odor, color)*

DATE: 6/9/2017

TO: Board of Directors **3726480**

FROM: Kit Boyd

RE: MAY 2017 Production

	Cubic Feet Pumped	Total Gallons Pumped	Average GPM	Total Running Time	acre feet
Well 2	Well is "inactive"				
Well 3	220,920	1,652,482	391	70.5	5.07
Well 4	Well is "inactive"				
Well 6	52,340	391,503	388	16.8	1.20
Well 7	293,260	2,193,585	344	111.1	6.73
Well 8	524,200	3,921,016	864	75.6	12.03
Well 9	586,700	4,388,516	630	116.1	13.47
Well 10	35,930	268,756	120	37.4	0.82
Total	1,713,350	12,815,858	500	427.5	39.33
A Boosters	88,440	661,531	139	79.4	
C Boosters	253,000	1,892,440	306	103.2	
Total	341,440	2,553,971			

DATE: 6/7/2017

TO: Board of Directors

FROM: Kit Boyd

RE: MAY 2017 Goat Mountain Well Production

	Cubic Feet Pumped	Total Gallons Pumped	Average GPM	Total Running Time	acre feet
Well GMW1	223,840	1,674,323	213	131.1	5.14
Well GMW2	82,594	617,800	189	54.4	1.90
Well GMW3	198,600	1,485,528	317	78	4.56
Total	505,034	3,777,651	239	263.5	11.59
Booster # 1				91.9	
Booster # 2				0.5	
Booster flow	179,900	1,345,652	243	92.4	

Bighorn-Desert View Water Agency

Board of Directors
Michael McBride, President
J. Dennis Staley, Vice President
Judy Corl-Lorono, Secretary
Terry Burkhart, Director
J. Larry Coulombe, Director

Marina D West, PG, General Manager

Agency Office
622 S. Jemez Trail
Yucca Valley, CA 92284-1440

760/364-2315 Phone
760/364-3412 Fax

A Public Agency

www.bdvwa.org

Pending Board Approval

Board of Directors' Regular Meeting Minutes

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, May 23, 2017 – 6:00 p.m.

Call to Order
Meeting convened by Board President Michael McBride at 6:02 p.m.

Pledge of Allegiance
Led by Sharon Cronkle.

Roll Call

Directors Present:	Michael McBride
	Judy Corl-Lorono
	Terry Burkhart
	J. Dennis Staley
	J. Larry Coulombe
Staff Present:	Marina West
	Michelle Corbin

Approval of Agenda
Motion to approve the agenda.
MSC[1] (Staley/Burkhart) unanimously approved with the acknowledgment that retiring General Manager of Mojave Water Agency, Kirby Brill wishes to address the Board.

Resolution No. 17R-12 Fixing and Adopting the Agency's Budget for Fiscal Year 2017-2018
General Manager West began with reminding the Board that last year the Agency adopted a multi-year rate increase which "projected out" four years of expenses and rate increases intended to meet those goals. The fiscal year 2017/2018 budget includes the pre-approved rate increase from 2016.
West gave a brief power-point presentation on the proposed budget. Line items such as water sales have increased. West attributes the increase to the aggressive service line and meter replacement program within the Bighorn-Desert View system. West suggested that the Goat Mountain Territory will experience less water loss over the upcoming years as staff begins to replace the service lines and meters within that system.

West also reviewed the debt service payoffs scheduled over the next few years.
Operational expenses include higher salaries, additional equipment and building maintenance expense and fuel cost increases. Decreases in expenses consisted of employee health insurance premiums and lower Bureau of Land Management right-of-way rent.
West explained to the Board that the coming fiscal year budget will include a write-off of debt from the property tax lien process. The auditors and agency both agreed to begin writing off unpaid debt paid via the tax bills after seven years.
The Capital Improvement Program (CIP) will include phase two of the generator program, smaller motors on well pumps which will lower demand fees and replacement of pavement and the office and shop. CIP also includes replacement of one work truck and pipeline replacement within a small portion of the Agency.

No public comment.

Motion No. 17-024

(After brief Board discussion), Director Corl-Lorono made a motion to adopt Resolution No. 17R-12 – A Resolution Fixing and Adopting the Agency Budget for Fiscal Year 2017/2018 for the Bighorn-Desert View Water Agency and per Resolution No. 16R-09 confirm the 5% increase adjustment to the Monthly Basic Service Charge and 3% increase adjustment to the Water Consumption Charge. Director Burkhart seconded the motion.

.

MSC[1] (Corl-Lorono/Burkhart) unanimously approved.

Roll Call Vote:

Ayes:	Corl-Lorono, Burkhart, Coulombe, McBride, Staley
Nayes:	None
Abstain:	None
Absent:	None

General Manager Kirby Brill of Mojave Water Agency addressed the Board. Mr. Brill announced his retirement and thanked the Board for the long-standing positive working relationship between Bighorn-Desert View Water Agency and Mojave Water Agency.

Adjourned for a Break at 6:46 p.m. - Reconvened from Break at 6:56 p.m.

Resolution No. 17R-12 A Resolution of the Board of Directors of the Bighorn-Desert View Water Agency Providing for the Levy and Collection of Taxes (Setting the Ad Valorem Tax) Within Improvement District No. 1 for Fiscal Year 2017-2018 at $175,900

General Manager West gave a brief staff report. West stated the amount set for the Ad Valorem Tax will remain unchanged from the last fiscal year.

No public comment.

Motion No. 17-025

(After brief Board discussion), Director Corl-Lorono made a motion to adopt Resolution No. 17R-12 – Providing for the levy and collection of taxes (setting the Ad Valorem Tax) within Improvement District No. 1 for Fiscal Year 2017/2018 for a total collection of a value to be determined at the board meeting no greater than $175,900. The motion was seconded by Director Burkhart.

Pending Board Approval

MSC[1] (Corl-Lorono/Burkhart) unanimously approved.

Roll Call Vote:
Ayes: Staley, Corl-Lorono, Burkhart, McBride, Coulombe
Nayes: None
Abstain: None
Absent: None

Range and Step Scale for all Employees of the Bighorn-Desert View Water Agency
General Manager West reviewed the methodology behind the Range and Step Scale. West described several scenarios on how an employee could increase his/her pay. West also explained that this process was created so that any employee could work towards improving his/her position on the scale therefore allowing employee more control over their individual growth.

No public comment.

Motion No. 17-026
(After brief Board discussion), Director Corl-Lorono made a motion to adopt as current the Employee May 2017 Range and Step Scale which is incorporated by reference into the Employee Handbook as Appendix B. Director Staley seconded the motion.

MSC[1] (Corl-Lorono/Burkhart) motion carried.

McBride: Y
Corl-Lorono: Y
Burkhart: Y
Staley: Y
Coulombe: Y

Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

a. Financial Statements April 2017
   1. Balance Sheet
   2. Budget Status
b. Receive and File Disbursements April 2017
c. Service Order Report, April 2017
d. Production Report, April 2017
e. Goat Mtn. Production Report, April 2017
f. Regular Board Meeting Minutes, April 25, 2017
g. Receive and File Regular FPREP Committee Meeting Report, March 15, 2017
h. Receive and File Regular PLEGS Committee Meeting Report, February 21, 2017
i. Authorize attendance to the 11th Annual San Bernardino Water Conference to be held August 11, 2017 at the Ontario Double Tree Hotel at an estimated cost of $252.62 per Director.
j. Tax Collector Contract for FY 2017-18 authorizing staff member Michelle Corbin to sign Auditor-Controller/Treasurer/Tax Collector Agreement for Collection of Special Taxes, Fees and Assessments Fiscal Year 2017-18.

No Public comment.

Pending Board Approval

Motion No. 17-027

Director Corl-Lorono made a motion to approve consent items a - j. The motion was seconded by Director Burkhart.

MSC[1] (Corl-Lorono/Burkhart) unanimously approved.

McBride:	Y
Corl-Lorono:	Y
Burkhart:	Y
Staley:	Y
Coulombe:	Y

Matters Removed From Consent Calendar - None

Public Comment Period - None

Verbal Reports

General Manager West announce the Landers Association will not be holding their Third of July Festival. West suggested the Agency may participate in the Water Festival held by Joshua Basin Water District next spring.

Director Burkhart reported on the California Special District Association Legislative Days she attended May 15-17, 2017. Director Burkhart reported on the speakers that attended the Legislative Days as well as recent legislation that pertain to transparency and Brown Act compliance.

Director Corl-Lorono reported on the California Special District Association Legislative Days she attended May 15-17, 2017. During the event Director Corl-Lorono learned about a gas tax Governor Brown will enact on California in the near future.

Vice President Staley reported on the Homestead Valley Community Council Meeting he attended May 15th where they discussed burn permits and the Annual Poker Run.

Adjournment – President Michael McBride adjourned the meeting at 7:45 p.m.

Approved by:

Judy Corl-Lorono, Secretary of the Board

MSC[1] – Motion made, seconded, and carried.

Pending Board Approval

RESOLUTION NO. 17R-XX

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIGHORN-DESERT VIEW WATER AGENCY RESTATING CERTAIN FEES AND CHARGES

(Variance Application Processing Fee, Backflow Test Reminder Letter Fee, Unsecured Liens, Non-Sufficient Funds and Unlock Fee)

WHEREAS, the Board of Directors of the Bighorn-Desert View Water Agency ("Agency") is required by law to fix and establish rates, fees and charges which will enable the Agency to operate and maintain its water system, provide for repairs and depreciation, reasonable surplus for improvement to cover its debt service payment; and

WHEREAS, certain charges imposed by the Agency are subject to the Mitigation Fee Act Procedure described I Government Code Section 66016; and

WHEREAS, the Agency Rules and Regulations for Water Service (Approved by Ordinance) provides for the amendment of certain charges by resolution, by majority vote of the Board of Directors; and

WHEREAS, the Board of Directors of the Agency desires to fairly allocate the costs of specified services listed below in a fair and equitable manner to be paid by those persons who are the actual beneficiaries or recipients of the services; and

WHEREAS, this Resolution rescinds and repeals Resolution 03R-12 and 17R-02.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Bighorn-Desert View Water Agency that the fees and charges identified below are set as follows:

1)	Variance Application Processing Fee	$100.00
2)	Backflow Test Reminder Letter Fee	$10.00
3)	Unsecured Liens	$25.00
4)	Non-Sufficient Funds (NSF)	$25.00
5)	Unlock fee (locked off non-payment)	$40.00

BE IT FURTHER RESOLVED that the foregoing fees and charges shall become effective immediately and that the foregoing fees and charges shall be applicable to all existing, new and/or transferred customer accounts, until further action by the Board of Directors of the Agency.

PASSED, APPROVED, AND ADOPTED by the Board of Directors to Bighorn-Desert View Water Agency this 27th day of June, 2017.

By _____
Michael McBride, President of the Board

ATTEST:

_____
Judy Corl-Lorono, Secretary

3 opportunities for training THROUGHOUT THE STATE!

SDLA CSDA's Special District Leadership Academy

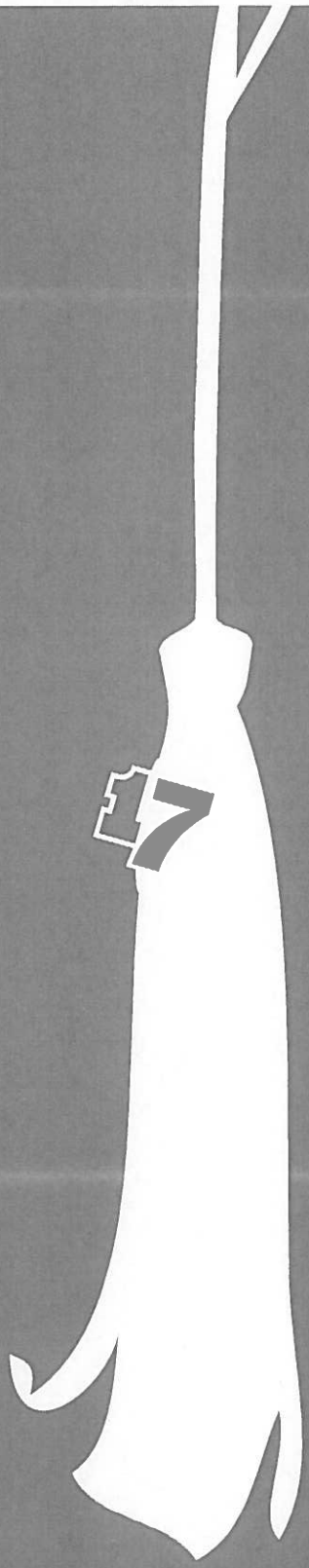
FEB. 26 - MAR. 1, 2017 - LA JOLLA | APR. 23-26, 2017 - SAN LUIS OBISPO | JULY 9-12, 2017 - NAPA

SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE

A Comprehensive Governance Leadership Conference for Elected and Appointed Directors/Trustees.

CSDA SDRMA

presented by CSDA and co-sponsored by SDRMA



SDLA

Participate in the **Special District Leadership Academy Conference** and complete all four modules of the Academy during the course of two and a half days.

This conference content is based on CSDA's Special District Leadership Academy (SDLA) groundbreaking, curriculum-based continuing education program, which recognizes the necessity for the board and general manager to work closely toward a common goal. SDLA provides the knowledge base to perform essential governance responsibilities and is designed for both new and experienced special district board members.

CSDA has created this conference to provide new board members with immediate training, to offer newly elected board presidents the training they need to lead effectively, and to provide experienced board members with current practices and information about the key concerns facing special districts.

Whether you're new to the board or someone who has served for many years, this conference provides essential tools and information to effectively govern your district!

SDRMA
Credit Incentive Points

SDRMA Credit Incentive Points
Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses, and positively impact the overall cost of property/liability and workers' compensation coverage through the Credit Incentive Program. Credit incentive points can be earned based on an agency's attendance at the Special District Leadership Academy Conference reducing SDRMA member's annual contribution amount.

Printed on recycled paper.
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"As a new board member, I truly enjoyed attending the Governance Foundations workshop. The material was informative, and I recommend this workshop to anyone serving as an elected official."

– Shiva Frentzen, Director, Cameron Park Community Services District

Why attend?

Local boards are the reason why local control is local. Special district boards are the voices of the community and they are also a large reason why special districts exist. The truth is that every elected or appointed public official needs to worry about governance; governance is what boards do. It's what they bring to the table. Governance is taking the wishes, needs, and desires of the community and transforming them into policies that govern the district.

Attendees will learn:

- Working as a team: The roles of the board and staff in your district.
- Attributes and characteristics of highly effective boards.
- How culture, norms, values, and operating styles influence the district.
- Specific jobs that the board must perform.
- How individual values, skills, and knowledge help shape how effective boards operate.
- The importance of moving from "I" to "we" as the governance team.
- The board's role in setting direction for the district.
- The board's role in finance and fiscal accountability.
- Much more!

Where to stay

February 26 – March 1, 2017
Embassy Suites La Jolla
4550 La Jolla Village Drive
San Diego, CA 92122

ROOM RESERVATIONS
Room reservations are available at CSDA rate of $159 plus tax, single or double occupancy by calling 1-800-362-2779 and using the group code XLE. The CSDA rate also includes discounted parking and complimentary guest room internet. The room reservation cut-off is January 27, 2017, however, space is limited and may sell out before this date.

EARLY BIRD DISCOUNT
The early bird discount for this location requires registration on or before Friday, January 27, 2017.

CANCELLATIONS
Cancellations must be in writing and received by CSDA no later than February 13, 2017 at 5:00 p.m. All cancellations received by this date will be refunded less a $75 cancellation fee. There will be no refunds for cancellations made after February 13, 2017. Substitutions are acceptable and must be done in writing no later than February 20 at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.

April 23 – 26, 2017
Embassy Suites San Luis Obispo
333 Madonna Road
San Luis Obispo, CA 93405

ROOM RESERVATIONS
Room reservations are available at CSDA rate of $120 plus tax, single or double occupancy by calling 805-549-0800 and using the group code XCO. There is complimentary self-parking at this location. The room reservation cut-off is March 24, 2017, however, space is limited and may sell out before this date.

EARLY BIRD DISCOUNT
The early bird discount for this location requires registration on or before Friday, March 24, 2017.

CANCELLATIONS
Cancellations must be in writing and received by CSDA no later than April 10, 2017 at 5:00 p.m. All cancellations received by this date will be refunded less a $75 cancellation fee. There will be no refunds for cancellations made after April 10, 2017. Substitutions are acceptable and must be done in writing no later than April 17 at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.

July 9 – 12, 2017
Embassy Suites Napa Valley
1075 California Blvd.
Napa, CA 94559

ROOM RESERVATIONS
Room reservations are available at CSDA rate of $169 plus tax, single or double occupancy by calling 1-800-HILTONS and using the group code CAS. The room reservation cut-off is June 9, 2017, however, space is limited and may sell out before this date.

EARLY BIRD DISCOUNT
The early bird discount for this location requires registration on or before Friday, June 9, 2017.

CANCELLATIONS
Cancellations must be in writing and received by CSDA no later than June 26, 2017 at 5:00 p.m. All cancellations received by this date will be refunded less a $75 cancellation fee. There will be no refunds for cancellations made after June 26, 2017. Substitutions are acceptable and must be done in writing no later than July 3 at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.

Schedule of Events

Demonstrate your commitment to good governance.

During the course of this conference, you will complete the entire Academy.

SUNDAY

5:30 – 7:00 p.m.
REGISTRATION AND NETWORKING RECEPTION

Take a moment to network with your peers from throughout the state at this informal networking reception. Reception includes light appetizers.

MONDAY

8:30 a.m. – 12:30 p.m. *(Break for all attendees from 10:00 - 10:30 a.m.)*
BUILDING A FOUNDATION FOR GOOD GOVERNANCE

In this informational session, the instructor will lay the ground work for good governance in your district. Attendees will discover:

- Why good governance is so important to the overall well-being of the district.
- The traits of effective board members.
- What good governance means and how to effectively put it into practice
- How to move your board from "I" to "we," including how to become an effective team, establish team standards, and essential conditions for team building.

This session covers Module 1 of the Special District Leadership Academy: Governance Foundations.

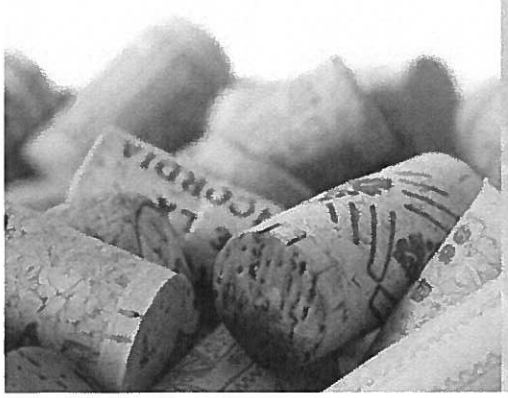
"quote" "Helped clarify my role as a new director."
– D. Albright, Director, Greater Vallejo Recreation District

12:30 – 1:30 p.m.
LUNCH PROVIDED *(all attendees)*

1:45 – 4:30 p.m. *(Break for all attendees from 3:00 - 3:30 p.m.)*
FULFILLING YOUR DISTRICT'S MISSION - CHARTING THE COURSE

This session will highlight the importance of setting the direction for your district. Learn the critical components of direction setting for your district along with how to avoid planning pitfalls. Attendees will walk through the steps of establishing and fulfilling your district's mission, vision, values, and strategic goals and how to communicate those objectives to your constituents.

This session covers Module 2 of the Special District Leadership Academy: Setting Direction/Community Leadership.



5:30 – 7:00 p.m
SIP AND SAVOR EVENING RECEPTION
Join us for a lively evening of networking and refreshments.

Sponsored by Special District Risk Management Authority

SDRMA

SUBJECT TO MINOR CHANGES BASED ON INSTRUCTORS AND LOCATIONS.

You must attend all education sessions to earn your graduation certificate at the conclusion of the conference.

TUESDAY

8:30 – 10:00 a.m.
GET THE WORD OUT! BEST PRACTICES FOR COMMUNICATION AND OUTREACH

This session looks at common communication breakdowns and potential areas for improvement in public agency communications. It will discuss proper and effective communication methods to be aware of as a governing official including:

- Identifying audiences.
- Responding to public input.
- Media relations.
- Legislative outreach and advocacy.

This session covers Module 2 of the Special District Leadership Academy: Setting Direction/Community Leadership.

10:00 – 10:30 a.m.
BREAK *(all attendees)*

10:30 a.m. – 12:00 p.m.
DEFINING BOARD AND STAFF ROLES AND RELATIONSHIPS PART 1

This conference session will teach participants how to determine the Human Resource health of their district and what areas to focus on as a board and individual governing official including:

- Identifying the board's role in human resources.
- Recognizing HR red flags and positive indicators.
- Developing and maintaining essential HR policies.
- Covering confidentiality and legal liabilities.
- Evaluating the general manager.

This session covers Module 4 of the Special District Leadership Academy: Board's Role in Human Resources.

12:00 – 1:00 p.m.
LUNCH PROVIDED *(all attendees)*

1:15 – 4:00 p.m. *(Break for all attendees from 2:45 - 3:00 p.m.)*
DEFINING BOARD AND STAFF ROLES AND RELATIONSHIPS PART 2

OPEN EVENING

WEDNESDAY

8:30 a.m. – 12:00 p.m. *(Break for all attendees from 10:00 - 10:30 a.m.)*
SHOW ME THE MONEY! WHAT DO BOARD MEMBERS NEED TO KNOW ABOUT DISTRICT FINANCES?

This session will provide a review and insight of important financial concepts, reports, and policies specific to public agencies including special districts. Attendees will learn:

- How to ask the right questions.
- How to link the finance process to the district mission and goals.
- Budget process, budget assessment, and communicating budget information to the public.
- How to develop and analyze capital improvement plans and reserve guidelines.

This session covers Module 3 of the Special District Leadership Academy: Board's Role in Finance and Fiscal Accountability.

12:00 – 12:30 p.m.
GRADUATION - CERTIFICATE DISTRIBUTION
At the completion of the conference attendees will be awarded a certificate of completion for the Special District Leadership Academy.

Attendees must attend all education sessions to receive credit.

"The workshop on Setting Direction/Community Leadership was out-standing. The instructor defined roles and responsibilities which were essential to productive and conscientious board members. The Leadership Academy should be a requirement for all new board members."

– Dave Kulchin, Board Member, Leucadia Wastewater District

Grow Your Knowledge And Experience

The CSDA Annual Conference & Exhibitor Showcase is the one conference special district leaders can't afford to miss! Cultivate new connections this September in Monterey.

Latest Topics

Join 800-plus special district professionals and industry experts for a three day, must-attend education, and networking event.

50+ Speakers

Develop new partnerships and participate in inspiring and motivating keynote sessions.

Networking

Walk away with strategies, new connections, and innovative ideas to move your district forward.

Event Date:

September 25-28, 2017

Year after year the CSDA Annual Conference GROWS because of the value it delivers to attendees.

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SNEAK PEAK

Which breakout is right for you?

Is HR your thing? Then you might like...

- Lions, Tigers and Comfort Animals - As the employer, what (and how) are you required to accommodate?

- CalPERS Update & How to Prepare for and Survive a CalPERS Audit

- Employment Law Update: Gender Identity in the Workplace

Are you a director or trustee? Do you work with directors and trustees? We thought so...

- Right this Way to a Better Board - Board Best Practices

- Better Boards Equal Better Districts

- The Empty Chair - Handling Board Vacancies and Appointments

Not a tech guru ? That's ok...

- Being Open-Minded about Open Data

- Beyond Website Basics

- Open Government: Managing Public Meetings and Public Records in an Electronic Age

Not a legal eagle? Us either - but we know people...

- Look Before You Leap! Protecting Your District Before Litigation

- What's New in California Prevailing Wage Updates

- CEQA Basics and Hot Topics for Board Membersand Staff

Struggling to find the right words? We can help with that...

- Full Court Press: A Media Crash Course

- Tie in to TIERS - A New Framework for Practical Public Engagement at the Local Level

- Turning Public Perceptions of Your District from Negative to Positive: Dealing with Opposition, Complaints, Angry Customers, and Negative Media Coverage

Got money on your mind? Check these sessions out...

- Building a Solid Financial Foundation: Financial Policies and Internal Controls

- Understanding Special District Investments – What is the Trustee's Fiduciary Responsibility?

- Beyond the Next Budget: Fiscal Forecasts for Effective Planning

CONFERENCE LOCATION

Monterey Marriott & Portola Hotels

HOTEL ROOM RESERVATIONS

Hotel room reservations for the CSDA Annual Conference and Exhibitor Showcase begin at $169 plus tax and are based on availability. In order to book a hotel room at any of the CSDA Annual Conference hotels you must first register for the conference in order to obtain a CSDA room reservation code.

FOR MORE INFORMATION

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(https://www.facebook.com/specialdistrict)

(https://twitter.com/specialdistrict)

About Schedule

Exhibitor (Http://Conference.csda.net/Img/2017Exhibitor.pdf)

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